Notice of Council

Date: Tuesday, 5 November 2019 at 7.00 pm

Venue: Council Chamber, Town Hall, Bournemouth BH2 6DY

Chairman:
Cllr D A Flagg

Vice Chairman:
Cllr G Farquhar

Cllr H Allen
Cllr L Allison
Cllr M Anderson
Cllr S C Anderson
Cllr M Andrews
Cllr J Bagwell
Cllr S Baron
Cllr S Bartlett
Cllr J Beesley
Cllr D Borthwick
Cllr P Broadhead
Cllr M F Brooke
Cllr N Brooks
Cllr D Brown
Cllr S Bull
Cllr C R Bungey
Cllr R Burton
Cllr D Butler
Cllr D Butt
Cllr J J Butt
Cllr E Coope
Cllr M Cox
Cllr M Davies
Cllr N Decent
Cllr L Dedman
Cllr B Dion
Cllr B Dove
Cllr B Dunlop
Cllr M Earl
Cllr J Edwards
Cllr L-J Evans
Cllr D Farr
Cllr L Fear
Cllr A Filer
Cllr N C Geary
Cllr M Greene
Cllr N Greene
Cllr A Hadley
Cllr M Haines
Cllr P R A Hall
Cllr N Hedges
Cllr P Hilliard
Cllr M Howell
Cllr M Iyengar
Cllr C Johnson
Cllr T Johnson
Cllr A Jones
Cllr J Kelly
Cllr D Kelsey
Cllr R Lawton
Cllr M Le Poidevin
Cllr L Lewis
Cllr R Maidment
Cllr C Matthews
Cllr S McCormack
Cllr D Mellor
Cllr P Miles
Cllr S Moore
Cllr L Northover
Cllr T O'Neill
Cllr P Parrish
Cllr S Phillips
Cllr M Phipps
Cllr K Rampton
Cllr Dr F Rice
Cllr C Rigby
Cllr R Rocca
Cllr M Robson
Cllr V Slade
Cllr A M Stribley
Cllr T Trent
Cllr M White
Cllr L Williams
Cllr K Wilson

All Members of the Council are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Karen Tompkins (01202 451255) or email karen.tompkins@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpcouncil.gov.uk

Available online and on the Mod.gov app

Graham Farrant
Chief Executive

28 October 2019

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Declarations of Interests

Councillors are required to comply with the requirements of the Localism Act 2011 and the Council's Code of Conduct regarding Disclosable Pecuniary Interests.

Councillors are also required to disclose any other interests where a Councillor is a member of an external body or organisation where that membership involves a position of control or significant influence, including bodies to which the Council has made the appointment in line with the Council's Code of Conduct.

Declarations received will be reported at the meeting.

3. Confirmation of Minutes 7 - 22

To confirm and sign as a correct record the minutes of the Meeting held on 17 September 2019.

4. Chairman's Announcements and Introduction

To receive any announcements from the Chairman of the Council.

5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

https://democracy.bcpcouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf

The deadline for the submission of:

Public questions is Tuesday 29 October 2019.

A statement is midday, Monday 4 November 2019.

A petition is midday, Monday 4 November 2019.

6. Record of Decisions of Cabinet and minutes of other Committees

To receive the minutes of the following meetings.

(a)	Health and Adult Social Care O&S Committee, 2 September 2019	23 - 28
(b)	Children's Services O&S Committee, 10 September 2019	29 - 36
(c)	Overview and Scrutiny Board, 9 September 2019	37 - 48
(d)	Overview and Scrutiny Board, 23 September 2019	49 - 56
(e)	Overview and Scrutiny Board, 4 October 2019	57 - 68

7. Recommendations arising from Cabinet and Other Committees

Please refer to the relevant published agendas and reports.

(a) Cabinet 11 September 2019

Minute No 39 - BCP Council Investment to Support the One Dorset Pathology Unit

RECOMMENDED that Council:-
(a) approve a £14.9m investment over a 15-year repayment period to The Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust on the terms outlined in in paragraph 3 of the report;

(b) extend the Councils schedule of approved counterparties for investments to include the Royal Bournemouth and Christchurch Hospital NHS Foundation trusts for the purposes of this investment only as well as increase the time limit to 15 years;

(c) delegate to the Chief Finance Officer the approval of any further detailed terms for the provision of the investment;

(d) authorise the Council's Monitoring Officer to draw up and enter into a suitable legal agreement with the NHS Foundation Trust.

The Audit and Governance Committee at its meeting on 10 October 2019 agreed to support the recommendation relating to the One Dorset Pathology Unit made to the Council at the Cabinet meeting on 11 September 2019.

(b) Cabinet 9 October 2019

Minute no 69 – Poole Bay Beach Management Scheme

RECOMMENDED that:-

(a) The Council, as the Coast Protection Authority, submits to the Environment Agency the Outline Business Case for funding approval for the coast protection works identified under Phase 2&3 combined between 2020/21 and 2030/31; and

(b) Provided the application for Flood Defence Grant in Aid (FDGiA) is successful, £3.3m between 2020/21 and 2026/27 be funded in conjunction with the EA's forward capital programme from Council Resources.

Minute No 71 – Community Governance Review for Throop and Holdenhurst Draft Recommendations for Consultation

RECOMMENDED that the Task and Finish Group Community Governance Review draft recommendations, as set out in the schedule within the report be approved for publication and consultation with local residents and other interested parties.

Minute no 74 – BCP Council's Corporate Strategy 121 - 122

RECOMMENDED that the revised Corporate Strategy be adopted by Council and that any final wording amendments be delegated to the Chief Executive in consultation with the Leader before being submitted to the Council.

Note - Attached is a copy of the revised Corporate Strategy.

8. Review of the Political Balance of the Council

Following the resignation of Councillor Julie Bagwell from the Poole People and ALL Group the Council will be asked in accordance with the relevant regulations to review the political balance of the Council and the allocation of seats to Committees.

9. Review of Polling Districts and Polling Places 123 - 204

To seek adoption of the new polling district and polling place boundaries following a review across the BCP Council area.

10. Independent Remuneration Panel 205 - 208

This report seeks the agreement of the Council to delegate the appointment of the Independent Remuneration Panel to the Council's Monitoring Officer and to recruitment of replacement panel members as vacancies arise.

When the Shadow Authority approved the scheme of members' allowances in February 2019, it was acknowledged that a review would be required during the first twelve months of the new Council's existence once the roles within the BCP Council were fully established and the work and responsibilities had been fully identified.

It is therefore necessary to formally appoint a Panel for BCP Council to undertake the review which will report back to Council at its meeting scheduled for 18 February 2020.

11. Appointment of new Director of Public Health 209 - 212

Councils have a legal duty through legislation related to Public Health to improve the health and wellbeing of residents; reduce the differences in health outcomes between populations they serve and protect the health of local people.

Public Health in Dorset is a partnership between Bournemouth, Christchurch and Poole Council and Dorset Council, which is the host for the service.

A robust recruitment process was undertaken by the two Councils and Public Health England in June 2019, which has led to the appointment of a new Director of Public Health, Sam Crowe. This appointment has been approved as is required by the Secretary of State for Health and Social Care.

12. Notice of Motions in accordance with Procedure Rule 13

No motions have been submitted for this meeting.

13. Questions from Councillors

The deadline for questions to be submitted to the Monitoring Officer is 28 October 2019.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

COUNCIL

Minutes of the Meeting held on 17 September 2019 at 7.00 pm

Present:-

Cllr D A Flagg – Chairman

Cllr G Farquhar – Vice-Chairman

Present: Cllr L Allison, Cllr M Anderson, Cllr S C Anderson, Cllr M Andrews, Cllr J Bagwell, Cllr S Baron, Cllr S Bartlett, Cllr J Beesley, Cllr D Borthwick, Cllr P Broadhead, Cllr M F Brooke, Cllr N Brooks, Cllr D Brown, Cllr S Bull, Cllr C R Bungey, Cllr R Burton, Cllr D Butler, Cllr D Butt, Cllr J J Butt, Cllr E Coope, Cllr M Cox, Cllr M Davies, Cllr N Decent, Cllr L Dedman, Cllr B Dion, Cllr B Dove, Cllr B Dunlop, Cllr M Earl, Cllr J Edwards, Cllr L-J Evans, Cllr D Farr, Cllr A Filer, Cllr N C Geary, Cllr N Greene, Cllr A Hadley, Cllr M Haines, Cllr P R A Hall, Cllr P Hilliard, Cllr M Howell, Cllr M Iyengar, Cllr C Johnson, Cllr T Johnson, Cllr A Jones, Cllr J Kelly, Cllr D Kelsey, Cllr R Lawton, Cllr M Le Poidevin, Cllr L Lewis, Cllr R Maidment, Cllr C Matthews, Cllr S McCormack, Cllr P Miles, Cllr S Moore, Cllr L Northover, Cllr T O'Neill, Cllr P Parrish, Cllr S Phillips, Cllr M Phipps, Cllr Dr F Rice, Cllr C Rigby, Cllr V Slade, Cllr A M Stribley, Cllr T Trent, Cllr M White, Cllr L Williams and Cllr K Wilson

17. Apologies

Apologies were received from Councillors H Allen, L Fear, M Greene, N Hedges, K Rampton, M Robson and R Rocca.

18. Declarations of Interests

There were no declarations of interest made on this occasion.

19. Confirmation of Minutes

The Minutes of the Council meeting held on 16 July were confirmed as a correct record and signed. Subject to clarification of the voting relating to Clause 15 of the minutes and Councillor Diana Butler's abstention.

20. Chairman's Announcements and Introduction

Death of Former Councillor

The Chairman referred with regret to the recent death of former Borough of Poole Councillor Joanne Tomlin. She was a Broadstone Councillor from May 2015 to September 2016. Joanne had been a member of the Communities and Economy Overview and Scrutiny Committees. Councillors were advised that she had also been a member of the Broadstone, Merley and Bearwood Area Committee. The Chairman called on Councillors Julie Bagwell and Judy Butt who paid tribute to Joanne

Tomlin as a Councillor and a devoted Mother. Councillors stood in silent tribute.

Statement from Councillor Lisa Lewis

The Chairman of the Council called on Councillor Lisa Lewis who made the following statement:

"I feel that I would like to give you all an explanation and also an apology for my carelessness on social media.

I have been suspended by the Labour Party for possible breach of rules, pending investigation, in line with standard procedure.

I retweeted the Dorset Eye tweet because I am concerned about the censorship of independent press and media, and the motives behind the recent attacks on the Canary. I don't like the fact that someone will use their celebrity status to spread their own message instead of the truth.

I should have taken more time to read the link to the whole tweet carefully because upon doing so later I realised that it used an invidious tone and language which I would never use personally, and it had unpleasant connotations which goes against my innate belief of treating people with respect and dignity.

When retweeting I did not interpret the article as having anti-Semitic connotations. If I had thought there was a chance it might be seen as such I would never have retweeted it as I find such opinions abhorrent.

I have been shocked and horrified to think that my action has caused offence and also resulted in extra work for our Council's elected representatives. I have learnt a lesson and will be extremely careful in future.

I am really grateful to those of you who've already shown understanding and support - thank you, it means a lot."

21. Public Issues

The Chairman advised that 7 public questions, 2 statements and 1 petition had been submitted for the meeting.

Public Question from Philip Stanley-Watts

It should be a democratic right for residents to take part in the planning process so why is the objectors letter not within your local planning policies.

Response by Councillor Margaret Phipps (Portfolio Holder for Strategic Planning)

Thank you for your question. Just to be clear - members of the public can continue to write letters and make comments on planning applications. That has not changed as there is an embedded democratic right for residents to take part in the planning process. However, in revising the Councils constitution, specifically Part 3 on 'Responsibilities for Functions' (not 'local planning policies' as referred to in your question), the Council decided that a number of changes were needed to align the various

approaches from the 3 legacy councils of Bournemouth, Christchurch and Poole, on how planning applications were referred to planning committee for determination, rather than being determined by a planning officer.

One of those changes was to no longer have a trigger point, as had been the case in Bournemouth, of 10 letters of objection, automatically meaning that a planning application would be referred to the planning committee for determination.

Whilst letters from the public, of objection or support, are welcome, now, just one objection, citing a material planning consideration, submitted via an elected Councillor, can trigger a call to Committee. Please do write in, but also do contact your elected Councillor who is there to help you with your concerns.

When officers or the planning committee make a decision on a planning application it is the planning merits of the scheme that are considered. It is not the volume of objections but the material planning considerations that are important.

I also want to point out that other changes have been made to the constitution that broaden the types of applications that can be referred to committee by officers or councillors. For example, householder applications are now included, and often these may only affect one or two people, and it may not be possible to obtain 10 letters to submit to the Council. Also, there has been an extension to the length of time given to members to request that an application be determined by committee - to 30 days.

But again, I stress that the Council welcome comments from the public on planning applications and in that respect those democratic rights have not changed.

Public Question from Sarah Ward

Under the hospital plans a single A&E and Maternity unit at RBH will serve 750k people from the conurbation catchment area, and west Hampshire.

In addition, 245 acute beds will be cut, there is not enough funding or staff for new ‘integrated community services’ supposed to reduce demand for acute care, there are acute vacancies and a NHS recruitment and retention crisis.

Can the Council confirm that issues regarding the ability of the newly planned services to meet anticipated capacity will be fully risk assessed with clear solutions for managing demand which cannot be safely or adequately met?

Response by Councillor Lesley Dedman (Portfolio Holder for Adults and Health)

I would like to thank you for your question about planning for local health services. The statutory responsibility for planning health services does not lie with the Council but with the NHS. The Dorset Clinical Commissioning Group is best placed to respond to the issues raised in this Public Question. Questions can be raised with the Dorset Clinical Commissioning Group by

contacting the Dorset CCG Customer Care Team. Information on how to contact the team is available on www.dorsetccg.nhs.uk

Public Question read out by Emma Lang (on behalf of David Fairhall)

The only assessment of the hospital plans is described as 'lacking in power' and 'not fit for purpose' by the clinician panel selected by DCCG.

Focus on 'additional', not total, journey time, ignored patients facing the longest journeys, and most maternity and child emergencies were excluded as they do not get to hospital by ambulance.

Later review of the tiny sample of 34 from the 3,400 patients facing longer journeys over 4 months, showed 8 had died, or were misdiagnosed.

These are huge changes to Dorset NHS services. How will the Council ensure a proper risk assessment is carried out?

Response by Councillor Lesley Dedman (Portfolio Holder for Adults and Health)

Thank you for your question about plans for local NHS services.

The issues raised by the question have been subject to judgements in the High and Appeal Courts and to a referral to the Secretary of State from the former Dorset County Council (which was supported by the former Borough of Poole). The outcome of the Referral to the Secretary of State is still pending. In the light of the above, it is not appropriate for Council to make comment on the issues raised in this question.

The responsibility for carrying out risk assessments relating to significant changes in local health services lies with the NHS. Questions related to risk assessment can be raised with the Dorset Clinical Commissioning Group by contacting the Dorset CCG Customer Care Team. Information on how to contact the team is available on www.dorsetccg.nhs.uk

Public Question from Emma Lang

BCP Council's Climate Emergency statement pledges '*to make BCP Council and its operations carbon neutral by 2030, and work with the wider community to look at how early the BCP region can be made carbon neutral ahead of the UK target of 2050'*

The hospital plans, which end A&E admissions at Poole and most elective care at RBH, will see 200,000 patients and their visitors having to cross the conurbation for care. These journeys will increase carbon emissions and impact on respiratory health.

Could the Council explain in detail how their carbon-neutral target sits alongside the hospital plans?

Public Question from Sue Aitkenhead

The hospital plans mean extra journeys across the conurbation for 200,000 patients and their visitors.

Both hospitals offer emergency and elective care now. Poole will stop A&E admissions over 38 thousand last year, and RBH will stop elective operations – over 74 thousand last year.

Although this adds up to 113,000 we actually have new evidence since I submitted the question that over 200,000 thousand people will have to cross the conurbation to access care with the impact on the environment.

Bournemouth is already the third most congested location in the UK. Yellow Buses say the conurbation: “will grind to a complete standstill unless urgent action is taken to tackle congestion.”

How will Council prevent gridlock and offset environmental costs?

Response by Councillor Andy Hadley (Portfolio Holder for Transport and Infrastructure – the following responds to questions from Emma Lang and Sue Aitkenhead)

I would like to start for transparency I work for the Clinical Commissioning Group and I am responding to this question as Transport Portfolio Holder for BCP.

I would like to thank both Emma and Sue for their questions, and if I may, to answer them together.

Both questions relate to over 100,000 and you’ve now said 200,000 patients and their visitors crossing the conurbation to access services that are currently split between the two hospitals, however there has been some specialisation between the two of them for as long as I can remember.

In respect of Maternity, the balance of existing births in the East of the county is that more are born to Bournemouth and Christchurch parents, than from Poole and Purbeck parents, so net travel overall should reduce.

The health reconfiguration in Dorset is driven by an aim from the NHS as you’ve heard to increase the 24 hour x 7 day quality of care, to manage current and future staffing shortfalls and the burgeoning demands for care, especially for our increasingly aging population. This involves not only specialising care in the two acute hospitals, but also moving some care out to community based hub settings.

The Hospital changes are subject to approval from the Local Planning Authority and from us in order to gain approval it would be up to them to fully mitigate against the transport impacts their plans would have on other users. We are working through the transport implications of the hospitals plans with them, and with other partners like the bus companies. We have also been working with the CCG on options for non-emergency transport through a Transport Reference Group

The Hospital travel plans do include measures to persuade people (Staff, patients and visitors) to move to other transport options than the private car, but neither the Local Authority, nor the NHS Trusts can force the change, we can only create the conditions to help people choose more sustainable travel options. As more people awaken to the Climate Crisis, it is down to all of us to modify our journey choices.

There is an intent in the NHS plans to treat more of the simpler care locally (ie in GP practices or community hubs around the county), or indeed in peoples own homes so Poole Hospital, which is in a significantly more sustainable location, will potentially see a decreasing workload, but patients especially in the more rural areas, for simpler care needs, will have far less distance to travel.

I haven't seen the modelling on this, but for the urban area, unfortunately, the community Hubs have been chosen by the CCG to be on the Acute Hospital sites (rather than for example the Community Hospitals Alderney, Kings Park or other community sites).

Because of the choice of Major Urgent at RBH and Planned Care at Poole, many departments are switching, so certainly for a period, many staff will on balance have more extended commuting distances. This will of course settle over time.

Both hospitals, as public authorities have Carbon Reduction targets to meet, and programmes of works to undertake including for travel.

To return to the questions

From Sue : How will Council prevent gridlock and offset environmental costs?

From Emma : Could the Council explain in detail how their carbon-neutral target sits alongside the hospital plans?

The Unity Alliance have challenged the car-centric designs for Wessex Fields, and the likely induced traffic at the Royal Bournemouth Hospital site. The specialisation and centralisation of services does transfer costs for journeys from the Hospitals to individuals, and to the local authority for providing infrastructure to attempt to prevent gridlock and reduce carbon emissions.

We will work with the NHS organisations, and with the public across the conurbation to try to mitigate these changes. It can happen. In Central London, over 50% of peak rush-hour journeys are now undertaken by push bike. In European cities, the vast majority of people use public transport or active travel options. We are bidding to government for Transforming Cities Funding to help on this journey, and we will need to get bolder.

BCP Council need to make significant investment in integrated public transport, and quality space for walking and cycling, but we need businesses and the public to also change their attitude to the car, which can be a great enabler, but also brings congestion, lack of exercise, poor air quality and social isolation, all determinants of bad health.

The Council's Climate and Ecological Emergency Declaration commits us to 'Work with partners, businesses and the wider community to investigate, make recommendations and to set a target for how early the Bournemouth, Christchurch and Poole region can be made carbon neutral, ahead of the UK target of 2050.'

We will need very active support from Public Health colleagues, from the Hospital Trusts and from many other organisations to achieve this, but most of all help from concerned people like you, and from the public at large.

Public Question from Lisa Weir

DCCG admit 'significant clinical risk' is attached to the plans to end A&E, Maternity and Paediatrics at Poole.

The Appeal Court Judges accepted that longer travel time would increase risk to 396 ambulance patients a year, but didn't know that this number excluded most maternity & child emergencies, who don't arrive by ambulance.

Under the plans, all Dorset mums delivering under 32 weeks would need to get to RBH. DCCG's Equality Impact Analysis says longer travel time in labour, birth & child emergency is a 'significant risk'.

How will Council ensure they meet the Poole plan commitment to 'improve health'?

Response from Councillor Lesley Dedman (Portfolio Holder for Adults and Health)

Thank you for your question about planning for local health services.

The issues raised have been subject to judgements made in the High and Appeal Courts and have been raised also in a Referral to the Secretary of State made by the former Dorset County Council (supported by the former Borough of Poole). The outcome of the Referral to the Secretary of State is pending. In this context, it is not appropriate for the Council to comment on these issues.

The planning of local health services is the responsibility of the NHS. Questions related to the issues raised in the question should be directed to the Dorset Clinical Commissioning Group by contacting the Dorset CCG Customer Care Team. Information on how to contact the team is available on www.dorsetccg.nhs.uk

Public Question from Roger West

I am a war baby whose family suffered greatly during the war. Three of our family homes were destroyed, two with me in them. In one I was woken to find glass all over my bed and in the other we were in the cellar. Would the Council provide the support for a fund to have a war memorial with names on it. I would be willing to contribute to such a fund and I'm sure I would not be alone. One patron could be Tobias Ellwood MP with his distinguished military record. The cost to the Council would be negligible.

(Note the question read out varied from the above submitted)

Response by Councillor Vikki Slade (Leader of the Council)

Thank you for your suggestion which I am very interested in. The BCP area had significant activity in the second world war and as well as losing large numbers in military conflict, there will have been many affected at home and at work through bombings, accidents and other related incidents. We know that some of these victims have recognition within their own communities but it does seem fitting that we look at a wider memorial.

I have asked our Armed Forces Champion to work with officers to scope out a potential memorial and how it might be funded. I will be happy to approach our MPs for their thoughts and thank you for your offer to make a personal contribution.

Public Question from Philip Stanley-Watts

What with the sandbanks ferry out of service and lack of infrastructure can BCP Council as an enabling authority consider a water bus service.

Response by Councillor Andy Hadley (Portfolio Holder for Transport and Infrastructure

Thank you Philip for your question. I will answer it in regard to the specifics of the Sandbanks crossing, and also the wider prospects for water buses.

The sandbanks ferry is privately run operation, under an act of parliament of 1927, and responsible to the Poole Harbour Commissioners for the service to the public. The impact on residents on both sides of the harbour, and on the tourists this year has been really regrettable, and concerns have been raised about maintenance and the likelihood of further problems.

In terms of alternatives meanwhile, the local bus operator is maintaining a service between Bournemouth and Swanage that still links Sandbanks Pavilion and the Shell Bay ferry terminal. At present a temporary timetable is in place until November.

I am told that the Poole Quay to Swanage ferries have been very popular this Summer, and that a private water taxi has also been running for businesses at South Haven.

The Bournemouth and Sandbanks Ferry Company are confident that the service will be resumed by the end of October but if the ferry remains out of action beyond this date, the temporary bus timetable can be extended nearer the time, running services up to half-hourly between Bournemouth Station and Swanage.

The council have been working actively with partners including Dorset Council and the Poole Harbour Commissioners, to respond to a community effort to get the water bus service running, and to have this as a contingency against future failure. This is ongoing, but subject to significant regulation.

If a suitable temporary passenger ferry was provided between Sandbanks and Shell Bay then the bus company would most likely operate separate buses to the terminals only and not persist with the lengthy diversion. Clearly this would have to be properly coordinated.

The Bournemouth-Swanage Ferry Company have indicated that a replacement Ferry is likely to be planned for 2030 subject to sufficient reserves being available.

I have been involved previously in attempts to consider water buses for wider use across the area, and it is certainly a resource that we do not make full use of. To run a year around service along our coastline without a sheltered place to dock in Bournemouth or Boscombe would be challenging, and I believe that Mr Stanley-Watts was previously involved in

discussions on this, but ferries do frequently run during the summer between Swanage Pier and Poole Quay, and it would be great to get them running to Boscombe and Bournemouth Piers again.

Christchurch harbour has a regular summertime ferry from Tuckton to Mudeford Beach, and across the mouth of the Run in more sheltered water, I can remember when the Run crossing was by rowing boat, as still operates in Weymouth.

We will certainly be keen to look again at enabling Water Taxis as part of our transport infrastructure, working with partners, but this would need to be under the jurisdiction of the relevant authorities, Poole Harbour Commissioners the Coastguard and the Marine Maritime Organisation.

Public Statement from Susan Chapman

Former chief scientist Professor Sir David King is the latest academic to warn of depression over the unexpectedly faster pace of climate change. He calls for collective action. Our local MP at surgery on Friday depressingly failed to recognise the need for immediate decarbonisation at speed and scale nor seemed to respond to YouthStrike4Climate when humanity's carbon budget is all but spent & our war on failing Mother Nature is accelerating.

There is an online governmental petition to revoke the (criminally unscientific) 2015 Infrastructure Act which requires our government to maximise fossil fuel extraction. Please sign and circulate it.

Public Statement from Morag Morrison (the following statement was read out by the Chief Executive on Morag's behalf)

I am a resident of Boscombe & Pokesdown Ward + Chair of Boscombe Forum. I hold a Blue Badge & am concerned that there are insufficient on street disabled parking bays in area.

There are 3 disabled parking bays adjacent to the shared space which are usually occupied by taxis or cars without Blue Badge.

The recent expansion of Blue Badges for hidden disabilities will put more pressure on existing spaces.

As Chair of Boscombe Forum I would wish to contribute to any future assessment of amenities in area & happy for Forum to help in a public consultation.

Petition (detail of petition and no of signatories read out by the Chief Executive on behalf of the petitioners)

The number of short-term house rentals to large groups has grown substantially in the last few years in the Poole area. These residential properties are now being used for commercial leisure accommodation as opposed to their intended and designed purpose - to house local families and to contribute to a safe, stable and integrated community.

A recent web search for "house to rent, sleeping 10 or more" showed 63 properties available in Poole. The same search for Bournemouth showed 286 & Christchurch 152 and this is only a small selection.

Many of these properties are offering accommodation for 20 or more people. With 2-day minimal rentals this can mean there is the possibility of up to 3000 different people living in a house in a year with all the risks that entails.

Local residents report:

Antisocial behaviour & noise at all times of day or night.

Verbal threats.

Broken glass & litter in neighbours gardens and on the roads surrounding the properties.

Commercial size waste bins located at residential properties, used as a central collection point for party house rental companies. Very disruptive and noisy especially on a Sunday morning.

A group of 20 people will generally add 6 to 10 vehicles to the road for parking with many additional vehicle movements, slamming car doors, loud voices on arrival and general disturbance that brings many associated issues & risks.

Activities in the gardens increase with guests BBQing, engaging in games and playing loud music, often late into the night.

To date the Environmental Health & Planning Departments have been ineffective at addressing this issue. Noise abatement orders have been obtained by Poole Council against properties, owners & agents but no further enforcement action taken, or fines issued.

Residents blighted by these rentals have been told that there is nothing more the Council can do but this is not correct.

The Planning environment has changed since Poole Council last looked at the issue in 2015.

Other Councils see this as a Material change away from the C3 Dwellinghouse use and have taken Enforcement Action on Planning grounds. Importantly these enforcement actions have been upheld by Planning Inspectors, most recently in January this year. We ask that BCP Council now does the same.

We have provided details of 4 councils in England that have successfully taken action against short-term rental properties in the last two years and, importantly, the reasons why Planning Inspectors have upheld their decisions.

We believe that any property in BCP area offered for short term let for more than 6 people doesn’t comply with the C3 Use Class, and therefore should need to seek Planning Permission for change of use before being allowed to operate.

If such properties are required to go through the Planning process their use can be tested against the local policies in relation to impact on neighbours, living conditions, parking arrangements and whether they add to or remove from the local housing stock.

At the moment, a Party House can be opened beside any of us and we are told that nothing can be done.

This has to stop, please?

We ask the BCP Councillors to give the Enforcement Teams the direction and resources necessary to take action to solve this problem once and for all across our area.

There were 215 signatures on the petition.

RESOLVED that the Petition be referred to the relevant Director for discussion with the appropriate Portfolio Holder.

22. Record of Decisions of Cabinet and minutes of other Committees

The Committee Minutes for the last cycle of meetings were received.

Voting: Agreed

The recommendations arising from the meeting of the Cabinet held on 11 September 2019 were then considered and approved:-

Minute No. 31 Boscombe & Pokesdown Neighbourhood Plan Decision Statement

The Portfolio Holder for Strategic Planning presented the report and proposed approval as set out.

In response to a question the Portfolio Holder explained the level of consultation undertaken and the process for the referendum.

A Ward Councillor wished to record her thanks and appreciation to the Community in respect of the above neighbourhood plan.

Voting: Unanimous.

Minute No. 32 Local Development Scheme – BCP Local Plan

The Portfolio Holder for Strategic Planning presented the report and proposed approval as set out.

A Councillor referred to the Poole Local Plan which had only recently been adopted at the end of 2018. The Portfolio Holder reported that the focus would be on the development of the new plan.

Voting: Unanimous.

Minute No. 38 Implementation of pay and reward strategy

The Leader of the Council presented the report and proposed that the allocation of £2.1m funding for additional internal capacity and external support for delivering the pay and reward strategy be approved.

Voting: Unanimous.

Councillor Nicola Greene raised concern and sought clarification on the how the item on Project Admiral Leasehold Considerations and Acquisition

Proposals had been dealt with at the Cabinet on 11 September 2019 in particular the exclusion of the press and public. She highlighted an extract from the minutes of the Cabinet which referred to "…discussion regarding the buy back of properties …" and requested that all Councillors should be advised of the issues raised and the process for dealing with such items. The Leader of the Council confirmed that this issue would be dealt with at the next meeting of the Cabinet and councillors advised accordingly.

23. Review of the Political Balance of the Council and changes in Committee Membership

The Leader of the Council presented a report, a copy of which had been circulated to each Councillor and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Council were asked to:

- consider the revised political balance and the allocation of seats on Committees;
- note a change to one of the Conservative Group representatives on the Dorset Police and Crime Panel; and
- note a change to the membership of the Planning Committee.

The Leader of the Council in moving the recommendations sought approval for Councillor Stephen Bartlett to be appointed to serve on the Overview and Scrutiny Board as Councillor Nigel Brooks had confirmed that he no longer wished to serve on that body.

RESOLVED that:-

(a) the revised political balance of the Council as set out in the report be agreed and that Councillor Stephen Bartlett replace Councillor Nigel Brooks on the Overview and Scrutiny Board;

(b) it be noted that Councillor Mohan Iyengar will replace Councillor Mark Anderson as a representative on the Dorset Police and Crime Panel; and

(c) it be noted that Councillor Beverley Dunlop will replace Councillor Laurence Fear on the Planning Committee.

Voting: Unanimous

24. Notice of Motions in accordance with Procedure Rule 13

The Council was advised that the following motion had been proposed by Councillor N Greene, seconded by Councillor M Haines in accordance with Procedure Rule 13.

That this Council unanimously, unequivocally and explicitly condemns prejudice and intolerance in all forms. We uphold, as is our moral and legal duty, the 9 protected characteristics of the 2010 Equality Act of age, disability, gender re-assignment, marriage and civil partnership, pregnancy and maternity, race, sex and religion or belief. There is no place in this Council, be it members or officers, for

prejudice, discrimination or bigotry of any kind. To further demonstrate our commitment this Council adopts the widely and internationally adopted IHRA definition of antisemitism.

An amendment was proposed by Councillor Mark Howell

That the last sentence regarding adoption of the IHRA definition be deleted.

The amendment was seconded by Councillor Dr Felicity Rice.

Councillors debated and had a comprehensive discussion on the amendment.

A recorded vote was requested in accordance with Procedure Rule 16.2 of the Constitution.

Upon being put to the recorded vote the amendment fell with voting:

For

Cllr L-J Evans	Cllr Mark Howell	Cllr Dr Felicity Rice

Against

Cllr Lewis Allison	Cllr Mark Anderson	Cllr Sarah Anderson
Cllr Marcus Andrews	Cllr Julie Bagwell	Cllr Steve Baron
Cllr Stephen Bartlett	Cllr John Beesley	Cllr Derek Borthwick
Cllr Philip Broadhead	Cllr Mike Brooke	Cllr Nigel Brooks
Cllr David Brown	Cllr Simon Bull	Cllr Colin Bungey
Cllr Richard Burton	Cllr Diana Butler	Cllr Daniel Butt
Cllr Judy Butt	Cllr Eddie Coope	Cllr Mike Cox
Cllr Malcolm Davies	Cllr Norman Decent	Cllr Lesley Dedman
Cllr Bryan Dion	Cllr Bobbie Dove	Cllr Beverly Dunlop
Cllr Millie Earl	Cllr Jackie Edwards	Cllr Duane Farr
Cllr Anne Filer	Cllr David Flagg	Cllr Nick Geary
Cllr Nicola Greene	Cllr May Haines	Cllr Peter Hall
Cllr Paul Hilliard	Cllr Mohan Iyengar	Cllr Cheryl Johnson
Cllr Toby Johnson	Cllr Andy Jones	Cllr Jane Kelly
Cllr David Kelsey	Cllr Bob Lawton	Cllr Marion Le Poidevin
Cllr Lisa Lewis	Cllr Rachel Maidment	Cllr Chris Matthews
Cllr Sandra Moore	Cllr Lisa Northover	Cllr Tony O'Neill
Cllr Pete Parrish	Cllr Susan Phillips	Cllr Margaret Phipps
Cllr Chris Rigby	Cllr Vikki Slade	Cllr Ann Stribley
Cllr Mike White	Cllr Lawrence Williams	Cllr Kieron Wilson

Abstentions

Cllr George Farquhar	Cllr Andy Hadley	Cllr Simon McCormack
Cllr Pete Miles	Cllr Tony Trent	

Voting: For – 3, Against – 60; Abstentions – 5

The original motion as set out above was put to the recorded vote and carried with voting:

For

Cllr Lewis Allison	Cllr Mark Anderson	Cllr Sarah Anderson
Cllr Marcus Andrews	Cllr Julie Bagwell	Cllr Steve Baron
Cllr Stephen Bartlett	Cllr John Beesley	Cllr Derek Borthwick
Cllr Philip Broadhead	Cllr Mike Brooke	Cllr Nigel Brooks
Cllr David Brown	Cllr Simon Bull	Cllr Colin Bungey
Cllr Richard Burton	Cllr Diana Butler	Cllr Daniel Butt
Cllr Judy Butt	Cllr Eddie Coope	Cllr Mike Cox
Cllr Malcolm Davies	Cllr Norman Decent	Cllr Lesley Dedman
Cllr Bryan Dion	Cllr Bobbie Dove	Cllr Beverly Dunlop
Cllr Millie Earl	Cllr Jackie Edwards	Cllr L-J Evans
Cllr George Farquhar	Cllr Duane Farr	Cllr Anne Filer
Cllr David Flagg	Cllr Nick Geary	Cllr Nicola Greene
Cllr Andy Hadley	Cllr May Haines	Cllr Peter Hall
Cllr Paul Hilliard	Cllr Mohan Iyengar	Cllr Cheryl Johnson
Cllr Toby Johnson	Cllr Andy Jones	Cllr Jane Kelly
Cllr David Kelsey	Cllr Bob Lawton	Cllr Marion Le Poidevin
Cllr Lisa Lewis	Cllr Rachel Maidment	Cllr Chris Matthews
Cllr Simon McCormack	Cllr Pete Miles	Cllr Sandra Moore
Cllr Lisa Northover	Cllr Tony O'Neill	Cllr Pete Parrish
Cllr Susan Phillips	Cllr Margaret Phipps	Cllr Dr Felicity Rice
Cllr Chris Rigby	Cllr Vikki Slade	Cllr Ann Stribley
Cllr Tony Trent	Cllr Mike White	Cllr Lawrence Williams
Cllr Kieron Wilson		

Against
Cllr Mark Howell

Abstentions
None

Voting: For – 67; Against – 1; Abstentions – 0

25. Questions from Councillors

Question from Councillor Beverley Dunlop

Given the significance of the motion before council tonight and its purpose to eliminate any form of prejudice or discrimination from BCP, as Equality and Diversity Champion could the leader please advise what steps she is taking to ensure the policies of this council uphold the 9 protected characteristics (specified in the motion) as defined in the 2010 Equality Act in order to safeguard the rights of those groups as defined within that Act?

Response by Councillor Vikki Slade (Leader of the Council)

I can confirm that the preceding councils all and Equalities and Diversity policies and that we have prioritised a new policy for BCP, which we had intended to bring before cabinet last week. We decided to postpone this to strengthen the wording and it will be coming before cabinet in October.

The policy will clearly state that the Council will not tolerate any form of unjust, unfair or unlawful discrimination by or towards any of its staff, contractors or partners including those who deliver services on our behalf. The Council's commitments to equality & diversity will be embedded in BCPs Corporate Strategy which is coming to full Council for approval in November, which has been subject to wide stakeholder engagement over the summer.

The suggested groups within the framework are as identified within the Equality Act 2010. The idea is the opposite of singling out one above the other or of any being more of a priority than any other. The rational is that by identifying with the Protected Characteristics under the Act that it is fully inclusive.

A BCP Council equality impact assessment process is in place and shortly all BCP equality impact assessments will be published on the BCP Council website.

The implementation of an Equality & Diversity action plan and an internal Equality & Diversity Governance framework ensures there is a clear route for escalation of issues and that activities set out in the action plan are delivered.

Supplementary Question from Councillor Beverley Dunlop

Referred to the content of reports that were submitted to Cabinet that did not include the appropriate protected characteristics.

Response by Councillor Vikki Slade (Leader of the Council)

Councillor Slade referred to the need to build a framework and address a full understanding of the legislation. She offered to meet with Councillor Dunlop to discuss further.

The meeting ended at 9.10 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

HEALTH AND ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the Meeting held on 02 September 2019 at 6.00 pm

Present:-

– Chairman

– Vice-Chairman

Present:

Also in attendance:

16. Apologies

Apologies were received from Councillor N Geary and Councillor T Trent.

17. Substitute Members

Councillor P Hilliard acted as substitute for Councillor N Geary
Councillor M Earl acted as substitute for Councillor T Trent

18. Declarations of Interests

There were no declarations of Pecuniary Interest or other interests made at this meeting;
For Transparency Councillor H Allen informed the Committee she was an NHS employee;
For Transparency Councillor L J Evans informed the Committee she was a bank NHS employee;
For Transparency Councillor C Johnson informed the Committee she was a staff nurse at Royal Bournemouth Hospital;
For Transparency Councillor Chris Matthews informed the Committee he was a Governor at Dorset HealthCare University NHS Foundation Trust.

19. Confirmation of Minutes

Members confirmed the minutes of the meetings held on 17 June and 22 July 2019.

19.1 **Action Sheet**

The Committee confirmed the Action Sheet without amendment.

20. Public Issues

There were no public questions, statements or petitions received for this meeting.

21. Update on the Outcome of a Judicial Review Process and the Independent Review Panel Process

The Monitoring Officer presented a report, a copy of which has been circulated and appears as Appendix 'A' of these minutes in the Minute Book.

The Committee were provided an update on the outcome of a Judicial Review challenging the changes to the delivery of local health services in Dorset proposed by the Clinical Commissioning Group (CCG).

A further update was also provided to the Committee on the referral of the local health services changes to the Secretary of State. It was explained that the Independent Reconfiguration Panel had received the submission of information from the CCG which it would consider as part of its review. No further information regarding timescales was available.

Members were provided with the Court of Appeal Judgement and the Court Order at Appendix 1 and 2 to the report and the Submission of information to the Independent Reconfiguration Panel by the CCG at Appendix 3.

RESOLVED that:-

(a) That the current position be noted;

(b) That a further report be provided when additional information became available.

22. Safeguarding Adults Board - Annual Report and Business Plan

The Independent Chair of the Safeguarding Adults Board presented a report, a copy of which has been circulated and appears as Appendix 'B' of these minutes in the Minute Book.

The Committee were asked to consider and comment on the Bournemouth and Poole Safeguarding Adults Board's Annual Report and the Dorset Safeguarding Adults Board and Bournemouth, Christchurch and Poole Safeguarding Adults Board Joint Business Plan. Christchurch joined the Bournemouth and Poole Safeguarding Adults Board in April 2019.

The Committee were reminded that the purpose of the Board was to protect adults at risk from abuse, significant harm or neglect. The Business Plan 2018/19 considered the first year of a three-year joint strategy and the Annual report highlighted the work and outcomes of 2018/19 in addition to considering future challenges. The Business Plan and Annual report were attached at Appendix A and B of the report.

The Independent Chair reminded the Committee that the Safeguarding Adults Board was a statutory body introduced in England under the Care Act 2014. The Board was required to prepare annual strategic plans and an annual report. It also commissioned Safeguarding Adult Reviews to ensure organizations were working effectively at prevention.

The Committee were taken through the subheadings of the annual report which included effective prevention, effective safeguarding, effective learning and effective governance. It was explained that the Board's work was undertaken in collaboration with its partner agencies.

The Boards agreed to focus on three key concerns. These included domestic abuse, exploitation and neglect and self-neglect. It was particularly highlighted that more work could be done to integrate domestic violence and safeguarding services, an assessment tool could be developed to identify those at risk of county lines abuse and neglect and self-neglect could be broken down further to improve the identification of neglect.

A number of questions were raised and discussed by members some of which included;

- Reasons for a peak in section 42 enquiries during quarter 2, officers agreed to look in to this and circulate information;
- The complex set of circumstances surrounding Harry and those involved in his case and the learning opportunities regarding prevention;
- That improvements in listening to people with learning disabilities were being made and service professionals were working together to reach out to communities for their safety;
- The impact of County Lines crimes;
- Resourcing for safeguarding issues and the importance of a safeguarding culture;
- Why a higher number of females have safeguarding issues, officers agreed to look into this and provide further information.

RESOLVED that: -

(a) The Committee commented on and noted the Adult Safeguarding Board's Business Plan and the Annual Report

23. Dorset Clinical Commissioning Group (CCG) - Mental Health Rehabilitation Services

The Principle Program Lead for Mental Health for NHS Dorset Clinical Commissioning Group presented a report, a copy of which has been circulated and appears as Appendix 'C' of these minutes in the Minute Book.

The Dorset Clinical Commissioning Group and Dorset Healthcare carried out a review of Mental Health (MH) Rehabilitation Services. MH Rehabilitation Services provided a service to people who had severe enduring mental illness and a range of other complex issues.

It was highlighted that the review was fully co-produced with Dorset Mental Health Forum, Local Authorities and other key stakeholders who had an interest in MH Rehabilitation and complex care pathways such as homelessness and MH assertive outreach.

The Committee were informed that the number of people in Dorset who experienced serious mental illness was expected to increase to 7,882 by 2020/21. Of this population 20%, which is approximately 1,500 people, would require rehabilitation and 1% of those individuals, which is approximately 79 people, would require inpatient rehabilitation.

It was explained to the Committee that the proposed model for MH Rehabilitation Services contained a combination of community resource

and hospital care and that many people require a combination of care that is inside and outside of hospital. The model was a blended model that would be delivered by a mix of NHS and third sector providers.

In developing the proposed model a view seeking exercise was undertaken. There were 144 respondents which included service users, carers, staff and 26 other agencies that worked for MH services. The proposed models were then taken back to the same service users who said they felt they'd been listened too.

It was explained that the preferred model would include a high dependency unit, 1 community rehab unit in the east and west of the county, a community outreach team and supported housing. It was highlighted that the CCG had not looked at accommodation before as part of health but in considering the MH pathway they found people needed accommodation. It was proposed that a wider piece of work on MH housing would be beneficial.

The case for change included a belief that people who require rehab or complex care should be able to access support and treatment in the community and in hospital when necessary, should have a better experience of treatment and support in community settings and receive better outcomes, they shouldn't be placed out of area for longer than necessary and should be able to access treatment and ongoing support in a variety of settings within their community.

The proposals are anticipated to provide benefits including a reduced number of out of area placements, better use of in-county inpatient facilities with shorter admissions, appropriate exit routes into a range of accommodation and a blended model of bed provision which is more cost effective than purely NHS bed provision.

The review was moving into the NHS assurance stage which required advice and support from the Committee. This would be followed by public consultation if required and then implementation. The Committee agreed that public consultation would not be required because carers, service users and their families had been engaged during the view seeking stage. They also agreed with Dorset Councils view that the proposals could be viewed as service improvement.

A number of questions were raised and discussed by members including:

- Details of the view seeking exercise;
- Details of the preferred models cost implications;
- That there needed to be a wider conversation on out of area MH Rehabilitation and the use of section 171;
- That a strategic business case was being developed and that officers could provide the Committee with more detail of the finances at a later date;
- The benefit of widening access to MH Rehabilitation Services;
- The potential to cause stress to the person and their family by placing them out of area;
- That following the reassurance process a strategic outline case would be bought back to the Committee;

- The impact supported housing has on individual tenancies;
- That details of the estate work were underway;
- That the timescales for an individual's rehabilitation differ and are very personal;
- That being admitted to MH services is often a relief, although the experience of those placed out of area can be different.

RESOLVED that:-

(a) Endorsed the review findings and proposals to develop a more community-based Rehab model of care;

(b) Supports the intention to go through NHS Assurance with the proposed bed changes;

(c) The proposals do not need to go out to public consultation.

24. Bournemouth, Christchurch and Poole Council's Safeguarding Strategy

The Corporate Director for Adult Social Care presented a report, a copy of which has been circulated and appears as Appendix 'D' of these minutes in the Minute Book.

The BCP Council Corporate Safeguarding Strategy set out how the Council would deliver its safeguarding duties; the accountabilities of individual Councillors and officers; the training and development standards across the Council and how the Council would monitor the delivery of the framework.

It was particularly highlighted that Safeguarding was the responsibility of all councilors, employees, volunteers and those who are contracted to provide services. The proposals for DBS Checks for members were highlighted and the importance of providing adequate training.

The Committee were asked to provide any comments in order that these be relayed to the Cabinet meeting on 30 September 2019.

A number of questions were raised and discussed by members including:

- That Councillors undertake a public role and should have an enhanced DBS check however there was also no legal requirement for them to have a DSB check;
- That safeguarding training should be mandatory for all councilors;
- That there should be a clearer definition of what makes someone a vulnerable person or an adult at risk of harm;
- That having an advanced DBS Check protects councillors and individuals;
- Details around how the DBS Check would be undertaken and subsequently used and stored;
- That more work would need to be done around the strategy of the policy, including who would make decisions;
- That the information from a DBS check would be considered personal data so would not be subject to freedom of information requests;
- Whether the consequences for officers of not following the policy should also be outlined in the policy document;

- That a DBS Check shows up unspent crimes and an advanced DBS Check will also show up unspent crimes, officers could provide a briefing paper;
- That the more robust the DBS Check could be the better and this view could be conveyed to Cabinet;

RESOLVED that:-

(a) Approved the Safeguarding Strategy ahead of Cabinet on 30 September 2019.

Is safeguarding training going to be mandatory. If members would like to propose? Cllr allen agrees;
Offered my mathres, seconded by allen.
Mandatory training, seconded. Unanimous. Agreed.

25. Forward Plan

The Committee were reminded that a working Group had been established to consider the Adult Social Care Charging Policy. The first meeting of the Group would be held Tuesday 3rd September at 3pm.
The Committee were informed that a training date was being organized that would include consideration of items for the Forward Plan.
Dementia Services Review
Joint scrutiny of ambulance service investment

RESOLVED that:-

(a) The Committee agreed the items on the Forward Plan at Appendix 'E';

26. Future Meeting Dates

For Councillors to note the meeting dates of the Committee, as listed below:
Monday 18 November 2019 – Christchurch Civic Centre
Monday 20 January 2020 – Bournemouth Town Hall
Monday 2 March 2020 – Christchurch Civic Centre

The meeting ended at Time Not Specified

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the Meeting held on 10 September 2019 at 6.00 pm

Present:-

Cllr R Burton – Chairman

Present:	Cllr J Bagwell, Cllr M F Brooke, Cllr E Coope, Cllr P R A Hall, Cllr J Kelly, Cllr M White, Cllr R Lawton and Cllr P Hilliard (Substitute)
Also in attendance:	Cllr S Moore

21. Apologies

Apologies for absence were received from Councillors Geary, Lewis and Phillips and Parent Governor Representative, Peter Martin. Councillor Northover was absent.

22. Substitute Members

Councillor Hilliard substituted from Councillor Geary and Councillor Lawton substituted for Councillor Phillips.

23. Declarations of Interests

None.

24. Confirmation of Minutes

RESOLVED that the Minutes of the Children's Overview and Scrutiny Committee held on 31 July 2019, having been previously circulated, be signed by the Chairman and confirmed as a correct record.

25. Action Sheet

The Committee was advised that the email regarding the Barrack Road Pupil Referral Unit would be circulated shortly.

A Councillor thanked Officers for the acronym sheet circulated at the Committee.

26. Public Issues

No public items had been received.

27. Children and Young People's Participation

The Interim Service Director, Inclusion and Family Services, advised that the purpose of the report was to enable the Committee to consider proposals relating to how the voice of children and young people can be represented on the Children's Services Overview and Scrutiny Committee. This would only be for an interim period pending the establishment of a long term BCP Council model for the participation of children and young people.

In response to a query, the Committee was advised that it was hoped that children and young people's representatives would be joining the meetings from the November Committee and that they would be representative from across the whole conurbation.

It was noted that young people and the Youth Participation Worker were present to observe and they were welcomed.

RESOLVED THAT the Committee supported the proposals outlined in Paragraph 2.1 of the Report for interim arrangements for young people's attendance and engagement at Committee meetings.

28. BCP Council Corporate Safeguarding Strategy

The Corporate Director for Children's Social Care introduced the Report and advised that the BCP Council Corporate Safeguarding Strategy set out how the Council would deliver its safeguarding duties; the accountabilities of individual officers and Councillors; the training and development standards across the Council and how the delivery of the framework would be monitored.

The Committee discussed the Report and comments were made, including:

- A Councillor expressed concern that the Strategy would only be available on the Council's website and that a proportion of the Council's residents may not use or have access to the internet. It was requested that consideration be given on how to share the Strategy with a wider audience
- There were discussions regarding the DBS checks and the Committee generally supported the requirement for anyone from the Council who had contact with children or vulnerable adults to be checked
- In response to a query about BCP Council's procurement of businesses and services, the Committee was advised that

safeguarding measures requirements would form part of any relevant contract, which would then be monitored

- In response to a query regarding secondary school children attending businesses for work experience, the Corporate Director advised that it was the responsibility of the Headteacher and School to ensure they were placing students in a safe environment
- A Councillor felt that all Councillors should be enhanced DBS checked as they had access to and dealt with the most vulnerable members of the community
- In response to a query, the Corporate Director advised that she would investigate the cost of a DBS check and the renewal frequency and circulate the information to the Committee
- The Chairman requested consideration be given as to how best to engage all Councillors in awareness of the Safeguarding Strategy and their responsibilities
- In response to a query, the Corporate Director advised that female genital mutilation would be classed as extreme physical abuse. A Councillor felt that, due to its severity, a separate category may be more appropriate.
- With reference to Appendix 1, a Councillor thought the definition of children and young people's age should be extended to include, if considered vulnerable, up to 25 years old.
- The following errors were highlighted at Paragraph 3.2 – it should read "has a responsibility…"instead of "have a…." and in Appendix 1 it should read "sexual abuse by family ***/*** people in authority / other young people" instead of "sexual abuse by family people in authority / other young people"

The Corporate Director thanked the Committee for its comments and observations and advised that these would be provided to Cabinet when the Safeguarding Strategy was before it for consideration.

RECOMMENDED that Cabinet consider and note the Children's Overview and Scrutiny Committee's comments when considering the BCP Council Corporate Safeguarding Strategy.

29. Peer Review of BCP Front Door

The Interim Service Director, Children and Young People's Social Care (CYPSC) started by introducing Jane White, the new Service Director for CYPSC and advised the Committee that she would be taking over the role in a couple of weeks.

The Interim Service Director presented the Report and it was noted that BCP Council were invited to join the Partners in Practice program funded by the Department of Education to support a review and offer development support to BCP regarding the front door services – Multi Agency Assessment Hub (MASH) and Assessment teams within Children's Social Care. The review identified strengths and areas for improvement. An

action plan had been developed and approved by the Department for Education (DfE). This review had been of great assistance in the development of the new BCP Council Services.

The Committee discussed the report and comments were made, including:

- A Councillor agreed that this was a very useful and helpful project and was pleased to see the strengths identified and how the Service was aware of the areas that required improvement prior to this exercise
- In response to a query regarding how the irnprovements/systems implementations were being addressed, the Committee was advised that an update would be brought to the next meeting
- In response to a query whether a visit to North Tyneside Council would be beneficial, the Committee was advised that some of the team visited there two weeks ago and that a further visit was being planned which would also include other agencies such as the Police, Clinical Commissioning Group (CCG) together with Senior Officers
- In response to a query regarding timescales, the Committee was advised that work began as soon as North Tyneside had left and some actions were completed immediately, others within a two week timescale and some were still being worked on. The update to Committee would show the timescales which would enable the Committee to measure the implementation
- The Corporate Director advised that the intention to bring a new data set of key indicators to the Committee for consideration would include areas such as the timeliness of front door decision making and staff moral
- In response to a query about the two case management systems, the Committee was advised that the two being used were 'Mosaic' and 'Care Director'. It was advised that both were legacy systems and that Dorset Council currently used Mosaic. Both systems were relatively new but staff in both MASH and the assessment teams were trained and able to use both until a decision was made on which system to use moving forward
- The Committee was advised of the Signs of Safety methodology which was being used by staff. It was a technique developed in Australia and was being adopted by many Councils across the United Kingdom and the world. The Committee was advised that a briefing would be arranged for it to understand how the principles and applications.

RESOLVED that the Report be noted, and an update provided to the next Committee meeting.

30. Pan-Dorset Safeguarding Children Partnership

The Service Director for Quality and Commissioning advised that the Children and Social Work Act 2017 replaced the Local Safeguarding Children's Board (LSCB) with new local safeguarding arrangements, led by

three safeguarding partners: local authorities, police and clinical commissioning groups. A Pan-Dorset Safeguarding Children's Partnership had been created to meet this requirement locally.

In finalising its work, the outgoing Bournemouth and Poole LSCB produced its final annual report which would inform the work of the new partnership.

The new body had worked with all partners to develop a plan for delivery of this work including emerging priority areas. The new Partnership was formally established in August 2019 with BCP Council being one of the statutory safeguarding partners.

The Committee discussed the reports and comments were made, including:

- A Councillor requested that the Dorset LSCB Annual Report 2018/19 be circulated to the Committee because that would include the data relating to Christchurch
- A Councillor stated that at pages 16-17 of the report, the trend given was inaccurate as a trend should be over a 3-year period, not on a yearly basis. The Committee was advised that this was not a Council report but that the report authors would be made aware
- A Councillor expressed concern about the reduction on 'return home interviews' being completed within a prescribed timescale, the Corporate Director advised that she was also concerned and would ensure close monitoring took place
- The Committee was advised that the 2 Safeguarding headlines diagrams on page 12 of the appendix provided a good baseline and highlighted the differences across Bournemouth and Poole
- In response to a query regarding the Portfolio Holder's duties within the new partnership, the Corporate Director for Children's Services clarified that the legal duty of the new partnership was shared across the Local Authority, local Police and the Clinical Commissioning Group with no specific role defined for the statutory lead Councillor
- It was noted that consideration would need to be given on how the partnership would feedback to the lead Councillor and Children's Services Overview and Scrutiny Committee as well as how it would engage with local agencies such as schools

The Corporate Director concluded by advising that the partnership aimed to bring the safeguarding community together by keeping a high profile, being held to account and improving system outcomes for children and young people in the area.

RESOLVED that the Children's Overview and Scrutiny Committee:
(a) Noted the Annual Report of the LSCB 2018/19; and
Noted the new Pan-Dorset Safeguarding Children Partnership arrangements

31. The Workforce Strategy for Children's Services

The Interim Service Director, Inclusion and Family Services presented the Report.

It was highlighted that the impact of leaders, both political and Officers was key in supporting a stable and confident workforce, in an environment where effective social work could occur.

Effective social work and early help systems and services improved the life chances of the most vulnerable children within the BCP locality. Critical to this was that the local authority workforce was sufficient, suitably qualified and supported to deliver high quality services to children and their families.

It was advised that the market was challenging, which was linked to the national shortage of qualified social workers, the difficulty of the role, the volume of need in a community and how effectively this was owned across the whole system, together with how competitive the regional market was.

The Committee considered the report and comments were made, including:

- The term 'Real vacancy personnel' was clarified as vacant posts which were currently not covered and was acute in some teams. Reasons for these vacant posts included maternity leaves and staff off on long term sickness
- In response to a query regarding the Assessed and Supported Year in Employment (ASYE), the Committee was advised a new approach was being used to help retain social workers which meant continuing this support from 1 Year post graduate
- It was highlighted that the service was bringing the previous local authority teams together and that the plan was to strengthen, develop and invest in the staff to ensure good retention.

RESOLVED that the report be noted.

32. Forward Plan

The Portfolio Holder for Children's Services advised the Committee the Family Support Strategy (Early Help, Youth) which was currently scheduled for the November Committee needed to be considered sooner. It was therefore proposed that a task and finish group of Committee Members be arranged to consider it in October. The Committee agreed to this proposal and the Interim Service Director, Inclusion and Family Services advised that an email with further information would be sent out soon.

The Chairman advised the Committee that there had been some additions to the Forward Plan for the November meeting and that it would be circulated to them by email for further consideration. He requested Committee Members considered the updates and advised of any concerns

or topics which they felt should be added to the Forward Plan for consideration by the Committee.

In response to a request that County Lines and Knife Crime within schools be added to the Forward Plan, the Corporate Director advised that these would be added to the November agenda.

RESOLVED that a Task and Finish Group be established to consider Family Support Strategy (Early Help, Youth).

33. Dates of Future Meetings

The dates and venues of future meeting dates were noted.

The meeting ended at 7.10 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 09 September 2019 at 10.00 am

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present:	Cllr M Anderson, Cllr M F Brooke, Cllr M Earl, Cllr G Farquhar, Cllr M Greene, Cllr N Greene, Cllr M Iyengar, Cllr R Lawton, Cllr R Maidment, Cllr C Rigby, Cllr P Hilliard (In place of Cllr N Brooks), Cllr L-J Evans and Cllr B Dove
Also in attendance:	Cllr S Bartlett, Cllr J Beesley, Cllr D Brown, Cllr S Moore, Cllr L Northover, Cllr M Phipps, Cllr Dr F Rice and Cllr K Wilson

21. Apologies

Apologies were received from Cllrs N Brookes, L Fear, R Maidment and P Miles.

22. Substitute Members

Notification was received from the appropriate group leaders or their nominated representative of the following substitutes Cllr P Hilliard substituted for Cllr N Brookes, Cllr L Evans substituted for Councillor P Miles and Cllr B Dove substituted for Cllr L Fear.

23. Declarations of Interests

Councillors declared the following issues for the purpose of transparency. All remined in the room and participated in the debate and voting for each item:

Cllr M Greene and Cllr N Greene declared, in relation to the Project Admiral Leasehold Considerations and Acquisition Proposals report, that they and their spouse had an interest in property in Poole town centre.

Cllr L Evans declared, in relation to the Project Admiral Leasehold Considerations and Acquisition Proposals report, that she had an interest in property in Poole town centre.

Cllr M Brooke declared in relation to the reports on planning issues, that he was the Chairman of the Broadstone Neighbourhood Forum and involved with developing neighbourhood plans.

Cllr M Anderson declared in relation to the reports on planning issues that he was involved in the Queen’s Park Neighbourhood Forum.

Cllr M Haines declared in relation to the reports on planning issues that she was involved with the Sandbanks Neighbourhood Forum.

Cllr P Hilliard declared in relation to the report on BCP Council investment that he was a BCP nominated Governor at Bournemouth Hospital.

24. Confirmation of Minutes

RESOVLED that the Minutes of the meeting held on 8 July 2019 be confirmed as a correct record and signed by the Chairman.

25. Action Sheet

RESOLVED that the action sheet be noted.

26. Public Speaking

The following question was submitted to the Overview and Scrutiny Board from local resident David Brown:

"Given what Dr Sharon Goldberg, professor and doctor of internal medicine, states: "Wireless radiation has biological effects... This is no longer a subject for debate when you look at PubMed and the peer-review literature. These effects are seen in all life forms... evidence of cancer... of DNA damage, cardiomyopathy, which is the precursor of congestive heart failure, neuropsychiatric effects… 5G is an untested application of a technology that we know is harmful... In academics, this is called human subjects research," will the council follow the precautionary principle and halt the roll out of 5g in BCP?"

MR Brown was unable to attend the meeting and the following response from the Chairman was provided:

"We are hoping to have a call-for evidence around the 5G issue on 23 September meeting so we have also invited him along to that meeting to submit his evidence there and to take part in that process as well and we will discuss this issue further when we come to the Forward Plan item."

27. Scrutiny of Planning Related Cabinet Reports

Statement of Community Involvement

The Chairman introduced the item. He reminded the Board that it was focussing on risked base policy decision making and therefore questions should be directed to the Cabinet Members. He explained that the Overview and Scrutiny Board had chosen to look at four forthcoming Cabinet reports in relation to Planning issues and invited the Cabinet Portfolio Holder for Strategic Planning to introduce each of the reports:

Statement of Community Involvement (SCI): The Cabinet Portfolio Holder explained that the SCI was a statutory requirement that set out how a local planning authority engaged with its residents when preparing local plans and through the planning application process. In respect of planning applications, different options for notification had been assessed and

Cabinet would be asked to approve the recommendation for Option 3 and the SCI proposals for public consultation. The Chairman invited questions from the Board, the following issues were raised:

- A Councillor commented that only 1 in 10 notification letters for planning applications received a response. Therefore why was option 1, which was for site notices only and presented a significant cost saving and reduced environmental impact, not being pursued? The Board was advised that the three preceding authorities had different systems in place at transition and removing letter notifications would come as a shock to residents in Poole and Christchurch and an open and engaging system was needed. Option 3 would allow time for a transition towards more digital communications and was recommended by officers. It was also noted was that it was hoped to reduce the estimated cost of letters – possibly by just reproducing site notices and hand posting to immediate neighbours when site notices were posted.
- A Board member outlined that other planning authorities used an opt-in method for residents to choose to received digital communications of planning applications of interest to them. The Councillor felt that option 3 was the worst of all options as it would mean an arbitrary number of properties would be notified and raised the point that those in higher density accommodation may have less access to technology.
- The Board requested information on complaints received by the preceding authorities about the current processes. It was explained that there was the odd complaint received but records were not available at the meeting. There were pros and cons to each system. The effect in Poole and Christchurch of change would be quite large. A Councillor commented that the statistics for complaints would be useful.
- Another Board member felt that residents in Poole were used to the system currently in place there and to remove it immediately would be a problem. They would be happy to retain letters based on officers' judgement.
- The Portfolio Holder was asked if they had reviewed the process which took place in Bournemouth when it stopped sending letters. A Councillor suggested there may be some confusion with the change and that there was a role for ward Councillors to play in promoting planning applications with significant public interest. The Cabinet Member responded that there was a statutory obligation to advertise planning applications. Option 3 provided the preferred transition option and savings may be more than outlined. It was felt that eventually BCP Council would move to site notices only and reminded the Board that this was for consultation prior to a final decision.
- A Councillor commented that they would be concerned with the impact of option 1 on the equalities act and felt that option 3 was the best chance of good communication. However, another Councillor commented that a number of planning authorities already used the system set out in option 1 and the equalities act would have been raised on this by now if it was an issue. The Cabinet member suggested that to move to option 1 immediately would risk not engaging properly with residents and there was an opportunity to look into how technology could be utilised in this process.

- The transition element of the decision was not clear from the paper nor was there a timetable for resolution of the SCI. A number of residents would be subject to two sessions of change for no great gain and in reality, this was an issue which was dealt with rarely by residents. A cost-effective solution was needed as soon as possible.
- Another Board member commented that the decision made by Cabinet would go out to consultation and therefore there would be an opportunity to let the public decide.
- Other Councillors not on the Overview and Scrutiny Board spoke in support of letters being sent to affected properties.

Following the questions and debate it was moved and seconded and then subsequently,

RECOMMENDED that:

At recommendation 'b' of the Cabinet report, the Cabinet should agree Option 1 as set out in paragraph 11 of the report.

Voting: For: 7; Against: 6; 1 Abstention

The Chairman suggested that paragraph 2.30 of the Statement of Community Involvement be amended to add the following words to the first sentence after the word will "… have the opportunity to …".

A Board member suggested that Page 12 of the Statement of Community Involvement should be amended to remove Primary Care Trusts and replace it with Clinical Commissioning Groups.

Local Development Scheme – BCP Local Plan

The Portfolio Holder advised that the Cabinet report sought approval of the BCP Council Local Development Scheme (LDS) in order to come into effect from 23 September 2019. The LDS provided the community and other interested parties with an indication of what local plan documents would be prepared by the Council and when. It was noted that BCP Council must produce and adopt a new local plan by 2024. The Chairman asked the Portfolio Holder if there were any risks involved in possible changes to housing requirement numbers from the previous local plans and those being developed in Christchurch and Bournemouth. It was confirmed that until a new local plan was developed the three existing local plans were in operation anyway. All legacy work on emerging existing plans would cease. There was a greater risk in not developing an area wide local plan as Bournemouth could not accommodate the housing figures within the Bournemouth area alone and the area wide plan would enable the issues to be dealt with holistically.

BCP Local Plan Issues and Call for Sites

The Portfolio Holder explained that this report was to seek approval to undertake an initial consultation on possible issues the BCP Local Plan will need to address, as well as to carry out a 'Call for Sites' to invite anyone

with a potential development site to submit it to the Council for consideration as part of the Local Plan process. In response to a question it was noted that any sites identified by the preceding authorities would be incorporated into the new call for sites. The Portfolio Holder was also asked about the communications plan and it was noted that this was outlined in the report and corporate communications would be heavily involved. A Councillor suggested that they previously found workshops to be a useful tool and suggested that they be included.

Boscombe & Pokesdown Neighbourhood Plan Decision Statement

The Cabinet Portfolio Holder Introduced the report and advised the Board of a couple of amendments to the wards and the period of time in which the referendum should take place. The local community had put in a lot of work to producing the Neighbourhood Plan which had been examined by an independent Examiner who had recommended that, subject to modifications to the Plan, it may proceed to referendum. The Cabinet report asked Members to agree the Examiner's recommendations to enable the Neighbourhood Plan to proceed to referendum.

The Chairman expressed some concern that the date may become clouded by other issues and suggested that it should be carefully considered. The date was chosen because the neighbourhood forum had requested to have the referendum as soon as possible and this was the first possible date. It was noted that if it was possible a referendum would likely be combined with another election if one was called. There were some concerns raised about the process for making residents aware of the referendum and what it was for. The Portfolio Holder was asked how the Council would include this within its communication of the referendum. It was confirmed that the local planning authority could apply for £20k of funding to conduct the referendum but a shortfall was expected to be met from within existing budgets. The elections team would prepare a communications plan which would provide residents information on issues around what a neighbourhood plan was and the process but it needed to be careful in not promoting a particular view.

The Board congratulated the Neighbourhood Forum members on the development of the excellent plan. It was noted that there was also funding available to neighbourhood Forums for developing plans and this could be applied for in stages. It was probable that the Forum had already applied for and received all funding it was entitled to at this stage.

The Chairman thanked the Portfolio Holder for attending and providing response to the Board's enquiries.

28. Scrutiny of Housing Related Cabinet Reports

Project Admiral Leasehold Considerations and Acquisition Proposals

As this item included exempt information the Chairman explained the process for dealing with any issues arising from the exempt section of the

report. The Cabinet Portfolio Holder for Housing was invited to introduce the Cabinet report to the Board. The Board was advised that the Cabinet report provided an update on the current position in respect of Project Admiral with particular reference to the need to consider leaseholder representations. The report made recommendations in respect of the position of leaseholders following the consultation. Option 4 of the report offered to re-purchase a number of leaseholder properties.

RESOLVED that under Section 100 (A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.

The Board members put a number of questions to the Portfolio Holder and the Portfolio Holder and Chief Executive of the Poole Housing Partnership provided responses to a number of these. A number of Councillors raised concerns with the proposed Cabinet recommendation. A number of options for the way forward were outlined and the Board considered various risks associated with these and the Portfolio Holder responded accordingly.

The Board agreed to move back into open session.

Board Members questioned the proposal to buy back properties from leaseholders when the value of the properties would not increase in line with the cost of works and suggested that the burden of this would be borne by the council tax payers. It was noted that whilst the options were being given to everybody there was only sufficient funding for 5 or 6 properties and those who might experience hardship were prioritised. The PHP wanted to find a solution which was fair for all whilst managing disruption and providing for those who were elderly and frail whilst taking into account financial abilities.

Other suggestions included a lease extension to 125 years and members of the Board suggested that this should be looked into. It was noted that legal advice was being sought on this point.

RECOMMENDED that:

(a) **Cabinet should carefully consider the recommendations as set out in the report and the options set out in the exempt part of the report.**

(b) **Cabinet be advised that the Overview and Scrutiny Board do not support Recommendation B on the grounds of fairness to leaseholders due to there only being a small number of properties able to be re-purchased, of fairness to the rest of BCP Council's tenants and to those on the Council's Housing Registers due to the way in which it is proposed to use HRA finances to support the recommendations as set out in the report.**

Voting: For: 7; Against 5; 2 abstentions

29. Scrutiny of People Related Cabinet Reports

The Chairman invited the Portfolio Holder and Leader of the Council to introduce the next reports on the agenda.

People Strategy

The Leader advised that the report was being brought to Cabinet to approve the draft BCP Council 2019 – 2023 People Strategy. The strategy had been developed on the basis of staff surveys from the three preceding Councils which provided feedback on how members of staff wished the Council to work. The Leader of the Council was asked a number of questions regarding the strategy including:

In response to a question the Leader explained that the strategy aligned to the values as set out in the Council Plan, but it did not bare a relationship to the priorities outlined therein.

- A Board Member questioned whether the strategy was too inward looking as evidenced by 'customer focused' was listed as priority seven. It was suggested that his should be moved forward and be a greater focus. The Leader explained that although the priorities within the strategy were outlined in a linear fashion it did not been that some priorities were more important than others and all priorities would be moved forward together. However, the Leader accepted that the priorities could be displayed or configured differently.
- Again, a Board member commented that celebrating success was only listed as priority twelve. It was reconfirmed that these were not linear but they were also based on responses to previous surveys with an aim to be employee led and this issue was not ranked as highly as some of the others within the strategy. However, the linear rankings would be reviewed.
- A Member asked about priority behaviours and about feeding back on action taken, which was not a specific point contained within. The Leader advised that this would be encompassed by act and based on the specific circumstances this may be included.
- It was confirmed that the responses from the most recent staff survey had not yet been fully analysed and therefore there were lots of issues which were currently unknown for BCP. There was an extensive piece of work underway to extrapolate information from past surveys.
- In response to a question the Director for Organisational Development explained that there were a number of ambitions targets within the strategy and these would be reviewed on an annual basis. It was explained that there was a staff engagement group in place and issues and ideas could be sent to the group and information received back as part of a two-way processes. There would be ongoing dialogue with staff on the contents of the plan.

- A Councillor commented that the wording int the document, “where good things happen to good people,” seemed at odds with ensuring equity amongst the workforce and made it appear that some jobs may be more valued than others. The Leader did not feel that ensuring equity and rewards was incompatible. However, she would look into the wording in this section and suggested that it may be amended. In response to a query it was noted that the reference to ‘community’ could apply to members of the public, other members of staff or partners.

Implementation of Pay and Reward Strategy

The Leader advised the Board that the report to be considered by Cabinet set out the aspirations and the details for the arrangements, for implementing the pay and reward strategy. The purpose of the proposals was to mitigate risks and to ensure good practice and create a positive way forward. It was felt that the best way to do this and the only way to ensure the necessary levels of expertise and independence was to use an external organisation. The process of selecting an external organisation would be carried out by competitive tender but with a recognition that only a small number of companies would be able to provide the services required. The Board was advised that it was not expected to have either a positive or negative impact on the overall wage bill for the Council.

The Chairman acknowledged that the process of harmonisation needed to be fair overall but the changes to the pay structure will affect real people. It was noted that 38 percent of employees would see a wage reduction and in some cases a significant reduction. The Leader responded that if pay was above the median amount other staff could not be brought up due to the financial impact. It was thought staff who were ‘overpaid’ would be expecting it. Although it may not be considered fair to individuals it would be fair to members of the public. A Member questioned what evidence there was that certain staff would be expecting a pay cut? There was no evidence that this was expected but staff were aware of the need for equal pay and the necessity of budget cuts.

In response to a question the Leader advised that negotiations would take place with the trade unions but that contracts could be terminated, and staff reengaged on new terms and pay. The Leader felt that the fairest way to harmonise pay was o do it quickly and decisively with an external organisation. In further discussion the Leader confirmed that the wage bill needed to represent a figure which did not place a staring in the public purse and harmonisation was needed across the Council.

The Board questioned what had been learnt from other Council’s who had undergone a similar reorganisation and from the unions experience of it, particularly from Christchurch and East Dorset. The Council was in early stages of negotiations with the unions and different organisations could adopt very different approaches. The approach being taken would deal with both equal pay and achieving competitive levels of pay for staff.

A Councillor commented that the recommendation that authority to make the final decision on the strategy should be delegated to the Leader and Chief Executive seemed disproportionate for such an important decision.

A Councillor not on the Overview and Scrutiny Board suggested a more transitional approach of pay freezes to achieve equal pay. However, this would not be cost neutral and it would be that harmonisation of pay would take many years and it was felt best that it should be achieved as soon as possible.

RECOMMENDED that:

(a) Cabinet agree the recommendations at 1 – 5 of the report.
(b) Cabinet resolve that the recommendation at 6 in the Cabinet report be amended to end after the words "Trade Unions".
(c) Cabinet approve the following additional recommendation to be added at 7, "To agree that a report be brought back to Cabinet to approve the final pay and reward arrangements in due course"
(d) Subject to the approval of the above recommendations Cabinet agree that the recommendation at 7 in the Cabinet report becomes recommendation 8.

Voting: Unanimous

The O&S Board agreed that it would want to consider this issue again before the final report to Cabinet and would appreciate as much time as possible to consider future Cabinet reports. The Leader responded that she expected the level of Cabinet reports and timing would begin to ease over the next few months.

The Chairman thanked the Leader for attending the meeting and responding to the Board's questions.

30. Scrutiny of Finance Related Cabinet Reports

Quarter One Budget and Performance Monitoring Report 2019/20

The Portfolio Holder for Finance introduced the item explaining that this was the first budget monitoring report for the year and at this point there were often several pressures. However, work was already underway to reduce those pressures. There was detail included within the report on budget pressures within each area. Board Members asked the Portfolio holder a number of questions on the details of the report including:

The Board asked about the increase in the number of cases of Children in Care inherited from the Christchurch area which was higher than previously expected and about the increased number of Education Health and Care Plans inherited and acknowledged that it was difficult to plan for something not anticipated.

A Councillor questioned the increased amount paid to bus companies for concessionary fares. It was noted that this was to harmonise and the rates to bus companies had increased and the bus subsidy renegotiated at the

same time. The increase in cost of street lighting was questioned and it was noted that this was down to price inflation. Further information was sought on the cost of staffing pressures at the Two Rivers Meet Leisure Centre and the proportion of the total staffing cost of the pressure. The Councillor requested further information on this.

It was noted that all service areas in which there was a budget pressure would be required to report back on the action which was being taken to manage the budget. The Corporate Management Board was made aware of and addressed budget pressure monthly basis. In response to a question the Board was advised that there was an appreciation by Cabinet Members of the impact of policy decisions on budgets and the budget position was discussed on a weekly basis with Cabinet.

A Board Member explained that there seemed to be a lack of coordination amongst different areas of the Council and suggested that the Board should make a recommendation to Cabinet to request that it practices sustainable budgeting and that whilst reserves could help with long term cost, they should not be used for day to day needs. The move was duly seconded. The Portfolio Holder explained that £2.7million was the base budget contingency decided by the shadow authority. Earmarked reserves were used for a specific purpose but not for ongoing revenue costs. The Chief Financial Officer explained that there was still a huge amount of uncertainty regarding the local government settlement, not helped by current political turbulence. Information may not be received until 5-6 weeks prior to budget setting.

The Chairman commented that the move was in line with the aims of the Board to cement the aspirations of good sustainable decision making with a balanced budget at its heart.

RECOMMENDED that Cabinet should practise sustainable budgeting and avoid using reserves for day to day revenue needs.

Voting: For: 11; Against 0; 3 abstentions

Cllrs M Anderson, B Dove, N Greene, M Greene and M Haines asked to be recorded as voting for the motion.

BCP Council Investment to Support the One Dorset Pathology Unit

The Portfolio Holder introduced the report and explained that the decision would also be considered by the Audit and Governance Committee in November. The Council was interested in different investment opportunities and explained that this would support sustainable budgeting and it would also create an income for the Council.

The Chairman commented that he supported the idea but asked where the funds were coming from in order to finance the loan. It was explained that the loan would use the Council's treasury management fund. The Chairman requested that he would appreciate it being outlined where funds were coming from within future reports.

A Councillor commented on the recommendation to delegate detailed terms to the Chief Financial Officer and what this would encompass. The Officer explained that he would exercise delegation within acceptable tolerances, in particular, relatively minor finer details but would refer back to Cabinet anything significant.

The Chairman raised a query about approving an investment outside the framework of an approved investment strategy. It was noted that an investment strategy would come to the budget council as part of the new budget setting process.

The Board also questioned the timing of the process and when the loan would begin and start to be repaid and where the Unit would be located. It was noted that these issues were dependent upon the NHS and the timing of when they make decisions on this. The Portfolio Holder was also asked if he was confident on the return in investment and questioned if it should be inflation linked in some way. The Board was advised that in terms of other investment opportunities available the Council could not achieve anywhere near this. It was noted that although this was an unsecured loan it would have the backing of the Department of Health and therefore central government. It was noted that there was a very low risk involved with this but there was also the positive aspect that the residents of Dorset would be getting a top-class facility.

The Chairman advised that the next meeting scheduled for 23 September would be a 4.00pm start to accommodate the 5G connectivity call for evidence session. The Chairman also confirmed that the meeting on 7 October was likely to be a daytime meeting.

31. Future Meeting Dates

The Chairman advised that the next meeting scheduled for 23 September would be a 4.00pm start to accommodate the 5G connectivity call for evidence session. The Chairman also confirmed that the meeting on 7 October was likely to be a daytime meeting.

The meeting ended at 3.22 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 23 September 2019 at 4.00 pm

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present:	Cllr M Anderson, Cllr M Earl, Cllr L Fear, Cllr N Greene, Cllr R Lawton, Cllr P Miles, Cllr C Rigby, Cllr B Dove (Reserve) (In place of Cllr M Iyengar), Cllr R Burton (Reserve) (In place of Cllr M F Brooke), Cllr L Lewis (Reserve) (In place of Cllr G Farquhar) and Cllr D Mellor (Reserve) (In place of Cllr M Greene)
Also in attendance:	Cllr D Brown, Cllr M Howell, Cllr S Moore, Cllr Dr F Rice and Cllr L Williams

32. Apologies

The Democratic Services Officer reported that Cllr S Bartlett had replaced Cllr N Brooks on the Board

Apologies were received from Cllr S Bartlett, Cllr M Brooke, Cllr G Farquhar, Cllr M Greene, Cllr M Iyengar and Cllrs P Miles and C Rigby for part of the meeting

33. Substitute Members

Notification was received from the relevant group leaders or their nominated representatives of the following substitutes: Cllr R Burton substituted for Cllr M Brooke, Cllr D Mellor substituted for Cllr M Greene, Cllr B Dove substituted for Cllr M Iyengar and Cllr L Lewis substituted for Cllr G Farquhar.

34. Declarations of Interests

None

35. Public Speaking

The Democratic Services Officer advised that no questions, statements or petitions had been received by the required deadline. However, there were a number of requests to speak in relation to the agenda item on 5G.

36. Call for Evidence - 5G Connectivity

The Chairman introduced the item and reminded everyone that the purpose of this session was to hear verbal submissions as part of the call for evidence. There was also an opportunity for any interested parties to make

written submissions on the issue, the closing date for written submissions was 7 October. The Board would then consider the responses to the Call-for evidence further at its meeting in November.

The following persons had registered to speak:

- John Hunt (on behalf of Susan Lennon) – West Howe Community Association
- Nick Greenwood
- Charles Ross Illingworth
- David Merefield
- Anthony Story – Silicon South
- Marios Angelopoulos – Bournemouth University – Computing
- Adrian Dwyer
- Sam Crowe – Director of Public Health Dorset

The speakers spoke on a range of issues both in favour of the roll out of 5G and against it. A number of issues were raised including:

- The apparent lack of accountability regarding the instillation of fibre optics in Bournemouth;
- The development of 5G through weapons technology;
- Secrecy concerning 5G;
- Omissions and inaccuracies in various official reports on 5G;
- Studies evidencing health impacts and concerns in relation to 5G technology;
- Consideration of alternative technologies to 5G;
- Insurance unable to cover illnesses in relation to 5G technology;
- Impact of 5G technology on the environment and wildlife;
- International Commission on Non-Ionizing Radiation Protection (ICNIRP) guidelines;
- Concern of a rise in cancer and other illnesses, a link to brain and heart tumours, radiation through 5G high frequencies and infertility;
- Out of date and inaccurate health reports being used;
- Request for 5G moratorium from leading scientists and doctors;
- Towns in the UK having adopted 5G moratoria, high profile cities across Europe had also adopted moratoria on 5G;
- Geneva reversed its 5G rollout after people falling ill;
- BCP area was well served in alternatives to 5G such as fibre optics;
- Decision making driven by machines rather than humans;
- Concern that Council's were responding to publicity material and promoting technology above people;
- Public Health England were falling behind in their advice and effects would only become apparent afterwards;
- People should be allowed to consent and take precautionary measures;
- 5G trials were already taking place in cities around the country and BCP Council needed to keep up;
- There were economic and development opportunities through 5G;
- 5G would improve social outcomes and quality of life;

- The divide between the digital and tech sectors would merge together
- The various sectors within BCP were well placed to support 5G technology;
- 5G will change how we share and consume information;
- There were a number of different technologies which will make up 5G;
- New technology would be commissioned and deployed for 5G;
- Technology needed for 5G;
- The amount of information able to be handled by a 5G network;
- Ability to do things not previously possible and tackle new problems;
- Job creation opportunities due to 5G;
- Improvements to the local economy with 5G developments and the need to attract high tech industries to the area;
- The frequency of 5G in the Lansdowne area should be no concern to public health according to the World Health Organisation;

The speakers were asked if they were prepared to answer questions to the Board and the Board asked a number of questions to some of the speakers to clarify some of the points they had made. In response to a question the Director of Public Health Dorset undertook to look into some of the information submitted and provide the Public Health view.

RESOLVED that the verbal representations on 5G be received and that they form part of the submission for the 5G call for evidence to be considered at the Board's meeting on 11 November 2019.

Cllr Rigby arrived at the start of this item and left the meeting at the end of this item.
Cllr Miles arrived at the conclusion of this item.

37. Scrutiny of Environment Related Cabinet Reports

Management of Waste and Cleansing Services in Christchurch from April 2020 – The Portfolio Holder introduced the report and explained that from 1 April 2020 BCP would be responsible for operating these services. An interim solution was proposed at option 3 within the report which would be in place whilst a strategic review of cleansing and waste services across BCP was completed which would be in line with new legislation being introduced in 2023. The Portfolio Holder was asked a number of questions on the report including:

- What the life span of waste collection vehicles in the current fleet was. It was noted that the life of the average vehicle was 7 years. The Poole fleet would be renewed on a rolling cycle. Dorset vehicles were at the end of their life and investment was being sought for this.
- Whether waste was collected from outside the BCP area at the Wilverly Road household recycling centre. The contract for this site was currently managed through the Dorset Waste Partnership and runs until 2024.

- Whether there was a net financial benefit to the proposals. The cost took into account the mixed collection of glass rather than separately but collected separately this would have a higher value.
- What the driver behind the proposals was – environmental or financial. It was explained that it was a balance between environmental impact and financial impact.
- Why such a small step towards harmonisation and why food waste collection was not being implemented in Poole. It was estimated that 25% - 30% of residual waste was food waste. There was a balance between the cost of implementing a food waste collection before the government waste review outcome. It was a pragmatic step to focus on recycling in Christchurch.
- The environmental impact of not separating glass. Less vehicles would be needed for collection and the majority of glass can be withdrawn.
- What the timescale was for a full review of the waste collection service. The government consultation would need to be factored in and with the number of staff and new structures required as well as existing contracts in pace it was expected that it would take 2-3 years.
- Whether a single waste collection service was a priority. The Portfolio Holder responded that the environment was at the heart of everything she did. Food waste would be a high priority going forward. However, it was more important to reduce food waste than to collect it.
- Whether green waste collections would be harmonised across BCP. Proposals for the green waste collection were contained in another paper and the cost for this service outlined there. Bournemouth residents were able to have two bins for a reduced price but would be paying more per litre.
- How the proposals in the report would sync with the people strategy. IT was noted that staff would be subject to the pay and grading policies across BCP.

The Board discussed harmonisation arrangements for waste collection and disposal and the existing contracts in place and when harmonisation would be complete. The Board expressed concern that the level of harmonisation presented in papers to date did not go far enough.

38. Scrutiny of Regeneration Related Cabinet reports

Happyland, East Undercliff Promenade – Grant of Lease – The Portfolio Holder introduced the report explaining that thus was the outcome of a scheme which was worked up mostly under the previous administration of Bournemouth Borough Council. The current building was structurally supporting the cliff and the building was starting to fail. Options for addressing the problem were outlined and the option preferred was to establish a special purpose vehicle (SPV) by the Meyrick Estate to grant a lease to the nominee of the SPV. The Council would grant a 150 year lease for a small annual rent, this would be conditional upon the grant of planning permission for the site. It was noted that whilst it may have been preferable for the Council to retain control of the site there was not a viable ‘inhouse’

option for development. In the following discussion a number of issues were raised by the Board including:

- It being a prime site for development to provide for aspirations for a modern seafront;
- The size of the proposed hotel on the site. A hotel was not necessarily proposed. A building suitable for the site would be sought.
- Whether a lift would be installed. A developer would want to maximise space. A new lift would be required if the walkway was removed.
- There was no reference in the report to the Council's seafront strategy;
- The freeholders and the Council would not necessarily align;
- There appeared to be a lack of consultation with ward Members and also with trade and industry. The Portfolio Holder commented that he was committed to consultation and wanted to be in a position to see business coming through but that the report was presented to him with a decision between two options required.
- The Monitoring Officer confirmed that following external legal device the options for the Council to approve the plans for the site risked a public procurement challenge.

The Chairman hoped that the Council would do everything possible to ensure a good development on the site and the Portfolio hoped that with future plans there would be extensive consultation.

Lansdowne – The Portfolio Holder introduced the report and explained that this was a long-term project of Bournemouth Borough Council. The Vision for Lansdowne would promote sustainable travel and deliver on a number of different Council priorities. It would create a better flow between Bournemouth train station, the town centre and the seafront.

A Member asked about reprovisioning the public toilets which were submerged at Lansdowne Roundabout. These were not part of the scheme but the Portfolio Holder confirmed that he would like to see more public toilets across the conurbation. However, the toilets at Lansdowne had been out of use for a long time.

A Member commented that the paper was really transformative and the area around Lansdowne was seeing lot of change.

The Chairman asked about the next steps for the scheme and for assurance that the proposals be fast tracked to be delivered by 2021. Over view and Scrutiny Board asked to take an active role in ensuring the development and requested the Cabinet Members speak to colleagues regarding the emerging underground issue.

Wessex Fields Development Site – The Cabinet Portfolio Holder outlined the recommendations within the Cabinet report and explained the reasons behind the current recommendations and changes to the scheme. It was noted that phase 1.1 of the scheme would be continuing as planned. However, the second party of phase one would stop at the boundary of the

development site at this time and stage 2 would not progress until the use of the site was determined.

The Chairman noted that the Council had a masterplan for the site and challenged the Portfolio Holder as to why the development wouldn't proceed through the site. The Portfolio Holder responded that the Masterplan was aspirational and provided ideas but there was nothing concrete in it in terms of development and other than the hospital there were no solid development plans. There was an opportunity to open up to consultation and to see who comes forward with ideas for the site.

In response to a question the Portfolio Holder confirmed that there was no additional finance required as a result of the paper. A Councillor commented that by not proceeding when the contractor was on site in the summer the works would have a greater financial impact.

Ward Councillors raised concerns with the comments from the Portfolio Holder that he hadn't come across anybody who thought phase 2 of the scheme was a good idea and suggested there were many who considered a northbound junction from the hospital a good idea. The Portfolio Holder commented that they would look at the proposed consultation but that he wouldn't be pushing for the phase 2 flyover. Ward Members felt that the concerns of residents in the ward were not being considered

A Board Member asked if the Portfolio Holder had spoken with the hospital. He noted that he had but conversations had been largely focused on the road through the site.

It was noted that at present there was no funding for phase 2 of the site and it was not a priority for the Cabinet. There was no desire to build the road until there was a sustainable proposal for
Employment use.

The Chairman asked about job creation on the site and noted that it was limited to 500 jobs if phase 2 did not proceed. The Portfolio advised that they would be looking at a more sustainable site for further jobs to be created. The Chairman was concerned that sustainability was being used as a reason to do nothing and that job creation had not been given sufficient consideration. The Portfolio Holder commented that the site needed to draw people from the conurbation rather than those coming from some distance away. The Portfolio Holder was confident that the Council would be able to find the right partners for the site.

A Councillor asked about traffic congestion in the area. It was noted that the present plans would not create any further congestion as it didn't join up to another road.

A Councillor commented on the potential reputational risk of building a road to nowhere. The Portfolio Holder commented that he did not believe there was any risk as they fully intended to develop the site. There were also

concern raised regarding backtracking on an approved planning application and running further consultation and the associated costs.

Cllr Lewis left during consideration of this item.

39. Overview and Scrutiny Forward Plan

It was noted that there was a new Cabinet Forward Plan published. The Chair and Vice-Chair would look whether any items should be added to the Board's agenda. The Chairman asked that if any Board member had an item they wished to put on a future agenda they email him with the request.

40. Future Meeting Dates

It was noted that with potentially 15 items going to the next Cabinet meeting it was likely that there would need to be two Overview and Scrutiny Board meetings to cover the issues requiring Scrutiny. These would both start at 10.00am on Friday 4 October and Monday 7 October.

The meeting ended at 8.57 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 04 October 2019 at 10.00 am

Present:-

Cllr P Broadhead – Chairman

Present:	Cllr M Anderson, Cllr S Bartlett, Cllr M F Brooke, Cllr G Farquhar, Cllr M Greene, Cllr N Greene, Cllr M Iyengar, Cllr R Lawton, Cllr C Rigby, Cllr M Cox (In place of Cllr R Maidment), Cllr T Johnson (In place of Cllr M Earl), Cllr D Kelsey (In place of Cllr L Fear) and Cllr L Williams (In place of Cllr M Haines)
Also in attendance:	Cllr L Allison, Cllr C Johnson, Cllr K Rampton and Cllr V Slade

41. Apologies

Apologies were received from Cllrs M Haines, M Earl, L Fear, R Maidment and P Miles

42. Substitute Members

Notification had been received from the appropriate group leaders of the following changes in membership for this meeting of the Board:

Cllr L Williams substituted for Cllr M Haines
Cllr T Johnson substituted for Cllr M Earl
Cllr D Kelsey substituted for Cllr L Fear
Cllr M Cox substituted for Cllr R Maidment

43. Declarations of Interests

There were no declarations of disclosable pecuniary interest.

Councillors made other declarations for the purpose of transparency in relation to the agenda item on Community Infrastructure Levy (CIL), as follows. They remained in the room and spoke and voted on the item:

Cllr M Brooke declared that he was Chairman of Broadstone Neighbourhood Forum.

Cllr M Anderson reported that he was a member of the Queens Park Neighbourhood Forum.

44. Public Speaking

The Board received the following statement presented by a local resident, Susan Chapman:

“Today's Board must scrutinise the upcoming Cabinet Agenda which means public questions should be in by 27th Sept for a matter discussed nearly two weeks later. Please address this democratic handicap. My question for Cabinet queries the word "None" regarding number 30, "Summary of Equality Implications" of the BCP Public Report "Response to Climate Change Emergency". 30 years of global climate inaction will impose huge so-far hidden and disproportionate costs on both poorer members of society as well as subsequent generations. Such inequity needs to be addressed.”

The Chairman on behalf of the Board acknowledged the issue raised by Mrs Chapman in relation to the deadline for submitting public questions. This was considerably earlier that the deadline for submitting statements and petitions. In this instance the deadline had been prior to the publication of the Cabinet reports which were due to be considered by the Board at this meeting. The Board agreed that the deadline should be reviewed through the appropriate channels to promote better public engagement.

RESOLVED that the Audit & Governance Committee be asked to review the deadline for public questions, and take into account the Board’s view that there should be a later deadline (which could be the same as that for statements and petitions), to enable members of the public to access reports on the agenda prior to submitting questions.

Voting: Unanimous

The Board was advised that a number of people had responded to the invitation to address the Board about the Community Infrastructure Levy. The Board agreed to hear these representations when the matter was considered at agenda item 6.

45. Scrutiny of Corporate Cabinet Reports

The Chairman introduced the item, the purpose of which was to enable the Board to scrutinise three forthcoming Cabinet reports on corporate related issues. He invited the Leader of the Council to present each of the reports.

Corporate Strategy

The Leader explained that the draft Corporate Strategy set out the Council’s longer-term priorities and high level objectives. She reported that it had been subject to stakeholder engagement between 5 August and 6 September 2019. This had included a range of public and partner events across the Bournemouth Christchurch and Poole area and a survey. The Leader of the Opposition had been consulted on the direction of the strategy. It was hoped that the strategy could be adopted by the Council unanimously. She thanked councillors for their engagement individually and in their wards.

The Leader provided a summary of feedback received and some suggestions for improvement which had been incorporated into the revised strategy now circulated. These included:

- Widening the lens of the strategy to acknowledge the importance of working in partnership with the voluntary/third sector and with the local economy.
- Changing the title of the document from 'plan' to 'strategy', as a better reflection of its purpose, with a more detailed plan now being developed.
- The reference to a dynamic 'region' had been changed to dynamic 'places', to recognise that there were individual dynamic areas within Bournemouth, Christchurch and Poole.

Once the strategy was adopted the delivery plan would follow, to set out in detail the priorities for each area and how these aligned with the budget to ensure they were delivered.

The Leader of the Opposition confirmed that he had met with the Leader and was in agreement with the priorities and general direction of the strategy. He was glad to see that feedback from the engagement process had been incorporated into the revised document, particularly the points made in relation to the voluntary sector and the local economy. A number of Board members commented positively on the engagement process. The opportunity for the public and councillors to be consulted in the development of the corporate strategy at the beginning of the process was welcomed.

The Leader responded to questions and comments on the report from members of the Board:

- How would any additional public engagement on the detail of the plan take place? It was explained that no further public engagement was anticipated. It was now the Council's responsibility to develop and adopt the delivery plan, having taken into account the views of the public provided at the formative stage of the process.
- When was the strategy likely to be reviewed, bearing in mind its need to evolve alongside the new council? The Leader explained that although there was no set date for a review, this could be programmed at an appropriate time once the plan had been given the opportunity to achieve some of its aims. She agreed to recommend that the strategy be subject to regular refresh when she presented the report to Cabinet.

The Leader thanked the Policy and Engagement teams for their work. She highlighted the achievement of receiving over 2,000 individual responses, and the positive feedback from people in being able to engage online and through social media.

The Chairman commented on the need to keep up to speed with methods of engagement as they evolved, to make it easier for people to get involved in matters they cared about.

Equality and Diversity Strategy

The Leader explained that the Council was required to have a policy to explain how it met its responsibilities under the Equality Act 2010, including the Public Sector Equality Duty.

The draft Equality and Diversity Policy and Governance Framework at Appendix A replaced all legacy councils' equality and diversity policies and procedures. It was intended to make sure that all key decision changes to Council policy or services had considered and reflected positive and negative equality impacts. The Leader referred to the structure of the internal governance and implementation framework which was designed to ensure that equality and diversity was properly embedded in the Council's activities and decisions, rather than being a tick box exercise.

The Leader drew attention to the following changes which she had requested since the report had been published, partly resulting from feedback she had received from Cllr B Dunlop regarding the use of language:

Amend Part 2: Who the policy applies to – to delete the list on page 2.
Reason: The policy applies to everyone, therefore there is no need to specify particular examples.

Amend Paragraph 5.2, page 2 – 'Dynamic Region' to read 'Dynamic Places'.
Reason: To reflect updated wording in Corporate Strategy.

Amend Paragraph 6.5, page 3 - Add 'Impact Assessments must at least consider but not be limited to the 9 Protected Characteristics as set out in the Equality Act 2010 (to be listed). Other locally appropriate characteristics which are evidenced as suffering inequality.'
Reason: The legislation does not preclude the Council from considering other groups where appropriate, for example, socio-economic groups which do not benefit from automatic rights. It will enable an impact assessment to be made where separate reference is made in reports to any other groups which may be disadvantaged by a proposed decision. The Council will be going above and beyond what it is required to do. It may also help to address inconsistency of language in reports.

Amend Appendix A, Structure Chart – include the Opposition Spokesperson for Equalities in the membership of the Strategy Equality Leadership Group.
Reason: To provide cross party representation and a better councillor/officer ratio.

It was noted that Appendix B of the Cabinet report had been omitted due to an administrative error. The report had been subsequently updated and republished.

The Leader responded to questions and comments on the report from members of the Board:

- Clarity was sought in the terminology used in Paragraph 6.5, as the phrases 'which are evidenced' or 'may be disadvantaged' could be interpreted differently. The Leader acknowledged the importance of getting the language right and agreed to discuss this with officers and report back to the Board.
- It was noted that the representation on the Employee Equality Champion Implementation Group may need reviewing to include other locally appropriate characteristics.
- There would be an opportunity to monitor how the strategy was being implemented, through annual review by the Audit and Governance Committee.
- The role of the Member Champion in working with officers to embed the principles of the Dorset Armed Forces Covenant in policy and practice was noted. The inclusion of other locally appropriate characteristics in the impact assessment ensured that that potentially disadvantaged groups such as ex armed forces personnel could be represented.

The Leader responded to questions about the credibility and judgement of the political leadership of the Council, in light of the Deputy Leader's opposition to a Council motion to uphold the 9 protected characteristics and condemn prejudice which was adopted in September 2019, a matter which was now on public record. The Leader explained that serious consideration had been given to referencing specific groups in the policy but on advice this was deemed to be divisive, as the purpose of the legislation was not to single out. She condemned anti semitism along with all forms of hate crime, and did not believe there was an issue with any member of the Council being anti semitic. While their views on the examples given in the definition differed, she did not believe the Deputy Leader was disadvantaging anyone through his personal beliefs, and she would expect him to be taken to task should he demonstrate at any time that he was not upholding Council policy or the duties of the Equality Act.

The Leader of the Opposition welcomed the overall view of the strategy. He thanked the Leader for the changes made in response to her correspondence with Cllr B Dunlop and for her inclusion of the Opposition Spokesperson for Equalities, Cllr A Jones, on the Strategic Equality Leadership Group.

Transforming Cities Fund Strategic Outline Business Case (SOBC)

In the absence of the Portfolio Holder for Transport the Leader introduced a report which gave an update on progress of the Department for Transport

(DfT) Transforming Cities Fund (TCF) bid and the development of the Council's Local Cycling and Walking Infrastructure Plan (LCWIP).

The Leader explained that in order to meet the bid criteria the Council had worked with Dorset to create a South East Dorset City Region which reached into urban transport corridors beyond the Bournemouth, Christchurch and Poole area. She thanked Conor Burns, the MP for Bournemouth West, for his work to ensure that the bid was shortlisted when the DfT extended the programme from ten to twelve areas. When the Council was drafting its Strategic Outline Business Case (SOBC) it had been asked to submit high, medium and low levels of ask. Since then the DfT had reported that the fund was oversubscribed and had asked the shortlisted bids to reduce their low levels of ask. The DfT had also given a clear direction that bids should focus on particular transport corridors and on increasing the use of public transport, specifically buses, cycling and walking. The Leader clarified that the redevelopment of Poole bus station was a project supported by the DfT and had been included in the preferred option for the low level of ask. As there were risks associated in delivering the bus station within the DFT's strict timescale, alternative options for consideration had been included.

The report to Cabinet sought delegated authority for the Portfolio Holder and Senior Officers to submit the final SOBC to the DfT by the deadline of 28 November 2019.

The Leader responded to a number of questions and comments on the report from members of the Board, particularly around changes made since work on the bid commenced. Additional information on technical issues was provided by officers as required.

- Why had the original £150million in the expression of interest reduced to £117million in the business case? It was explained that the DfT had rejected specific items in the original package, including technology-based elements. This had affected the transport corridor projects as these had contained technology-based elements, as well as the more obvious effect on the technology and network management projects. The DfT had indicated over the summer that funding would not be divided equally between bids and that South East Dorset would not receive anything close to its high level figure. In view of this, focus and energy had shifted to the medium and low levels of ask.
- Why was the low level of ask, already at 70% of the anticipated average, now being reduced further? In meeting with the Council in August the DfT was explicit in what it was prepared to consider. The bid was thus revised and those schemes most likely to achieve funding were developed further. It was clarified that figures given in the report were for TCF funding only and did not include Local Transport Plan match funding or developer contributions.
- Officers provided further clarification on the costs associated with the development of the LCWIP and the draft and final SOBCs, as summarised in paragraphs 22 to 26 of the report.

- A number of concerns were put forward and maintained relating to the level of political ownership and influence in the TCF process, through direct contact with the DfT and through engagement with the local MPs. The Leader reported that she had attended a meeting with the two Bournemouth MPs, at which the TCF had been an item on the agenda for discussion. Both MPs had been helpful and supportive, and Conor Burns had offered to take the matter up directly with the Secretary of State for Transport. She had asked officers to prepare a paper to assist him in this process. She explained that there were various difficulties in engaging with the local MPs at this time, some of which previous administrations may not have faced, including the current national and local political pictures. The Board was also reminded of the time pressures involved in progressing the bid since May 2019.
- Differing views were expressed in relation to risk: on the one hand the need to focus on what was realistic and achievable, otherwise there was a risk that the bid would be rejected, and on the other hand the risk of missing out through lack of ambition and not using all the political tools available to maximise the chances of the bid's success.
- Why were there not more projects in Christchurch? The bid reflected the DfT focus on prioritising key transport corridors to the port and airport, to relieve congestion and encourage modal shift.
- The use of Fibre City ducting could have been considered for the technology-based elements, had the DfT not shifted the emphasis of the bid.
- Comment was made about the need to promote the southern region at a national level. The Leader explained the amount of positive work which was being done in representing the Council at national and regional levels. The Council did not lack ambition and continued to discuss all levels of ask in the bid, but it was prepared with alternative options for the low level of ask if this was what the DfT awarded.
- Were there any links with the Dorset Industrial Strategy, particularly around infrastructure? It was explained that the TCF was a short-term programme with specific parameters, whereas the Industrial Strategy was a long term plan, covering a wider area and different ambitions. The Industrial Strategy included elements which the TCF had specifically excluded, such as light rail and rail connectivity.
- Did the Council's priorities match those of the DfT, regardless of funding? The TCF was designed to achieve modal shift, which was a long-standing priority for local councils in the area. The options put forward in the Council's bid were those which would have the most impact on modal shift, in terms of delivering outcomes for people in getting to and travelling along the main transport corridors.
- On what basis had the focus of some of the interventions and costs changed from those in the original expression of interest, which had been deliberately spread over a number of projects to maximise modal shift – for example, what was the justification for the significant increase in funding for the Poole to Ferndown transport

corridor and the Poole Bus Station transport hub at a time when the Council was being asked to reduce its overall bid? It was explained that the DfT's shift in focus away from technology-based interventions had resulted in the reappraisal and ranking of projects in accordance with the Green Book treasury process. The outcome of the Poole to Ferndown transport corridor appraisal, which featured high levels of housing and employment, had ranked it the highest and most deliverable project in this part of the schedule. Consideration had also been given to where there was alternative funding available, for instance LTP funding could be used for the Wallisdown corridor. The bid had to focus on what was deliverable within the programme's strict three-year timescale. Previous work on the Poole Bus Station project meant that it was more ready to go than other projects.

- What additional measures was the Council looking at alongside the TCF funding to ensure that modal shift was fully realised? It was explained that the Council was working with its partners, including the bus companies, to discuss ways in which the Council could support them to be more efficient, and to provide incentives for change. This included ways in which to support the use of electric buses and cars, bicycles and mobility scooters. The Council was also due to undertake a review of car parking across Bournemouth, Christchurch and Poole.

RESOLVED that Cabinet be asked to reconsider the 'low ask' alternatives to ensure that the final ask genuinely contains the projects which will lead to the most effective modal shift for the conurbation.

Voting: For - 9, Against – 0, Abstentions – 5

46. Community Infrastructure Levy (CIL)

The Board received a representation from Cllr D Farr, a ward councillor who had submitted a request to scrutinise the current use of the BCP Community Infrastructure Levy (CIL). The CIL was a charge on new developments which could be used by the Council for community improvements. Cllr Farr explained that this funding was meant to be available for local groups to apply for, but currently no applications were being accepted by the Council. He referred to a request for a defibrillator to be purchased for the local community in his ward. He asked that the CIL funding be unlocked as soon as possible so that it could be used as intended, for the benefit of residents.

The following residents and community groups also addressed the Board with their views on the issue:

Mark Elkins, Co-ordinator, Springbourne and East Cliff Residents Meetings, explained that local residents wished to use some of their unused CIL money of £69,000 to fund a dedicated street warden to address crime and anti-social behaviour in the ward. The ward suffered from some of the

highest crime figures in the area according to police records, and there were individuals living in the ward with high levels of multiple needs who required specialist support. The request for this much needed resource was supported by all three ward councillors and Operation Galaxy.

Graham Whitehall, Treasurer, Dorset Lake Residents Association, explained that a previous application by local residents to have a village sign had been refused. It was hoped that this could be redressed by using CIL funding but nothing had been progressed to date.

Chris Allenby, Trustee, Treasurer and Membership Secretary, Poole Quays Forum, spoke about the nature of the forum and its role in being the voice of the community. He explained that many parts of the area were of high density, including the Twin Sails area which was earmarked in the Local Plan for 2,500 additional dwellings (an increase of 31%) at a rate of zero CIL. He cited a number of major developments in the area which had achieved planning permission and then reported that they were unviable. He spoke about not being able to tap into the overall neighbourhood CIL pot to proceed with the Maypole Square project, and highlighted that the Broadstone Neighbourhood Forum was in a similar position. He asked that a more transparent and fairer CIL arrangement be put in place.

John Sprackling, President - Branksome Park and Canford Cliffs District Residents Association, spoke about the need for more control over how CIL was spent. He referred to the huge amount of development and associated CIL collected in his local area, but appreciated the position of other areas with less development. There was a need to address speeding in his area and CIL could be used to undertake a traffic survey to support this.

Cllr M Anderson read out a statement on behalf of the Queens Park Neighbourhood Forum, which opposed any proposal to remove the percentage of CIL from local application. The forum was a valuable way of engaging the community in planning matters. The 15% of CIL available to the community was not much, but it did provide an incentive for people to get involved constructively in their local area, for example the forum was currently looking to improve access to Queens Park. The CIL neighbourhood provision needed to be retained. Cllr Anderson also referred to a CIL application to improve toilets in Moordown Community Centre which had been held up since before the local government elections in May.

The Chairman explained that the main purpose of the item was to consider how the immediate situation could be addressed in view of the representations received. A report on the future arrangements for CIL was due to be submitted to Cabinet in January 2020. The Board may wish to consider asking Cabinet to either bring forward this report or put in place interim arrangements in line with those previously applied.

The Monitoring Officer updated the Board on the current position. She explained that there were a number of legacy bids submitted prior to April 2019 which were awaiting allocation, especially in the Bournemouth area.

Legally the allocation panel had been unable to convene during the LGR period as its membership included councillors. Officers were aware of the need to review CIL arrangements for the new BCP Council, but this had not yet been progressed. There had been no political involvement or decision to defer CIL, and officers accepted responsibility for the current situation. She had been working with colleagues in Communities and Planning Policy to clarify the amounts involved and to put options in place to resume allocations as soon as possible. Subject to legal confirmation it was anticipated that the arrangements prior to LGR could continue until the new CIL arrangements for BCP Council were agreed.

Board members commented on the current and future arrangements for CIL. There was consensus among members that interim arrangements to allocate CIL, if possible based on preceding councils' arrangements, needed to be put in place as soon as possible. The Chairman reported that he had spoken with the Leader who was looking to push through a solution. The following main points were raised in discussion:

- The impact of CIL funded projects in making a real difference to the local community.
- There was a need to confirm arrangements for allocating CIL not only for the preceding councils, but also for the Shadow Authority period and for the new BCP Council until the new arrangements were agreed.
- The points raised in the representations needed to be addressed when considering future arrangements to ensure that the system was fair and transparent, and provided mitigation to those most affected by development, so that no area affected ended up with a zero rate.
- There was a role for O&S in influencing the development of future arrangements at an early opportunity. The Chairman reported that the Leader was in broad agreement with this principle.
- Future arrangements should make clear the type of projects CIL money could and couldn't be used (e.g. capital / revenue).
- Key to CIL was its speed and responsiveness, made easier by the small amounts of money involved, and being community driven in nature.
- Each ward had its own issues and pressures to address.
- Not all wards had neighbourhood forums or residents associations, so it was important to retain the involvement of ward councilors in future arrangements
- The impact of development was not always limited to ward level and could affect the wider community. It was noted that the remaining percentage of CIL (75-85%) was allocated by the Council to address the needs of the wider community as a whole.
- It was suggested that future arrangements consider allocating a percentage of CIL to addressing inequalities in outdoor play areas, where currently only 2 sites were classed as accessible to disabled children

The Monitoring Officer confirmed that there was no time limit to use the CIL monies awaiting allocation. She had been advised that the figures for the outstanding neighbourhood portion for the preceding councils were £400,000 for Bournemouth, £60,000 for Christchurch and £50,000 for Poole. She agreed to seek clarification on the position regarding the heathland mitigation contribution.

The Chairman thanked Cllr D Farr for highlighting the issue. He thanked the local residents who had attended to speak on behalf of their communities.

RESOLVED that:

(a) Interim arrangements be brought forward as a matter of urgency to access the current CIL fund;
(b) Cabinet commits to work closely with the Overview and Scrutiny Board as future arrangements are developed on this issue.

Voting: Unanimous

47. Scrutiny of Regeneration Related Cabinet Reports

The Board was advised that reports on York Road Car Park and Heart of Poole Regeneration Scheme originally scheduled for Cabinet consideration on 9 October 2019 had taken off the Cabinet agenda after the publication of the Board's agenda.

48. Overview and Scrutiny Forward Plan

As the previous agenda item had been withdrawn the Chairman suggested that the Board to use the time remaining in the meeting to consider items for inclusion its agenda for November.

The Board agreed to consider the following Cabinet reports (with approximate timings noted):

- Homelessness and Rough Sleeping Action Plan – To consider and approve homelessness and rough sleeping action plan (Up to 1 hour)
- Smart Places Strategy - To seek approval to develop a business case and options and to continue with the LEP project to develop a pilot in Lansdowne
  (30 mins)
- Organisational Design and Transformation Business Case - To consider and approve the recommended option for the future design of the Council and the associated High Level Business Case. (Up to 1 hour)

- Budget and Performance Monitoring Report - 2019/20 Quarter 2 - To receive the second quarter (July to September) budget and performance monitoring report. (30 minutes)
- Corporate Performance Management Update - To provide a quarterly update on corporate performance based on a suite of key performance indicators, and target outcomes. (30 minutes)
- Community Engagement Strategy (Up to 1 hour)

The Board agreed that no value would be added in scrutinising the reports on the adoption of Bournemouth, Christchurch, Poole and Dorset Waste Plan and Minerals Sites Plan, as both documents had been through the formal Inspection stage with limited opportunity to make changes at this stage.

The Board was mindful that the two Cabinet reports on York Road and Heart of Poole due to be considered by the O&S Board might be rescheduled for the November Cabinet. The Board had also previously agreed to consider further the issue of 5G at its next meeting on 11 November and the date for this had already been notified to those interested in participating.

The Board was advised that the current date of the Cabinet meeting on 13 November could change, which may impact on the date of the O&S Board.

In view of number of items and amount of time likely to be spent on them, the Chairman asked the Board whether it would prefer to hold one daytime meeting or split business across two evening sessions. Views differed, as some members were unable to attend in the day due to work and while others had family commitments in the evening. The Chairman agreed to discuss it further with the Vice Chairman and confirm arrangements as soon as possible.

The Chairman asked Board members to email him with suggestions for future scrutiny items. For reference it was agreed to circulate the priorities for future scrutiny which had been signed off the Shadow Authority O&S Committee.

The meeting ended at 1.55 pm

CHAIRMAN

CORPORATE PARENTING BOARD

MONDAY, 30TH SEPTEMBER, 2019

Board Members Present:

Councillor Sandra Moore – **Chairman**
Councillor Mike White – **Vice-Chairman**

Councillor Richard Burton
Councillor Lisa Lewis
Jane White, Children's Social Care
Lorraine Mealings, Housing
Insight Representative, Care Experienced
Unite Representative, Children in Care
Lesley Bond, Foster Carers
Duncan Williams, Foster Carers (Reserve)
Jill Warn, Health

1 Welcome and Introductions

The Chairman welcomed everyone to the first meeting of the Corporate Parenting Board and everyone introduced themselves. The Chairman confirmed that this meeting would not be held in public.

2 Apologies

Apologies were received from Judith Ramsden, Penny Earney and Sian Thomas.

Cllr M White had replaced Cllr J Butt on the Board.

3 Substitute Members

Jill Warn was substituting for Penny Earney.

4 Election of Vice-Chairman

Resolved that: Councillor Mike White be appointed Vice-Chairman for the 2019/20 municipal year.

5 Declarations of Interests

None

6 Working together as a Board

The Director for Children's Social Care introduced this item to the Board. The Director initially explained what Corporate Parenting was and then outlined what good corporate parents would want to see for their children and young people including:

- Safe and secure
- Stability, positive emotional wellbeing
- Resilience, ambition, good health
- Good education, good role models, encouragement and praise
- The best possible opportunities
- The best possible outcomes
- Permanence

- Preparation for adulthood

The Director also provided a starting point for the statement of purpose of the Board. The Board and supporting officers were then asked if they had any other suggestions that they wished to see included within the purpose statement of the Board. Areas suggested included:

- Incorporating the BCP Council corporate values of brighter future, fulfilled lives and staying connected with communities;
- Celebrating children and young people;
- Ensuring that the voice of children and young people is heard, their views are listened to and an opportunity for challenge for young people is provided;
- Remembering individuality for children in care and care experienced young people;
- Keeping children and young people safe;
- Having social workers as advocates and ensuring a good service;
- Opening doors and championing young people
- Taking accountability for all young people, i.e. if we achieve 90% we should focus on what happens for the 10% and ensuring their voice is heard;
- Councillors championing children in care and care experienced young people at Council meetings;
- To provide challenge on internal systems and barriers.

Actions: Claire Webb to amend the purpose of the Board to incorporate the key points raised within the suggestions.

The Board was also asked to consider its ways of working. In particular the Board was asked how it wanted to ensure that it made a difference and created an appropriate, inclusive environment for all Board members to participate and engage. The Board members and officers made a number of suggestions including:

- Opportunities for engagement with children and young people outside of formal Board meetings;
- In addition to the formal scheduled meetings having two informal meetings per year which were led and themed by young people which may include activities and training ideas with a chance for people to chat on a more informal basis;
- Informal meetings should be at a different venue which may be more attractive to young people, possibly Arts University Bournemouth;
- Events could be open to a wider number of Councillors and partners;
- Different methods of communication needed outside of meetings to engage with young people;
- Actions taken/agreed by the Board need to be fed back to young people so that they can see a difference has been made;
- CPB could look at setting its own targets and performance indicators;
- Reports and presentations needed to be accessible for everyone, both in terms of the timeframe for availability of information and the use of jargon and overall presentation.

The Board was generally supportive of the suggestions made. The Participation Worker noted that they would be putting a lot of different events on as a team, including things such as sports days, which Board members would be invited to, providing an opportunity to connect. There were other events also planned, such as care leavers week in October.

Actions:

1. Penny Lodwick to issue invite to Board Members for Care Leavers Events;

2. Ways of working points raised to be followed up and addressed – including jargon in reports and working towards a 2 week lead in time for availability of reports;
3. Claire Webb/participation workers to make arrangements for informal meetings to be scheduled;
4. Progress on actions to be reported back to the next/future meetings

7 Ambition and Key Issues for the Corporate Parenting Strategy

The Chairman introduced the item and asked the Senior Policy Officer to explain the next steps. The Board and officers were asked within groups to consider and write up what the ambition of the Corporate Parenting Strategy should be and what partners would want to achieve for children in care and care experienced young people. Each group discussed the issues and wrote up their ideas and suggestions.
Following this the Board members and officers reviewed the issues which had been identified by children in care and care experienced young people. They were asked to record which areas should be a priority within the Corporate Parenting Strategy and what BCP Council should do to address these. The Board was also asked to comment on anything missing which they felt should be included in the strategy. There were many different points for consideration raised by the Board and officers on each of the identified key issues. The Senior Policy Officer advised that the information gathered would be used to draft the new strategy.
Action: Claire Webb to capture the feedback provided and utilise it in development of the Corporate Parenting Strategy.

8 Forward Plan and Future Meeting Dates

The Board considered the proposed Forward Plan for 2019/20.

Actions:

1.The peer review of the virtual school should be reported to the Board with the provisional educational outcomes in October.

2. The first meeting of 2020/21 to be scheduled for June to allow time for annual reports to be produced.

3. With regards to the 3 February meeting it was agreed that pledges would go to a formal meeting, and the experiences of children in care and care experienced young people would be part of an informal meeting.

Duration of the meeting: 5.02 - 6.46 pm

Chairman at the meeting on Monday, 30 September 2019

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APPEALS COMMITTEE

TUESDAY, 10TH SEPTEMBER, 2019

Present: Councillor Paul Hilliard in the Chair

Cllr S C Anderson, Cllr G Farquhar, Cllr N Hedges and Cllr P Miles

Officers: Carly Williams, Admissions Team
Michelle Cutler, Clerk
Richard Jones, Head of Democratic Services (observing)

31 Apologies

An apology for absence was received from Cllr M Le Poidevin, Vice-Chairman.

32 Substitute Members

There were none.

33 Declarations of Interests

There were none.

34 Confirmation of Minutes

The Minutes of the Meeting held on 27 August 2019 were confirmed as an accurate record.

35 Exclusion of the Press and Public

RESOLVED that the Committee exclude the Press and Public for item 6 of the Agenda under Section 100(A)(4) of the Local Government Act 1972 on the grounds of the likely disclosure of exempt information, as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act, as the public interest in withholding the information outweighs such interest in disclosing the information.

36 School Transport Appeal

The Committee considered a non-public report, a copy of which had been previously circulated, in respect of an appeal against the decision by the Local Authority to refuse assistance with home to school transport assistance in the form of a taxi - one way (am and pm).

In considering the appeal, the Committee had regard to the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority at the meeting.

The appellant chose not to attend the meeting.

RESOLVED that, having taken careful note of the evidence presented by both parties, the appeal in respect of the person named in 'report '6' be upheld. Although the

appellant did not meet the criteria for the BCP Home to School Transport Policy, the Committee decided to overturn the Policy due to exceptional circumstances.

The Committee agreed that transport assistance should be granted in the form of a taxi – one way (am and pm), until the end of the academic year.

Duration of the meeting: 10.00 - 10.34 am

Chairman at the meeting on
Tuesday, 10 September 2019

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

LICENSING COMMITTEE

Minutes of the Meeting held on 25 September 2019 at 10.00 am

Present:-

Cllr D A Flagg – Chairman

– Vice-Chairman

Present: Cllr J Bagwell, Cllr S Baron, Cllr R Burton, Cllr D Butler, Cllr J J Butt, Cllr B Dove, Cllr T Johnson, Cllr D Kelsey, Cllr P Parrish and Cllr L Lewis (In place of Cllr G Farquhar)

Also in attendance:

8. Apologies

Apologies were received from Cllrs N Decent, B Dion, B Dunlop, G Farquhar and D Farr.

9. Substitute Members

It was reported that Cllr L Lewis had been appointed as a substitute member for Cllr G Farquhar for this meeting.

Note: The meeting was adjourned briefly at this point to clarify advice provided in advance of the meeting by the Council's Monitoring Officer regarding the use of substitute members. It was confirmed that the limitation on substitute members under the Licensing Act 2003 related to the membership of sub-committees rather than the full Licensing Committee. A number of members maintained their reservations in respect of this position.

10. Declarations of Interests

There were no declarations of interest.

11. Confirmation of Minutes

RESOLVED that the minutes of the Licensing Committee on 29 May 2019 and the Licensing Sub Committees on 12 June, 9 and 23 July, and 6 and 20 August 2019, be confirmed and signed by the relevant Chairmen, subject to the following amendments to the minutes of the Licensing Sub Committee on 6 August 2019:

- **List of members present to be corrected to read Cllr D A Flagg – Chairman, Cllr J Bagwell and Cllr D Kelsey.**
- **Clause 30, paragraph 4 – Baggies Coffee House, 43 High Street, Christchurch. In respect of the additional evidence submitted**

by the applicant, add the following sentence: 'The Sub Committee therefore disregarded the additional evidence.'

Voting: Unanimous

12. Public Issues

There were no public questions, statements or petitions received for this meeting.

13. Review of Hackney Carriage Fares within the Christchurch Zone

The Committee considered a report on a request to review hackney carriage fares within the Christchurch Zone to align with the fares charged in the Bournemouth and Poole Zones. A copy of the report had been circulated and appears as Appendix 'A' to these minutes in the Minute Book.

The Committee was advised that the request to increase the tariffs in the Christchurch Zone had been submitted by representatives of the taxi trade. The current and proposed fare structures were set out in the report. The Public Health and Protection Manager explained the process for public consultation on the proposed fare structure and the requirement to consider any objections if received. He confirmed that the alignment would result in the same tariffs being applied in across three Zones.

Members of the Committee spoke in support of the proposed fare structure, as a step towards achieving an equity of service for customers across Bournemouth, Christchurch and Poole. The increase in tariffs was considered to be fair and it was noted that rates in Christchurch had not changed since 2017. Members agreed that it would be helpful if the taxi trade could work towards submitting a single application on behalf of the three Zones.

RESOLVED that the proposed hackney carriage fare structure for the Christchurch Zone as set out in the report be approved, and subject to the outcome of the public consultation exercise will come into force 14 days after the public consultation commences.

Voting - Unanimous

14. Licensing Act 2003 - Review and Harmonisation of Statement of Licensing Policy

The Committee considered a report on the process for preparing a new BCP Statement of Licensing Policy. A copy of the report had been circulated and appears as Appendix 'B' to these minutes in the Minute Book.

The Committee was advised that there was a legal requirement for the Licensing Authority to determine and publish a Statement of Licensing Policy ('policy') every five years, to be referred to when making decisions under the Licensing Act 2003. There were currently three policies for each legacy authority. The Licensing Manager explained the proposed procedure and timescale for drafting a single policy to represent the new BCP Council area and priorities. It was anticipated that a draft policy document would be submitted to the next Licensing Committee on 18 December 2019 to give members the opportunity to comment and shape the new policy, prior to a full public consultation period of 12 weeks in early 2020. Following the consultation the draft policy and any comments received would be resubmitted to the Committee for further consideration and where necessary amendment before the final policy was put forward for adoption by the full Council.

Members of the Committee spoke in support of the process for preparing a new BCP Statement of Licensing Policy. Members acknowledged the scale of the work involved in preparing a new single policy and agreed that it would helpful to arrange two workshops for Committee members, one before the draft policy came to the Committee in December, and another before the draft policy and feedback was considered by the Committee following the consultation.

RESOLVED that the Committee agrees to the drafting of a new BCP Statement of Licensing Policy as set out in the report

Voting - Unanimous

15. Administrative Arrangements for the Licensing Committee and Sub Committees

The Committee considered a report on arrangements for appointing Sub Committees and provisions for undertaking site visits. A copy of the report had been circulated and appears as Appendix 'C' to these minutes in the Minute Book.

The Committee was advised of the legislative and constitutional requirements relating to the appointment of sub committees, with the recommendation that the membership and quorum of sub committees consist of three members, with provision for one named reserve. Interim arrangements for appointing sub committees on this basis had been in place since May 2019. All members of the Committee had now been fully trained and there had been opportunities to serve on or attend and observe sub committees during this time. The Committee was asked to agree a methodology for appointing sub committees from 15 October onwards. One possible option based on an alphabetical rota system was set out in Appendix 1 of the report as an aid to discussion.

Members of the Committee discussed the importance of sub committees operating with a consistent approach to procedure and decision-making. Membership arrangements in the preceding authorities were commented

on. It was noted that arrangements in other local authorities varied. Members felt that the alphabetical rota as currently set out in Appendix 1 was too simplistic in approach. Members agreed that wherever possible the Chairman of the Committee, or in their absence the Vice Chairman, should be included on the membership of all sub committees, in order to provide a level of continuity in the consideration and determination of business. It was noted that there may be occasions when neither the Chairman or Vice Chairman would be available, in which case membership should include at least one experienced member with the ability to chair if required.

The Committee was also asked to consider any circumstances where a site visit might be necessary in the course of undertaking its business. If so, it was suggested that a protocol be drawn up, similar to that adopted by the Planning Committee, to ensure a transparent and consistent approach was taken to dealing with requests for site visits and how these should be conducted. Members of the Committee felt that as there may be exceptional circumstances where a site visit was required it would be useful to have a protocol in place to govern this.

RESOLVED that:-

(a) Membership of Licensing Sub Committees consist of three members of the Licensing Committee plus one named reserve, comprising wherever possible the Chairman of the Licensing Committee, or in their absence the Vice Chairman, or in the absence of both, an experienced Committee member to chair if required, with the remaining two members and one reserve member to be selected from Committee members on an alphabetical rota basis (subject to availability).

(b) A site visit protocol be drafted for consideration at the next meeting, to set out how site visits are agreed, arranged and undertaken.

Voting - Unanimous

The meeting ended at 10.50 am

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

PLANNING COMMITTEE

Minutes of the Meeting held on 05 September 2019 at 1.00 pm

Present: Cllr S McCormack (Vice-Chair, in the Chair), Cllr S Bartlett, Cllr S Baron, Cllr M Davies, Cllr P R A Hall, Cllr P Hilliard, Cllr D Kelsey, Cllr M Le Poidevin, Cllr D Mellor, Cllr A M Stribley and Cllr M F Brooke (In place of Cllr T Trent)

55. Apologies

Apologies were received from Cllrs S Bull, T O'Neill and T Trent

56. Substitute Members

Cllr T Trent was substituted by Cllr M Brooke

57. Declarations of Interests

There were no declarations of disclosable pecuniary interest.

58. Confirmation of Minutes

The minutes of the Planning Committee held on 8 August 2019 were confirmed as a correct record and signed.

59. Public Issues

There were a number of requests to speak from members of the public and from Ward Councillors. These were heard as and when the relevant item was considered.

60. Schedule of Planning Applications

The Committee received planning application reports, copies of which had been circulated and copies of which appear as Appendices A – D to these minutes in the Minute Book. Further to this, the Committee received an update sheet in relation to the applications, a copy of which had been circulated and which appears as Appendix E to these minutes in the Minute Book. The Committee considered the planning applications as set out in Minutes 61 to 64 below.

61. Land at Madeira Road and Stafford Road, Bournemouth

(Central Ward – pre-May 2019)

Application Number: 7-2018-8363-G

Development Considered: Demolition of former Police Station and associated buildings, alterations and conversion of former Court buildings,

erection of a 4-5 storey School building with associated works including Multi-Use Games Area (MUGA), play areas, vehicular accesses, parking, Landscaping and public realm works.

Representations at Meeting:
In Objection: None

In Support: Raj Lall and Giancarlo Pesiri

Ward Councillor: Cllr Mike Greene

RESOLVED that the application be GRANTED planning permission in accordance with the recommendation set out in the Officer report subject to the amendment to conditon 28 to read as follows:

"Within six months of occupation of the development a detailed Travel Plan to include travel by pupils and staff shall be prepared in accordance with current best practice and guidance and submitted for written approval of the Local Planning Authority in conjunction with the Local Highway Authority. The questions within the travel survey shall be approved in writing by the Local Highway Authority and a minimum response rate of 40% is required. The Travel Plan shall include for the school to allocate a limited number of on-street parking permits (the number to be determined by the Local Highway Authority) and supply parents/carers with letters of confirmation which can be used to apply to the Local Highway Authority for a paid-for on-street permit. At least 90% of secondary school pupils (key stage 3 and above) shall travel to and from school by sustainable modes, including walking, cycling, bus and train. The approved Travel Plan and obligations therein shall be implemented and complied with upon occupation of the development, and the Travel Plan shall be retained permanently thereafter with annual updates, unless otherwise agreed in writing by the Local Planning Authority.

Reason: In the interests of highway safety and promoting sustainable modes of transport, in accordance with Policy CS15 of the Bournemouth Local Plan Core Strategy (October 2012)."

Voting: For - 7 Against - 0 Abstentions - 4

Note: The Meeting Adjourned at 2:56pm and reconvened at 3:06pm.

62. 6 Clarendon Road, Bournemouth, BH4 8AJ

(West Cliff and Westbourne Ward)

Application Number: 7-2019-7957-I

Development Considered: Outline submission for the demolition of the existing building, erection of a block of 8 flats with cycle and bin stores and formation of vehicular access and parking.

Representations at Meeting:
In Objection: Charles Greaves and Annette Noman

In Support: Matt Annen

Ward Councillor: None

RESOLVED that the application be REFUSED planning permission in accordance with the recommendation set out in the Officer report.

Voting: For - 7 Against - 4

63. 17 Mudeford, Christchurch, BH23 3NQ

(Mudeford, Stanpit and West Highcliffe Ward)

Application Number: 8/18/2653/FUL

Development Considered: Erect 1 no. 2-storey dwelling with a basement and 1 no. 2-storey dwelling with associated detached garages (Demolish existing buildings) Amended plans include design changes and siting of house 2 and both dwellings to have partial basement and the proposal includes repairs to/reinstatement of the Admiralty Wall on the western boundary.
Amended Plans received 07/02/19, 15/05/19 & 03/06/19

Representations at Meeting:
In Objection: Keith Gould

In Support: Richard Coutts

Ward Councillor: None

RESOLVED that the application be GRANTED planning permission in accordance with the recommendation set out in the Officer report and as amended by the update sheet

Voting: For - 9 Against – 2

Note: Cllrs P R A Hall and D Kelsey left the meeting at 4:16pm, following the vote on this item and prior to commencement of discussion on the final item.

64. 63 Boscombe Overcliff Drive, Bournemouth, BH5 2EJ

(Boscombe East Ward pre-May 2019)

Application Number: 7-2019-27186

Development Considered: Erection of a block of 7 flats with partial under croft car parking, modification of vehicular access and formation of parking spaces.

Representations at Meeting:
In Objection: Alison Clements and Michael Lovell

In Support: Carol Evans

Ward Councillor: Cllr Andy Jones (written submission read out by Democratic Services)

RESOLVED that the Application be granted planning permission in accordance with the recommendation set out in the officer report and as amended in the update sheet.

Voting: For - 8 Against - 1

The meeting ended at 4.58 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

PLANNING COMMITTEE

Minutes of the Meeting held on 03 October 2019 at 1.00 pm

Present:-

Cllr S Bull – Chairman

Cllr S McCormack – Vice-Chairman

Present: Cllr S Bartlett, Cllr S Baron, Cllr M Davies, Cllr B Dunlop, Cllr P R A Hall, Cllr P Hilliard, Cllr T Johnson, Cllr D Kelsey, Cllr D Mellor, Cllr T O'Neill, Cllr A M Stribley and Cllr T Trent

65. Apologies

Apologies were received from Cllrs M Le Poidevin.

66. Substitute Members

There were no substitute members.

67. Declarations of Interests

There were no declarations of disclosable pecuniary interest.

Cllr S Bartlett declared a personal interest in Agenda Item 6a as he was a AFC Bournemouth season ticket holder.

68. Confirmation of Minutes

The minutes of the Planning Committee held on 5 September 2019 were confirmed as a correct record and signed.

69. Public Issues

There were a number of requests to speak from members of the public and from Ward Councillors. These were heard as and when the relevant item was considered.

70. Schedule of Planning Applications

The Committee received planning application reports, copies of which had been circulated and copies of which appear as Appendices A – H to these minutes in the Minute Book. Further to this, the Committee received an update sheet in relation to the applications, a copy of which had been circulated and which appears as Appendix I to these minutes in the Minute Book. The Committee considered the planning applications as set out in Minutes 71 to 78 below.

71. Former Canford Magna Golf Club, Knighton Lane, Wimborne, BH21 3AS

(Bearwood and Merley Ward)

Application Number: APP/19/00867/F

Development Considered: Variation of Condition 2 of planning permission APP/17/01196/F as described in that description of development to replace approved plans with new plans for the site, landscape, main pavilion, indoor pitch, spectator stand, roofs, groundskeeper's store and security lodge.

Representations at Meeting:
In Objection: Marion Pope

In Support: Karl Kradick

Ward Councillor: Cllr D Brown

RESOLVED that the Application be granted planning permission in accordance with the recommendation detailed within the report.

Voting: For – Unanimous

72. Milton House, 53 Wellington Road, Bournemouth, BH8 8JJ

(Queens Park Ward pre-May 2019)

Application Number: 7-2019-4932-E

Development Considered: Change of use of Children's Hostel (Class C2) to a House in Multiple Occupation (Sui Generis) - Regulation 3

Representations at Meeting:
In Objection: Fiona Merritt and Rod Sessions

In Support: Colette Riggs

Ward Councillor: NONE REGISTERED

RESOLVED that the Application be granted planning permission in accordance with the recommendation detailed within the report.

Voting: For – 10; Against – 4; Abstentions - 0

73. Cabbage Patch Car Park, 22 St Stephens Road, Bournemouth

(Bournemouth Central Ward)

Application Number: 7-2019-7755-B

Development Considered: Erection of a 5 storey block of 11 flats with parking, bin and cycle storage

Representations at Meeting:
In Objection: NONE REGISTERED

In Support: NONE REGISTERED

Ward Councillor: NONE REGISTERED

RESOLVED that the Application be Granted planning permission in accordance with the recommendation detailed within the report

Voting: For – Unanimous

74. 39 & 39A Queens Park Avenue, Bournemouth, BH8 9LH

(Queens Park Ward)

Application Number: 7-2019-2983-I

Development Considered: Erection of a block of five flats with parking, refuse facilities and integral bike store

Representations at Meeting:
In Objection: Jim Dipple

In Support: Matt Stevens

Ward Councillor: Cllr M Anderson

RESOLVED that the Application be granted planning permission in accordance with the recommendation detailed within the report and subject to the following additional condition:

"18. The proposed first floor balconies on the front elevation shall be provided with 1.8m high privacy screens in accordance with a scheme to be submitted to and approved in writing by the Local Planning Authority. The privacy screens shall be sited on the outer side east and west elevations facing Nos.37 and 41 Queens Park Avenue before the development hereby approved is first occupied in full or in part and thereafter maintained and retained for that purpose.

Reason: To protect the privacy of occupiers of the adjoining dwelling in accordance with saved Policy 6.10 of the District Wide Local Plan and Policy CS41 of the Bournemouth Local Plan: Core Strategy (October 2012)."

Voting: For – 12; Against – 0; Abstentions - 2

75. Unit D13, Dolphin Quay, Poole, BH15 1HU

(Poole Town Ward)

Application Number: APP/19/00420/C

Development Considered: Use of Unit D13 for Storage Purposes

Proposal moved and seconded for temporary permission for five years

Representations at Meeting:
In Objection: John Sprackling

In Support: Danielle Lawrence

Ward Councillor: Cllr M Howell

RESOLVED that the Application be granted planning permission in accordance with the recommendation detailed within the report and as updated by the planning update sheet.

Voting: For – 12; Against – 1; Abstentions – 1

NOTE: Cllr P Hall left the Meeting at 4:16pm

76. Units D19 and D20, Dolphin Quay, Poole, BH15 1HH

(Poole Town Ward)

Application Number: APP/19/00465/C

Development Considered: Change of use from A1/A2 to create 6 car parking spaces including minor external works

Representations at Meeting:
In Objection: John Sprackling

In Support: Danielle Lawrence

Ward Councillor: Cllr M Howell

RESOLVED that the Application be granted planning permission in accordance with the recommendation detailed within the report and as updated by the planning update sheet.

Voting: For – Unanimous

77. 148 Lake Road, Poole, BH15 4LW

(Hamworthy Ward)

Application Number: APP/19/00821/F

Development Considered: Internal alterations, loft conversion and incorporation of two dormers to the property.

Representations at Meeting:
In Objection: James Cain and Judith Weldon

In Support: NONE REGISTERED

Ward Councillor: Cllr M White (written representation)

Additional condition to remove PD rights for alteration to roof

RESOLVED that the Application be granted planning permission in accordance with the recommendation detailed within the report and as updated by the planning update sheet and subject to the following additional condition:

4. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 and the Town and Country Planning Act 1990 or any subsequent re-enactments thereof:-

   (i) no further windows/dormer windows (other then those expressly authorised by this permission) shall be constructed at first floor level (such expression to include the roof and wall) to all elevations of the extension hereby permitted; and
   (ii) no further alterations shall be made to the windows at first floor level (such expression to include the roof and wall) to all elevations of the extension hereby permitted.

   Reason -
   To avoid loss of privacy to adjoining properties and in accordance with Policy PP27 of the Poole Local Plan (November 2018).

Voting: For – 10; Against – 1; Abstentions - 2

78. 37 Thorncombe Close, Poole, BH17 9EF

(Canford Heath Ward)

Application Number: APP/19/00821/F

Development Considered: Internal alterations, loft conversion and incorporation of two dormers to the property.

Representations at Meeting:
In Objection: NONE REGISTERED

In Support: Jeremy Issacs

Ward Councillor: Cllr C Matthews

RESOLVED that the Application be refused in accordance with the recommendation detailed within the report.

Voting: For – 11; Against – 0; Abstentions - 2

The meeting ended at 5.04 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

CABINET

Minutes of the Meeting held on 30 September 2019 at 10.00 am

Present:-

Cllr V Slade – Chairman

Cllr M Howell – Vice-Chairman

Present:	Cllr L Allison, Cllr D Brown, Cllr L Dedman, Cllr A Hadley, Cllr S Moore, Cllr M Phipps, Cllr Dr F Rice and Cllr K Wilson
Also in attendance:	Cllr S Bartlett, Cllr R Burton, Cllr G Farquhar, Cllr M Haines and Cllr Northover There were 14 Members of the Public in attendance

44. Apologies

There were no apologies for absence on this occasion.

45. Declarations of Interests

There were no declarations of interest made on this occasion.

46. Confirmation of Minutes

The Minutes of the Cabinet meeting held on 11 September 2019 were confirmed as a correct record and signed.

47. Public Issues

The Leader reported that two public questions had been submitted.

Public Question from Conor O'Luby, local resident:

"Whilst Friends of Riverside give a cautious welcome to the Cabinet's proposed revision to the A338-Wessex Fields scheme, can the Cabinet please explain how members of the public are expected to trust in the objectivity of a review carried out in its entirety by officers of the application team, whilst ignoring the voice of those officers who vigorously objected?"

Response by Councillor Vikki Slade (Leader of the Council):

"Thank you for your question. I can confirm that the decision to review the project was taken by Cabinet members. The evidence provided by officers was reviewed and tested by Cabinet members. (AMEND) The new proposals as outlined in the Cabinet Report were suggested and agreed by Cabinet members, and support the priorities of the new Council. I would like to remind you that officers are apolitical and objective, and provide recommendations to Council members for their consideration when making their decisions".

Public Question from Pauline Riggs, local resident:

"There is a distinct lack of public toilets in the Bournemouth area and considering that it is a tourist destination, it is detrimental to visitors who are not familiar with the area.

My question is: Why haven't our public toilets be reinstated and improved and why isn't more provision being made for the visitors and residents comfort.

Toilets in shops and restaurants are not sufficient and visitors who are unfamiliar with the town have to find them. They are particularly lacking around the Bournemouth gardens and have been closed at, for example, Cemetery Junction, Winton and other minor shopping areas causing residents discomfort."

Response by Councillor Dr Felicity Rice (Portfolio Holder for Environment and Climate Change)

BCP Council has a commitment to making the area welcoming to all. In Bournemouth town centre we have a key facility in Lower Gardens which is attended at peak times and also stays open later to accommodate events such as the Air Festival and Christmas Tree Wonderland.

It also houses a 'Changing Places' facility as it was recognised that people with learning disabilities, as well as people with other physical disabilities such as spinal injuries, muscular dystrophy and multiple sclerosis often need extra amenities to allow them to use the toilets safely and comfortably.

The Lower Gardens site is complemented by facilities at Glen Fern Road car park, Richmond Gardens Car Park and the many cafes, shops and restaurants that have facilities for their customers. Outside of the town centre there are facilities at Boscombe Bus Station, Leslie Road Car Park (Winton), Seabourne Road (opposite Pokesdown for Boscombe station), Millhams Road (Kinson), Southbourne Crossroads and in the parks at Redhill, Fisherman's Walk and Wick. There are also sites in Westbourne (Milburn Road), Hengistbury Head, and across the overcliff areas (West Overcliff, East Overcliff and Fisherman's Overcliff).

Seafront Services manage 24 sites along the Poole and Bournemouth seafront, all serviced and cleaned by in-house staff. The number of sites has not decreased over the past 12 years (it has increased by 1 site at Durley back in 2014) and investment in these sites has continued whenever possible. Over the winter of 2018/19 renovations to the toilets in Bournemouth's Pier Approach were undertaken as part of a redevelopment scheme. This site is the busiest on the combined seafront and the enhanced facilities have made an improvement for the 6 million day visitors they welcome to the seafront each year.

We will be looking at toilet facilities across the whole of the BCP area at a later date.

Statement from Angela Pooley, local resident:

The current Local Plan Policy CS7 Bournemouth Town Centre states

"Bournemouth Town Centre, will be: the most appropriate location in the Borough for development consisting of retail, cultural, leisure and business uses"

Therefore East Dorset Friends of the Earth call on BCP Council to withdraw planning permission for the Wessex Fields site immediately, and to cease development (within the limits of existing signed contracts), in order to minimise the potential costs to Council Tax Payers of having to abandon the scheme at a later date or face legal action by Client Earth for failing to achieve its Climate Emergency Targets.

Statement from Wendy Sharp (Chairman of the Holdenhurst Village Parish Meeting), in relation to Wessex Fields Development Site:

Holdenhurst Village Parish Meeting:

- applauds BCP for listening to Residents;
- applauds BCP's determination to tackle Climate Change emergency;
- approves plans for Wessex Water connection (1.1);
- wishes to see 1.2 continued directly to the BACK of RBH to form designated access/egress and land reserved for future hospital use;
- approves aspirations for sustainable transport, but notes: congestion/fly-parking over extensive local area severe, despite present active travel plans for all local businesses. Effective schemes must be implemented before any development takes place.
- Abuse of planning system to be stopped. See 3: land purchased speculatively and 8: 1.1. commenced prior to grant of planning permission. Point 22 has been ignored - tree work and excavation commenced before management schemes agreed
- Financial implications must not dictate development. No Public money should be spent on a bad scheme.
- 26: "negative outcomes" from road scheme for Residents of Retired Nurses National Home will be dwarfed by impact to be created by future development of adjacent multi-storey office blocks.
- 31: "unpopular" process was a sham of misinformation, unanswered concerns and questionable practices. Unprecedented response of 2,500 objections ignored by Council.
- 34: "severe weather events" and "flooding" increase with climate change. Scheme is car-centric, spans flood plains and will further stress the area with future development. Disseminate and manage present traffic now and reserve any future growth for RBH.
- It is noted that "contributors" to report do not include officers who have reservations about the scheme and future development.

Our children should not have to strike to beg for a future for themselves and their children. Climate Change is accelerating fast. We must take decisive

action now. Please act to remove Phase 2 and its associated over-development entirely.

Statement read out by the Monitoring Officer on behalf of Joan Richards, local resident:

At your OSB meeting on 23 September, those who were on the former Bournemouth Council were clearly giving no mind to the Climate Emergency declared by BCP on 16th July, as they sought to continue favouring the A338 Wessex Fields Development Plan, with the estimated 1200 more cars. The initial plans send all this traffic back to the super-congested Cooper Dean Roundabout, and the subsequent relief road, for which they want to build on the Green Belt and Holdenhurst Conservation area, is not planned for a further 10 years. So much for the Climate Emergency declaration.

The Leader thanked the public for their statements and questions.

48. Happyland, East Undercliff Promenade – Grant of Lease

The Portfolio Holder for Regeneration and Culture presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Cabinet were asked to consider entering in to a licence with the Meyrick Estate to allow development of the Happyland site which is in need of extensive repair or redevelopment in order to comply with the Council's obligations under the lease and to ensure the future stability of the cliff.

The Vice Chairman of the Overview and Scrutiny Board on behalf of the Chairman of the Overview and Scrutiny Board reported that although no formal recommendations were submitted by the Board in relation to this item that the Committee had been supportive in principle, but that some concern had been expressed with regards to the use of the special purpose vehicle, and there no longer being the ability to vito any inappropriate proposals.

In relation to this Cabinet were advised that the legal advice is such that the Council would be unable to have that sort of control.

RESOLVED that:-

(a) The Council issues a Voluntary Ex-Ante Transparency (VEAT) Notice advertising the Council's intention to enter into an agreement for lease of the Happyland site, shown edged red on the attached plan, with a special purpose vehicle established by the Meyrick Estate (the SPV) to grant a lease to a nominee of that SPV;

(b) The Council enters into an agreement for lease with the SPV to grant a 150 year lease at an initial rent of £1,001 per annum and an initial premium that reflects the uplift in value arising from the grant of the planning consent, after deduction of the costs of obtaining the consent. This Agreement for Lease to be conditional upon the grant of planning consent for the redevelopment of the site;

(c) The Council enters into a licence to alter and sublet with the Meyrick Estate, as freeholder, to permit the future development of the site. In consideration, the Estate will receive an appropriate share of the rent under this lease and a share of any additional capital value accruing to the Council; and

(d) authority be delegated to agree terms for all the relevant legal documentation and the content of the VEAT Notice to the Corporate Property Officer in consultation with the S151 Officer and Monitoring Officer.

Voting: Unanimous

Portfolio Holder: Regeneration and Culture

49. Lansdowne

The Portfolio Holder for Regeneration and Culture presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Cabinet were asked to support the Lansdowne Programme which would help to deliver a number of Council priorities. In relation to this Cabinet discussed the Dorset Local Enterprise Partnership (DLEP) funding, and the benefits the Lansdowne Vision will have in making the Lansdowne area an attractive place to live, work, study and enjoy.

The Vice Chairman of the Overview and Scrutiny Board on behalf of the Chairman of the Overview and Scrutiny Board reported that although no formal recommendations were submitted by the Board in relation to this item that the Committee had been supportive of the scheme and Members had discussed the importance of public facilities which were felt should be part of the consideration.

In relation to this Cabinet discussed the issue of public facilities and in particular felt that these should be at ground level and not underground. Cabinet were advised that the matter of public toilets would be considered as part of the general toilet review.

RESOLVED that Cabinet:-

(a) Supports the Vision for Lansdowne which includes promoting sustainable travel, creating a sustainable public realm and facilitating the development of new office spaces and accommodation;

(b) Approves the continued accrual of £2.89m of match funding towards the Lansdowne Programme;

(c) Approves the continuation of the Lansdowne Programme in accordance with the attached Lansdowne Programme Update; and

(d) Agrees that no expenditure of match funds is incurred post exhaustion of DLEP funds, unless sufficient local contribution has been received.

Voting: Unanimous

Portfolio Holder(s): Regeneration and Culture
Transport and Infrastructure

50. Wessex Fields Development Site

The Portfolio Holder for Regeneration and Culture presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Cabinet were advised of the current status of the Wessex Fields programme which aimed to create and retain high quality jobs, reduce congestion and support the re-development of the Royal Bournemouth and Christchurch Hospital, and further to this were asked to consider an agreed way forward to ensure progress towards unlocking the employment site for development, and to ensure the retention of the Dorset Local Enterprise Partnership (DLEP) Funding.

Cabinet discussed the phases of the project and agreed that it didn't seem appropriate to continue the road through the site until further site details were known.

The Vice Chairman of the Overview and Scrutiny Board on behalf of the Chairman of the Overview and Scrutiny Board voiced concerns in respect of costs associated with halting Phase 2 and then recommencing at a later stage and of how the scheme would lead to better traffic flow and benefits to the Emergency Services.

A Councillor present at the meeting expressed concerns with regards to holding back the connection to the hospital, and urged that the decision be taken by Full Council.

Other Councillors present at the meeting advised that they were pleased that the road was not to be continued through the site and highlighted that it seemed appropriate to pause and then consider the site as a whole.

RESOLVED that Cabinet:-

(a) Note that Phase 1.1 (of Phase 1), as previously agreed with DLEP, is progressing to meet the current programme and funding requirements;

(b) Agree that Phase 1.2 (of Phase 1) will only progress to the boundary of the development site at this time, and not through the site as previously proposed;

(c) Agree that Phase 2 will not progress at this stage, until the future use of the site is determined;

(d) Agree that a public consultation event is held in the coming months to consider views on how the site could be developed, including potential use of the site and access to and from it; and

(e) Use the information from the consultation to evolve the current master plan for the development site.

Voting: (a) and (b) : 8:1 (1 Abstention)
(c) – (f) : Unanimous

Portfolio Holder(s): Regeneration
Transport and Infrastructure

51. Garden Waste Collection Service

The Portfolio Holder for Environment and Climate Change presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Cabinet were asked to consider the alignment of the garden waste collection service price across BCP for the 2020 service for one bin, the pro rata fee for Christchurch for 2020 and the multiple bin pricing options.

In moving the recommendation the Portfolio Holder for Environment and Climate Change proposed that the rates for the multiple bin options for Bournemouth residents remain the same as the current rates and proposed that the recommendation be amended to £60 for 2 140l bins and £80 for 3 140l bins.

The Vice Chairman of the Overview and Scrutiny Board on behalf of the Chairman of the Overview and Scrutiny Board voiced concerns in respect of the pricing inequality and welcomed the adjusted amounts.

A Councillor present at the meeting addressed the Cabinet expressing concern with regards to the inequality in the sizes of the bins with the Bournemouth residents green bins being much smaller than those of the Christchurch and Poole residents.

In relation to this it was clarified that the council could only charge for the collection of the bin and not for the quantity of waste therein.

Another Councillor present at the meeting also expressed concerns with regards to the inequality in size of the bins, but further to this advised that he was supportive of the harmonising of the service.

Cabinet were advised that there would be a significant cost to replacing all the bins, and that the service being provided would be the same as currently provided.

RESOLVED that:-

(a) The alignment of the annual garden waste collection service price across BCP for the 2020 service at £46 per household for one bin is approved;

(b) The pro-rata of the Christchurch service collection fee 2020 at £37.65 per household to reflect the service length from April to December 2020 is approved;

(c) The retention of the current multiple bin options is approved:

i) For Bournemouth residents at a rate of £60.00 for 2 140l bins (280l) and £80 for 3 140l bins (420l);

ii) For Christchurch & Poole residents at the full one bin price (£46 per extra 240l); and

(d) Further modelling and analysis by officers to establish full alignment of garden waste collections services across BCP with consideration to the Government's new Waste Strategy, outcomes of subsequent consultation and associated legislation.

Voting: Unanimous

Portfolio Holder: Environment and Climate Change

52. Management of waste & cleansing services in Christchurch from April 2020.

The Portfolio Holder for Environment and Climate Change presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Cabinet were requested to consider the management of waste and cleansing services in Christchurch from April 2020 for which BCP Council will be responsible for from 1 April 2020.

Cabinet stressed the importance of the communication campaign in order to make it clear that this is an interim solution, and that the Council intends to have a uniformed aligned waste management solution for the future.

RESOLVED that:-

(a) Christchurch's waste & cleansing services are managed by BCP directly from 1 April 2020

(b) An interim solution (Option 3) is introduced from 1 April 2020 where by BCP operate Christchurch's waste & collection services in line with the current Dorset Council collection model, except for mixing glass with other dry recyclables in the recycling bin.

(c) Officers are authorised to complete a strategic review of existing waste & cleansing services across BCP to develop our future waste strategy and uniform collection methodology in line with the Government's Waste Strategy, 'Our Waste, Our Resources: A strategy for England' and subsequence legislation scheduled for 2023.

Voting: Unanimous

Portfolio Holder: Environment and Climate Change

53. BCP Council Corporate Safeguarding Strategy

The Leader presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

Cabinet were requested to consider the adoption of the Corporate Safeguarding Strategy having regard to the comments of the Overview and Scrutiny Committees.

Cabinet were advised that BCP Council had both a statutory and moral duty to make appropriate arrangements to safeguard the welfare of children, young people and adults at risk of harm.

Further to this Cabinet Members were advised that whilst the Council could ask for all Councillors to have a DBS check that it couldn't enforce that enhanced checks were mandatory. In addition Members were advised that Safeguarding training would be arranged for all Members.

The Chairman of the Health and Adult Social Care Overview and Scrutiny Committee addressed Cabinet stressing the importance of such a strategy particularly as Councillors are often invited into people's homes some of whom are vulnerable.

Thanks were expressed to the Overview and Scrutiny Committees for their consideration and comments on the strategy. And further to this Cabinet Members stressed the importance of the DBS checks.

RESOLVED that having had due regard to the comments of the Overview and Scrutiny Committees as detailed in Appendix 2, the Corporate Safeguarding Strategy as attached at Appendix 1 to the report be approved.

Voting: Unanimous

Portfolio Holder: Leader of the Council

54. Dorset Business Growth Programme – EU funding

The Portfolio Holder for Regeneration and Culture presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'G' to these Minutes in the Minute Book.

Cabinet were requested to consider the continuation of BCP Councils role in guaranteeing the obligations of WSX Enterprise Limited as to the delivery of the Dorset Business Growth Programme.

Cabinet questioned whether Brexit would affect the funding for the programme as it was part funded by EU funding.

In relation to this Cabinet were advised that the scheme will continue to be funded irrespective of what happens in relation to Brexit.

RESOLVED that:-

(a) BCP Council continues as the Accountable Body for the Dorset Business Growth Programme; and that:

(b) BCP Council continues its role in guaranteeing the obligations of WSX Enterprise Limited as to the delivery of the programme.

Voting: Unanimous

Portfolio Holder: Regeneration and Culture

55. Cabinet Forward Plan

The Leader advised that the latest Cabinet Forward Plan had been published on the Councils website.

Further to this the Leader advised that the next meeting of the Cabinet, scheduled for 9 October in Poole was anticipated to be an all-day meeting.

In addition the Leader advised that it was necessary to reschedule the November meeting, and that the confirmed date for the November meeting would be published as soon as possible but that it was likely to be either the 18th or 20th November.

The meeting ended at 12.15 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

CABINET

Minutes of the Meeting held on 09 October 2019 at 10.00 am

Present:-

Cllr V Slade – Chairman

Cllr M Howell – Vice-Chairman

Present:	Cllr L Allison, Cllr D Brown, Cllr S Moore, Cllr M Phipps, Cllr Dr F Rice and Cllr K Wilson
Also in attendance:	Cllr S Bartlett, Cllr N Brooks, Cllr D Butler, Cllr B Dove, Cllr M Iynegar, Cllr T O'Neill There were 8 Members of the Public in attendance.

56. Apologies

Apologies were received from Councillor Andy Hadley and Councillor Lesley Dedman.

57. Declarations of Interests

Councillor M Phipps declared a non-pecuniary interest in relation to Minute No. 71 (Community Governance Review for Throop and Holdenhurst – Draft Recommendations for Consultation) as Chairman of Hurn Parish Council and refrained from voting on the item.

Councillor Dr F Rice declared a non-pecuniary interest in relation to Minute 67 (Transforming Cities Fund (TCF) including Local Cycling & Walking Infrastructure Plan (LCWIP)) and remained present for the discussion and voting thereon.

58. Confirmation of Minutes

The Minutes of the Cabinet meeting held on 30 September 2019 were confirmed as a correct record and signed.

59. Public Issues

The Leader reported that two public questions had been submitted, and one statement.

Public Question from Alan Daniels, local resident:

BCP Council's Climate Emergency statement pledges '*to make BCP Council and its operations carbon neutral by 2030, and work with the wider community to look at how early the BCP region can be made carbon neutral ahead of the UK target of 2050'.*

Notwithstanding encouragement for individuals to use alternative means of transport, surely it is time for the council to admit that the hospital re-configuration plans, bringing as they will, over 200,000 additional car journeys across the area, do not sit alongside such necessary and ambitious environmental targets. Is the council willing to prioritise the

welfare of BCP residents and the climate emergency over the CCG plans, as it is apparent that both are not compatible?

Response by Councillor Dr Felicity Rice (Portfolio Holder for Environment and Climate Change)

The Council's Climate and Ecological Emergency Declaration commits us to 'Work with partners, businesses and the wider community to investigate, make recommendations and set a target date for how early the Bournemouth, Christchurch and Poole region can be made carbon neutral, ahead of the UK target of 2050.' To help achieve this joint working, the report asks Cabinet to consider the setting up of a Leadership Board, consisting of major stakeholder organisations that will have a significant role in reducing the area's carbon emissions. If this is agreed, we would invite health partners, including hospitals, to take up membership on this Board so that they can work with the Council and other partners towards achieving a carbon neutral region before 2050. This will allow full discussion of transport options and other matters for everyone in the whole region. Regarding the hospital transport it is the CCG that is responsible for the hospital reconfigurations and not BCP Council, however we have recently met with the Chief Executive and the Chief Operating Officers from the hospital to specifically discuss their travel plan for staff.

Public Question from Susan Chapman, local resident:

I am questioning the word "None" in number 30, "Summary of Equality Implications" of the BCP Public Report "Response to Climate Change Emergency".

30 years of global climate inaction will impose huge so-far hidden and disproportionate costs on both poorer members of society as well as subsequent generations. How will this societal and inter-generational inequity be addressed please?

Response by Councillor Dr Felicity Rice (Portfolio Holder for Environment and Climate Change)

This report cannot directly address inequalities suffered by global communities across the preceding decades. The 'none' in question refers to the potential negative impacts from report recommendations, identified for the protected characteristics in the Equality Act 2010. If the report is approved then the actions that are taken as a consequence of the groups that are set up will indeed have a very significant impact.

Statement from Joan Richards

Climate Change is the defining issue of our age and life on Earth is facing unparalleled challenges on a variety of fronts which are not being shared with the public. Please spell out to the people of our BCP conurbation how best we can protect ourselves and our community from increasingly difficult harvests, water and resource shortages and find a humanitarian response to the climate migration crisis.

Statement read out by the Chief Executive on behalf of Harriet Stewart-Jones, local resident:

It's ironic that the phrase that comes to mind on reading the Council's

response to the Climate Emergency is "glacial pace". This report - which has taken three months to produce - has no hint of emergency. This is not the time for business as usual. We had a Carbon Reduction Officer in Poole for 8 years. The low-hanging fruit (solar panels on the Civic Centre car park and PHP housing) has been done. We now need to step up a gear or two with urgency. Please!

60. Response to Climate Change Emergency

The Portfolio Holder for Environment and Climate Change presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Cabinet were requested to support the proposed arrangements to facilitate the development of a Climate Emergency action plan to be considered by Council in December 2019.

A Member of the Overview and Scrutiny Board reported that the Board at its recent meeting recommended that an additional recommendation be included under (a) iv that the Council produce an annual Green Credentials Report, which may be considered by Cabinet and Overview and Scrutiny to monitor the Council's performance against targets in this respect.

RESOLVED that Cabinet supports the course of action set out in this report, namely:-

(a) Formation of a governance structure, and servicing to cost £20k, to include:

i) Cabinet to establish a cross-party working group, to provide oversight and guidance on the development and implementation of an action plan. To be chaired by the Portfolio-Holder and report back to Cabinet;

ii) Zero Carbon Council Steering Group of officers to guide work on the Council's own 2030 target;

iii) Zero Carbon Place Leadership Board of stakeholders to guide work on the pre-2050 target;

iv) that the Council produce an annual Green Credentials Report, which may be considered by Cabinet and Overview and Scrutiny to monitor the Council's performance against targets in this respect; and

(b) Launch of behavioural change programme for BCP Council Members and staff, including Zero Carbon Support Officer, at a cost of £53k

Voting: Unanimous

Portfolio Holder: Environment and Climate Change

61. Discretionary Licensing

The Portfolio Holder for Housing presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Cabinet approval was sought to launch a public consultation on the potential introduction of two Discretionary Licensing Schemes within the BCP area. The proposals include both Selective and Additional Licensing designations.

A Member of the Overview and Scrutiny Board reported that the Board had requested that prior to the consultation period associated with Discretionary Licensing further information on the success of targeted enforcement be considered by Cabinet to determine whether Discretionary Licensing as necessary.

A Councillor present at the meeting expressed the view that consultation was premature, and that the consultation carried out in 2017 came to the conclusion that it wouldn't be carried forward. In relation to this Cabinet were advised that the Government at that time had introduced new legislation and were trying to address some of the issues particularly with regards to HMOs and that as such, a licensing scheme is now required for a lot more HMOS.

The Councillor felt that that process has not yet been completed, and that consultation now on Discretionary Licensing would mean that the consultation would be taking place before the HMO licences have been licensed properly, and that it wasn't yet properly known what the effect of that new legislation was, and that this should be given a chance to operate first.

Cabinet Members spoke in support of the item, highlighting the positive impact that this would have particularly in respect of vulnerable people.

RESOLVED that:-

(a) The Cabinet approves the commencement of a public consultation of 12 weeks with residents, private sector landlords, businesses and other stakeholders on the potential to designate two Discretionary Licensing schemes;

i) an Additional Licensing scheme across Bournemouth, Christchurch and Poole

ii) a Selective Licensing scheme across the proposed designated area

(b) The Cabinet delegates authority to the Portfolio Holder for Housing to approve on the consultation documents prior to publication.

(c) The Cabinet receives a further report detailing the outcome of the public consultation and recommendations regarding the potential implementation of Discretionary Licensing.

Voting: Unanimous

Portfolio Holder: Housing

62. Revised policy and practice for unauthorised encampments

The Portfolio Holder for Environment and Climate Change presented a report, a copy of which had been circulated to each Member and a copy of

which appears as Appendix 'C' to these Minutes in the Minute Book.

Cabinet were advised of a variance in the policy and practice for unauthorised encampments in Bournemouth, Christchurch and Poole, and were requested to consider a way forward in order to develop a revised policy.

In presenting the report the Portfolio Holder for Environment and Climate Change advised that the cross-party member working group referred to in paragraph 27 of the report would comprise of 7 councillors.

A Member of Overview and Scrutiny advised that the Board at its recent meeting recommended that Cabinet establish a cross-party member working group as outlined in para 27, to;

1. expediate actions as a matter of urgency in anticipation of incursions for summer 2020; and
2. consider the alignment of policies and procedures across the council area and report back to Cabinet

Cabinet discussed the impact that incursions have across the BCP Council area and the impact it has on residents.

RESOLVED that Cabinet establish a cross-party member working group, as outlined in para 27 to;

(a) expediate actions as a matter of urgency in anticipation of incursions for summer 2020; and

(b) consider the alignment of policies and procedures across the Council area and report back to Cabinet.

Voting: Unanimous

Portfolio Holder: Environment and Climate Change

63. Private Sector Housing Enforcement Policy

The Portfolio Holder for Housing presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Cabinet approval was sought of the BCP Council Private Sector Housing Enforcement Policy in order to enable consistent regulation of housing conditions in the private rented sector to be applied across Bournemouth, Christchurch and Poole.

In presenting the report the Portfolio Holder for Housing highlighted the need for there to be a consistent approach across the BCP Council area, and advised that this would be reviewed in two years time.

A Councillor present at the meeting expressed the view that the report ought to be renamed Housing Enforcement Policy as the background implied that it was an all-encompassing report rather than just the private sector, and that the policy should include all housing. In addition the view was expressed that the vast majority of tenants were happy.

Cabinet discussed the report highlighting the need to harmonise policies, and agreed that section 1 of the report should make reference to say that

the majority of tenants are content, and that the majority of our landlords look after tenants. In addition Members felt that the service should be proactively promoted and tenants signposted to the service.

The Portfolio Holder for Housing advised that the report dealt with Private Sector Housing as there were other measures in place to monitor BCP Housing.

RESOLVED that Cabinet approve the adoption of the BCP Council Private Sector Housing Enforcement Policy for immediate implementation.

Voting: Unanimous

Portfolio Holder: Housing

64. BCP Housing Strategy – approval to consult

The Portfolio Holder for Housing presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Cabinet were informed of the proposed approach and timetable to develop a new BCP Council Housing Strategy which would detail the current and anticipated future housing issues and set out the strategic priorities and action plan to address local issues.

A Councillor present at the meeting confirmed their support for the item, and stressed the importance of dealing with what could be termed a housing emergency. In addition Cabinet were requested to consider reducing the timescale to progress this sooner.

Cabinet Members highlighted the impact on Officers who were currently rewriting every policy and strategy of the Council and stressed that it was important to be realistic with the timescales.

The Portfolio Holder for Housing highlighted the importance of having a thorough and well thought out strategy but appreciated the comments with regards to wanting to solve the housing crisis as soon as possible.

Members were advised that current policies would apply until the new single policy was adopted.

RESOLVED that the BCP Council Private Sector Housing Enforcement Policy be adopted for immediate implementation.

Voting: Unanimous

Portfolio Holder: Housing

65. Housing Delivery Test Action Plan

The Portfolio Holders for Strategic Planning and Housing presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

Cabinet were requested to consider agreeing the publication of the BCP Council Housing Delivery Test (HDT) Action Plan which is required by national policy. In relation to this Cabinet were advised that locally across

the BCP Council area, the need for additional homes is recognised in the legacy Housing Strategies and adopted Local Plans.

Further to this Cabinet were advised that an HDT Action Plan was required where delivery falls below 95% of local housing requirements, and that the 2018 HDT results (published in February 2019) were assessed against housing requirements for the preceding Bournemouth, Christchurch and Poole Councils where each area fell below the 95% benchmark.

Cabinet were advised that the Action Plan must set out measures the Council will take to increase delivery back to required rates.

In presenting the report the Portfolio Holder for Strategic Planning advised that on page 181 paragraph 4.12 the reference to Christchurch Town Council in relation to Roeshot Hill Allotments should be amended to read Highcliff and Walkford Parish Council, and that the housing on page 165 paragraph 2.4 the housing figure of 722 should be amended to read 730.

A Member of the Overview and Scrutiny Board advised Cabinet that at their recent meeting the Board had supported the item, but had discussed the action plan, and whether there were enough short sharp actions which could be achieved by using what we know.

A Councillor present at the meeting congratulated the author of the report for writing a first class report.

RESOLVED that the work undertaken to date be endorsed and the Action Plan at Appendix 1 of the report be published.

Voting: Unanimous

Portfolio Holders: Strategic Planning
Housing

66. BCP Council Strategic Car Parking Review

The Portfolio Holder for Strategic Housing presented a report on behalf of the Portfolio Holder for Transport and Infrastructure, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'G' to these Minutes in the Minute Book.

Cabinet were asked to consider approval for a Strategic Parking Review to be undertaken in order to form a new single strategy for the provision (availability), operation, pricing and enforcement for parking across the highway network and car parks.

A Member of the Overview and Scrutiny Board advised Cabinet that at their recent meeting the Board requested that consideration be given to that the Steering group include a member of the Overview and Scrutiny Board. In relation to this Cabinet were advised that this would help provide constructive and regular challenge throughout the process.

A Councillor present at the meeting requested that electric charging points be included in the study.

Members were advised that the Portfolio Holder for Environment and Climate Change would be included in the Steering group membership

which should ensure that climate change was included within any discussion.

RESOLVED that:-

(a) a Strategic Car Parking Review for BCP Council is undertaken; and

(b) a steering group chaired by the Service Director for Growth and Infrastructure in consultation with the Cabinet members for Transport & Infrastructure and Strategic Planning be established to oversee the undertaking of the review.

Voting: Unanimous

Portfolio Holder: Transport and Infrastructure

67. Transforming Cities Fund (TCF) including Local Cycling & Walking Infrastructure Plan (LCWIP) Programme

The Leader of the Council presented a report on behalf of the Portfolio Holder for Transport and Infrastructure, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'H' to these Minutes in the Minute Book.

Cabinet were informed of the progress to date regarding the Department for Transport (DfT) based Transforming Cities Fund (TCF) process and of the required development of the Local Cycling & Walking Infrastructure Plan (LCWIP).

In addition Cabinet were advised of the proposed next steps regarding both the TCF and LCWIP process.

A Member of the Overview and Scrutiny Board advised Cabinet that at their recent meeting the Board resolved that Cabinet be asked to reconsider the 'low ask' alternatives to ensure that the final ask genuinely contains the projects which will lead to the most effective modal shift for the conurbation.

In relation to this the Leader advised that this would be delegated to the PH and SD to look at req already gone to Directors. The Leader further advised that as well as lobbying local MPs a meeting had been held with the Health Secretary seeking his support for the bid.

RESOLVED that Cabinet:-

(a) notes the progress to date regarding the Transforming Cities Fund (TCF) process and Local Cycling & Walking Infrastructure (LCWIP);

(b) delegates authority to the Director of Growth and Infrastructure and Director of Finance (Section 151 Officer) in consultation with the Portfolio Holder for Transport and Infrastructure to submit a Strategic Outline Business Case (SOBC) to the Department for Transport (DfT);

(c) approves the development of the programme contained within the SOBC submission to Full Business Case(s) detail utilising LTP

Voting: Unanimous

Portfolio Holder: Transport and Infrastructure

Councillor Dr F Rice declared a non-pecuniary interest in this item and remained present for the discussion and voting thereon.

68. Traffic Regulation Orders (TRO) and Public Rights of Way (PRoW) cover report

The Leader of the Council on behalf of the Portfolio Holder for Transport and Infrastructure presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'I' to these Minutes in the Minute Book.

The report sought Cabinet approval to advertise a number of proposed Traffic Regulation Orders and requested consideration be given to a number of Rights of Way issues.

The Leader clarified that in respect of the removal of the disabled parking bays set out within the report, that these were bays which were situated outside of particular properties and which were no longer required, this could be for reasons including that the person may have moved or may no longer be a blue badge holder.

RESOLVED that:-

(a) the Traffic Regulation Order as advertised in Danecourt Road as set out in TRO sub-report A be confirmed;

(b) the order to revoke the disabled bay in Salterns Road as set out in TRO sub-report B be confirmed;

(c) the Traffic Regulation Order as advertised in Lake Avenue as set out in TRO sub-report C be confirmed;

(d) the Traffic Regulation Order as advertised in Lower Blandford Road as set out in TRO sub-report D be confirmed;

(e) the creation of an order to record the section of Parkstone Heights that is currently unprotected path as a Bridleway as set out in PRoW sub-report E be approved;

(f) the creation of an order to protect the path extending along Elgin Road as Public Bridleway as set out in PRoW sub-report F be approved; and

(g) the creation of an order to protect the path from Cornelia Gardens to Kingsmill Road as a Public Bridleway as set out in PRoW sub-report G be approved.

Voting: Unanimous

Portfolio Holder: Transport and Infrastructure

69. Poole Bay Beach Management Scheme

The Portfolio Holder for Environment and Climate Change presented a report, a copy of which had been circulated to each Member and a copy of

which appears as Appendix 'J' to these Minutes in the Minute Book.

Cabinet were requested to consider the submission of the Outline Business Case to the Environment Agency for funding the coast protection works identified under Phase 2 & 3 combined between 2020/21 and 2030/31 as a continuation of the project.

In relation to this Cabinet were advised that as BCP Council are a Local Authority Risk Management Authority, that there is no requirement for a subsequent Full Business Case for Phase 2 & 3 combined to be submitted due to the value of the Outline Business Case.

RECOMMENDED that:-

(a) The Council, as the Coast Protection Authority, submits to the Environment Agency the Outline Business Case for funding approval for the coast protection works identified under Phase 2&3 combined between 2020/21 and 2030/31; and

(b) Provided the application for Flood Defence Grant in Aid (FDGiA) is successful, £3.3m between 2020/21 and 2026/27 be funded in conjunction with the EA's forward capital programme from Council Resources.

Voting: Unanimous

Portfolio Holder: Environment and Climate Change

Cabinet adjourned at 12.05pm reconvening at 12.20pm

70. BCP Council Street Works Permit Scheme

The (LEADER) Portfolio Holder for Transport and Infrastructure presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'K' to these Minutes in the Minute Book.

Cabinet were advised that the Department for Transport require that all Local Authorities introduce a Street Works Permit Scheme before April 2020, and that the approved conditions for such a scheme require consultation with statutory consultees. In respect of this Cabinet were requested to consider approval to consult all statutory consultees on proposed Permit Conditions for a new BCP Council Street Works Permit Scheme.

RESOLVED that consultation with all statutory consultees on a proposed BCP Street Works Permit Scheme be approved.

Voting: Unanimous

Portfolio Holder: Transport and Infrastructure

71. Community Governance Review for Throop and Holdenhurst - Draft Recommendations for Consultation

The Chairman of the Community Governance Review Task and Finish Group presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'L' to these Minutes in the Minute Book.

Cabinet were informed that The Local Government and Public Involvement in Health Act 2007 (Part 4) devolved power from the Secretary of State to principal councils to carry out community governance reviews and put in place or make changes to local community governance arrangements. In relation to this Cabinet were reminded that the Council had commenced a review following the receipt of a valid community governance petition and the approval of the terms of reference and timetable, and that further to this Cabinet were now being asked to consider the draft recommendations of the Task and Finish Group and to make recommendations to Council.

The Portfolio Holder for Tourism, Leisure and Communities advised Cabinet of the process going forwards, and welcomed the engagement of the community,

RECOMMENDED that the Task and Finish Group Community Governance Review draft recommendations, as set out in the schedule within the report be approved for publication and consultation with local residents and other interested parties.

Voting: For: 7 Against:0 Abstentions 1.

Portfolio Holder: Tourism, Leisure and Communities

Councillor M Phipps declared a non-pecuniary interest in this item as Chairman of Hurn Parish Council and abstained from voting.

72. Medium Term Financial Plan Update Report

The Portfolio Holder for Finance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'M' to these Minutes in the Minute Book.

Cabinet were informed of the work which had been carried out to refresh the Medium Term Financial Plan (MTFP) following the Government's 2019 spending round and the fundamental annual refresh undertaken at the end of August 2019.

Further to this Cabinet were advised of the progress which had been made towards delivering a balanced budget for 2020/21 with the key financial risks faced by the Council being highlighted.

Cabinet were further informed of the progress in respect of the disaggregation of the 31 March 2019 Balance Sheet of the former Dorset County Council and provided with details of the grants made available by Government to support the potential costs falling to the Council following the decision of the United Kingdom to leave the European Union.

In presenting the report the Portfolio Holder for Finance highlighted the reduction of the funding gap from £15m to £7.7m, and the pressure on the budget over the forthcoming years. In addition Cabinet were informed of a typo within figure 1 on page 314 where the cumulative pressures column for 20/21 should read 23.2 and not 22.2.

A member of the Overview and Scrutiny Board on behalf of the Board expressed their thanks to the Portfolio Holder and the s151 officer.

RESOLVED that Cabinet note:-

(a) That the gross MTFP funding gap over the three-year period to March 2023 has been revised to £23.9m;

(b) That proposals have been formulated which close the funding gap for 2020/21 to £7.7m (from £15m); and

(c) The need for Members and Officers of the Council to bring forward and examine robust and realistic budget proposals through the autumn which will ensure that the proper and lawful duties of the Council can be satisfied and a balanced budget for 2020/21 can be set.

Voting: Unanimous

Portfolio Holder: Finance

73. Equality and Diversity Policy

The Leader of the Council presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'N' to these Minutes in the Minute Book.

Cabinet were informed of the requirement for BCP Council to meet certain responsibilities set out in the Public Sector Equality Duty of the Equality Act, and in relation to this were requested to consider the draft Corporate Equality & Diversity Policy & Governance for approval, and to note the progress towards the development of a Corporate Equality Action Plan.

In presenting the report the Leader advised of an agreed amendment in respect of p.335 Section 2 where it had been agreed to remove the whole section from 'Regardless of their…'. In addition Cabinet were advised that it was proposed that in relation to the Strategic Leadership Officer Group that some of the officers had been proposed to be removed as standing officers and would be invited to attend when necessary, and that the group was intended to include the Opposition Lead Member for Equalities.

In addition Cabinet expressed the view that the Council should not limit itself to the nine protected characteristics, and that other characteristics should be considered when appropriate.

RESOLVED that:-

(i) the draft Corporate Equality & Diversity Policy & Governance Framework be approved; and

(ii) the progress towards the development of a Corporate Equality Action Plan be noted.

Voting: Unanimous

Portfolio Holder: Leader of the Council

74. BCP Council's Corporate Strategy

The Leader of the Council presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'O' to

these Minutes in the Minute Book.

Cabinet were requested to consider the draft Corporate Strategy which set out the longer-term priorities, high level objectives and the Council's commitments to equality and diversity.

In presenting the report the Leader of the Council advised of the consultation which had taken place over the summer.

A Councillor present at the meeting expressed support for the report and urged that the Strategy be so clear that its self-explanatory.

Cabinet discussed the sustainable environment and concern was expressed that the strategy did not reference bio-diversity, in relation to this it was suggested that this could be included within the sustainable environment, and that the wording could be amended to read 'tackle the climate and ecological emergency'. In relation to this it was suggested that any further wording amendments be delegated to the Chief Executive in consultation with the Leader.

RESOLVED that the summary of feedback from stakeholders be noted.

RECOMMENDED that the revised Corporate Strategy be adopted by Council and that any final wording amendments be delegated to the Chief Executive in consultation with the Leader before being submitted to the Council.

Voting: Unanimous

Portfolio Holder: Leader of the Council

75. Cabinet Forward Plan

The Leader advised that the latest Cabinet Forward Plan had been published on the Council's website.

Further to this the Leader advised that the next meeting of the Cabinet would take place on the 13 November, as originally scheduled and that the Deputy Leader would be Chairing the meeting.

In closing the meeting a question was raised by a Member of the Overview and Scrutiny Board in attendance seeking clarification as to how the Overview and Scrutiny Board can highlight to Cabinet any other matters discussed at the Overview and Scrutiny Board which weren't included within the Cabinet Agenda. In relation to this the Leader advised that a guidance note would be prepared and circulated to Members on the process to provide clarification.

The meeting adjourned at 12.05pm and reconvened at 12.20pm

The meeting ended at 1.10 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL

AUDIT AND GOVERNANCE COMMITTEE

Minutes of the Meeting held on 10 October 2019 at 6.00 pm

Present:-

Cllr J Beesley – Chairman

Cllr L Williams – Vice-Chairman

Present:	Cllr M Andrews, Cllr S Bartlett, Cllr D Butt, Cllr M Cox, Cllr B Dunlop, Cllr S McCormack and Cllr A Stribley (In place of Cllr M White)
Also in attendance:	Cllr D Kelsey
	Mr P Dossett (Grant Thornton (External Auditors)) and S Harding (Grant Thornton (External Audtors))

19. Apologies

Apologies for absence were received from Cllr M White.

20. Substitute Members

Cllr A Stribley attended as a substitute for Cllr M White.

21. Declarations of Interests

Cllr M Cox declared his employment as a Chartered Accountant and Auditor.

Cllr L Williams declared his membership of the Lower Central Gardens and Five Parks Trust.

There were no declarations of disclosable pecuniary interest.

22. Confirmation of Minutes

The Minutes of the meeting held on 25 July 2019 were confirmed as a correct record and signed by the Chairman.

23. Public Issues

The following statement from a member of the public, Mr P Gatrell, was, in the absence of Mr Gatrell, who had given his apologies for absence, distributed to Councillors.

‘BCP Council breached Regulation 15(2)(a)(ii) of the Accounts and Audit Regulations 2015 when not publishing online - over the statutory inspection period 3 June to 12 July 2019 - an Annual Governance Statement (AGS) 2018/19 regarding Bournemouth Borough Council.

I refer also to the AGC's Responsibility for Functions 5.1(a) and 5.1(r) in Part 3 of BCP's Constitution concerning, respectively, the AGS and Council non-compliance.

Notwithstanding a response regarding this matter that may be forthcoming from the Monitoring Officer following my email of 6 September, what are the AGC's opinion and intentions concerning this breach of the public's and local electors' rights?'

The Committee noted that, in accordance with the provisions of the Constitution, a written reply would be provided to Mr Gatrell and copies circulated to members of the Committee.

24. Independent Investigation and Response to a Deputation regarding Kinson Community Centre

Further to the decision at the previous meeting of the Committee, consideration was given to the action taken by Bournemouth Borough Council to address a series of complaints received over a period since October 2014. The Committee was reminded of the substance of the allegations and the process of investigation was set out. Members were informed, however, that, despite repeated attempts to obtain a response from the Community Association to the initial report and to the proposal made at the last meeting, a response had still not been received.

The Committee welcomed the recommendations around mediation aimed at helping to rebuild and re-establish effective working relationships. The Council remained committed to fostering the positive relationships with the Association that were clearly necessary to enable the Association to continue to operate for the benefit of the local community.

After discussion it was proposed by Councillor M Cox, seconded by Councillor M Andrews, that the item be deferred to the next meeting of the Committee to enable one more attempt to be made to obtain a formal response from the Community Association but, on being put to the vote, the Motion was lost. Voting For – 4; Against – 5

Exclusion of Press and Public

It was proposed by Councillor A Stribley, seconded by Councillor L Williams and

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.

Independent Investigation and Response to a Deputation regarding Kinson Community Association – Exempt Business

The Committee considered the confidential independent investigations commissioned by the Bournemouth Borough Council and undertaken in

October and in December 2018. Councillors raised a number of detailed issues about the investigation and the issues raised within it.

The Committee returned to open business and it was proposed by Councillor M Cox, seconded by Councillor M Andrews and

RESOLVED that the Audit and Governance Committee

(a) note the content of the independent investigator reports relating to complaints raised by the Kinson Community Association;

(b) note, with deep regret, that no formal response has been provided by the Kinson Community Association in response to the independent investigator's findings or the deputation response reported to the Committee on 25 July 2019;

(c) request that, in the future, any terms of reference that might be drafted for investigations are, wherever possible, drafted in association with and agreed between the parties;

(d) urge the Kinson Community Association to respond urgently to the Council and that the response be distributed to the Audit and Governance Committee at its meeting on 23 January 2020;

(e) support the pursuance of mediation between the Council and the Kinson Community Association.

Voting: Unanimous

25. Local Government and Social Care Ombudsman Annual Reports 2018/19

The Committee received the annual reports for the three legacy Councils for the period ending on 31 March 2019 setting out the number of enquires received and investigations undertaken. Whilst enquires were reported to have reduced slightly compared with the previous 12 month period, complaints had slightly risen although no items of major concern had arisen from the Ombudsman's findings. In response to questions, the way in which service users were made aware of the complaints process was explained although it was noted that emphasis was always placed on developing a positive dialogue with customers.

It was noted that a single complaints system across Bournemouth, Christchurch and Poole Council was in the process of being implemented.

RESOLVED that the Committee note the Local Government and Social Care Ombudsman's Annual Reports for 2018/19.

Voting: Unanimous

26. Treasury Management Monitoring report for the period April to August 2019

The Committee was reminded of the background to the Treasury management process and considered performance within the context of the current economic background. The adopted approaches to borrowing and to investment was set out and the process of regular internal and external auditing was explained. The summary provided included the full list of investments as at 31 August 2019 and achievement of higher than average

returns were reported. The proposed training session for Councillors was recommended as a very useful and productive way of maintaining the level of understanding that members of the Committee required.

RESOLVED that:-

(a) the Committee note the reported activity of the Treasury management function for the period ending 31 August 2019;

(b) the Committee receive a training session on the Treasury Management function from the Council's Treasury Advisors, Link Asset Services.

Voting: Unanimous

27. BCP Council Investment to Support the One Dorset Pathology Unit

The Committee was referred to a report presented to the Cabinet on 11 September 2019 and members of Audit and Governance Committee had been requested to consider the proposals for extension of the schedule of approved investments to facilitate involvement by the Council in the Pathology Unit project. The nature of the proposed investment was explained and a final recommendation would be made to the Council in November. The role of the Committee at this stage was carefully to consider the audit and governance implications of the proposal and Members recorded their support for the principle of the scheme.

RESOLVED that the Audit and Governance Committee support the recommendation relating to the One Dorset Pathology Unit made to the Council at the Cabinet meeting on 11 September.

Voting: Unanimous

28. Emergency Planning and Business Continuity Update

The Committee noted the arrangements in place in accordance with the Council's obligations under the Civil Contingencies Act including Emergency Plan and business continuity arrangements.

There was particular discussion around the level of planning and preparedness for the impact of the United Kingdom leaving the European Union and the Chief Executive described his role in preparations being delivered on a regional basis within the South West including a close level of liaison and communication with Central Government. A specific schedule of Council related risks associated with withdrawal was set out for the information of the Committee.

RESOLVED that the Committee note the arrangements and activities undertaken by Bournemouth, Christchurch and Poole Council in relation to Emergency Planning; European Union exit planning; work with partners across the Dorset Local Resilience Forum and Business Continuity.

Voting: Unanimous

29. Internal Audit Plan Update - April to September 2019/20

Consideration was given to a report describing progress with delivery of the Internal Audit Plan over the period from 1 July to 30 September 2019. Of the three audits fully completed in the period two had provided reasonable assurance but a third, the audit into the governance of Lower Central Gardens & Five Parks Charitable Trusts, had resulted in only partial assurance. Recommendations made as part the audit work were reported to have been agreed with the Trust management, were set out in full as an Appendix to the report and were being implemented in a satisfactory manner. There were also two outstanding Whistleblowing incidents which were still being addressed.

RESOLVED that the Committee note the progress made on the 2019/20 Internal Audit Plan and the issues arising on delivery of the Plan.

Voting: Unanimous

30. Risk Management – Corporate Risk Register Update

The Committee received a regular update on the Corporate Risk Register and assurance was provided that the strategic risks included on the list continued to be monitored closely by the Corporate Management Team. Although the risks were high level, and therefore sometimes slow to respond to change, there was no complacency around the way in which they were monitored.

RESOLVED that the Committee note the outcome of the review for this period of the Corporate Risk Register.

Voting: Unanimous

31. Update on the BCP Council Local Code of Governance

It was explained that the Local Code of Governance required update on an on-going basis in order to keep pace with Bournemouth, Christchurch and Poole Council governance arrangements. In addition, the Local Code had been updated to help ensure that the practical arrangements for delivery were properly in place. Those areas which were still reliant upon hybrid or legacy systems were identified in the report but these were already reducing in number and would continue to do so going forward.

RESOLVED that the Committee agree the updated Local Government Code of Governance, including amendments to section 5 and a new section 6 – 'How BCP ensures Good Governance is delivered'.

Voting: Unanimous

32. External Audit - Audit Finding Reports 2018/19 for Bournemouth and Poole Legacy Councils

Following initial consideration at the last meeting of the reports presented in draft format, the Committee received the updated findings reports for Bournemouth and for Poole legacy Councils for 2018/19. The Auditors had provided unqualified opinions in both cases and declared themselves satisfied in all respects that proper arrangements were in place. Unqualified value for money conclusions were therefore also reported.

In response to questions, the valuation processes used as part of the auditing process was described and this part of the audit work was currently being standardised across the new Council. Grant Thornton reported that they were likely to focus on the subject of valuation during the next year's audit but in the meantime assurances were given that the appropriate rigour would be applied as part of best practice development for Bournemouth, Christchurch and Poole Council.

In addressing specific issues of detail in these types of Auditors' reports it was suggested by the Chairman that Members wishing to raise detailed matters should submit these in advance and this view was supported by the Committee.

RESOLVED that the Committee note the audit opinion and updated findings of the Council's External Auditor following their audit of the Bournemouth and of the Poole legacy Councils' statements of accounts for 2018/19.

Voting: Unanimous

33. External Audit - Annual Audit Letter Year Ending 31 March 2019 for the three legacy Councils (Bournemouth, Christchurch and Poole Councils)

The final Annual Audit letters for each legacy Council constituting the final formal notification of the External Auditors' work in respect of the year ending 31 March 2019 were presented to the Committee.

On behalf of the Committee, the Chairman passed on his thanks and appreciation to the Chief Finance Officer and the whole of the Finance Team for the huge amount of work undertaken in completing the accounts of the three legacy Councils.

RESOLVED that the Committee note the Annual Audit Letters for each of three legacy Councils for 2019/20.

Voting: Unanimous

34. External Audit - External Audit Reform

The External Auditor referred Councillors to a presentation about the future direction and role of External Audit at national level going forward and explained that a process of consultation was commencing prior to any formal decision about the future.

35. Review of the Constitution and future Audit and Governance Committee Programme.

The Committee was referred to its responsibility to maintain an overview of the Council's Constitution and governance arrangements and it was suggested that a Working Group of the Committee be established to discharge this function and report back to the Committee. The role of the Group would be to consider immediate issues and potential adjustments identified in the early phases of implementation of the Bournemouth, Christchurch and Poole Council and also to consider how to discharge the role in the future. There was discussion about the composition of the Working Group.

Members were also referred to discussion at the previous meeting about identifying additional work for the Committee over and above its core audit functions and underlying the importance of ensuring that the Committee was able to fully and properly engage with the audit process. Since the last meeting the Chairman had corresponded with members of the Committee to established a preliminary list of additional business.

RESOLVED that:-

(a) the Constitution Working Group be established consisting of the following five members of the Audit and Governance Committee and that the Chair of the Working Group be elected at its first meeting;

(b) the membership of the Working Group be Councillors S Bartlett (Independent), J Beesley (Conservative) M Cox (Unity Alliance), S McCormack (Unity Alliance) and L Williams (Conservative);

(c) meetings of the Working Group take place on 30 October 2019 at 4pm; 25 November at 3pm and (if required) 10 December at 3pm;

(d) a programme of additional meetings of the Audit and Governance Committee be established in accordance with the dates identified.

Voting: Unanimous

36. Forward Plan 2019/20

The Committee considered the Forward Plan for 2019/20 and subject to agreement that the item in January 2020 on Declaration of Outside Interests of Officers, should include a report on a new Policy on Declaration of Gifts and Hospitality for Officers, it was

RESOLVED that, subject to the comments raised, the Committee approve the Forward Plan for 2019/20.

Voting: Unanimous

37. Annual Report of Internal Audit Counter Fraud Work and Whistleblowing Referrals 2018/19

The Committee was appraised of the counter fraud work undertaken by Internal Audit during the 2018/19 Financial Year in respect of the three legacy Councils. All allegations of suspected fraud or financial irregularity were reported to have been investigated in a proportionate manner. Outcomes were set out for the Committee in a confidential appendix to the report. The incidence of whistleblowing was also reported and work would continue over the year to assess and review the Council's Whistleblowing Policy.

Exclusion of Press and Public

It was proposed by Councillor M Williams, seconded by Councillor B Dunlop and

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.

Annual Report of Internal Audit Counter Fraud Work and Whistleblowing Referrals 2018/19 – Exempt Business

Consideration was given to a schedule of audit investigations carried out in 2018/19 and more detail was provided to the Committee in response to questions on specific investigations.

The Committee returned to open business and it was

RESOLVED that the Committee note the counter fraud work and investigations carried out by Internal Audit during 2018/19 and the whistleblowing referrals received during 2018/19 in respect of the three legacy Councils (Bournemouth, Christchurch and Poole).

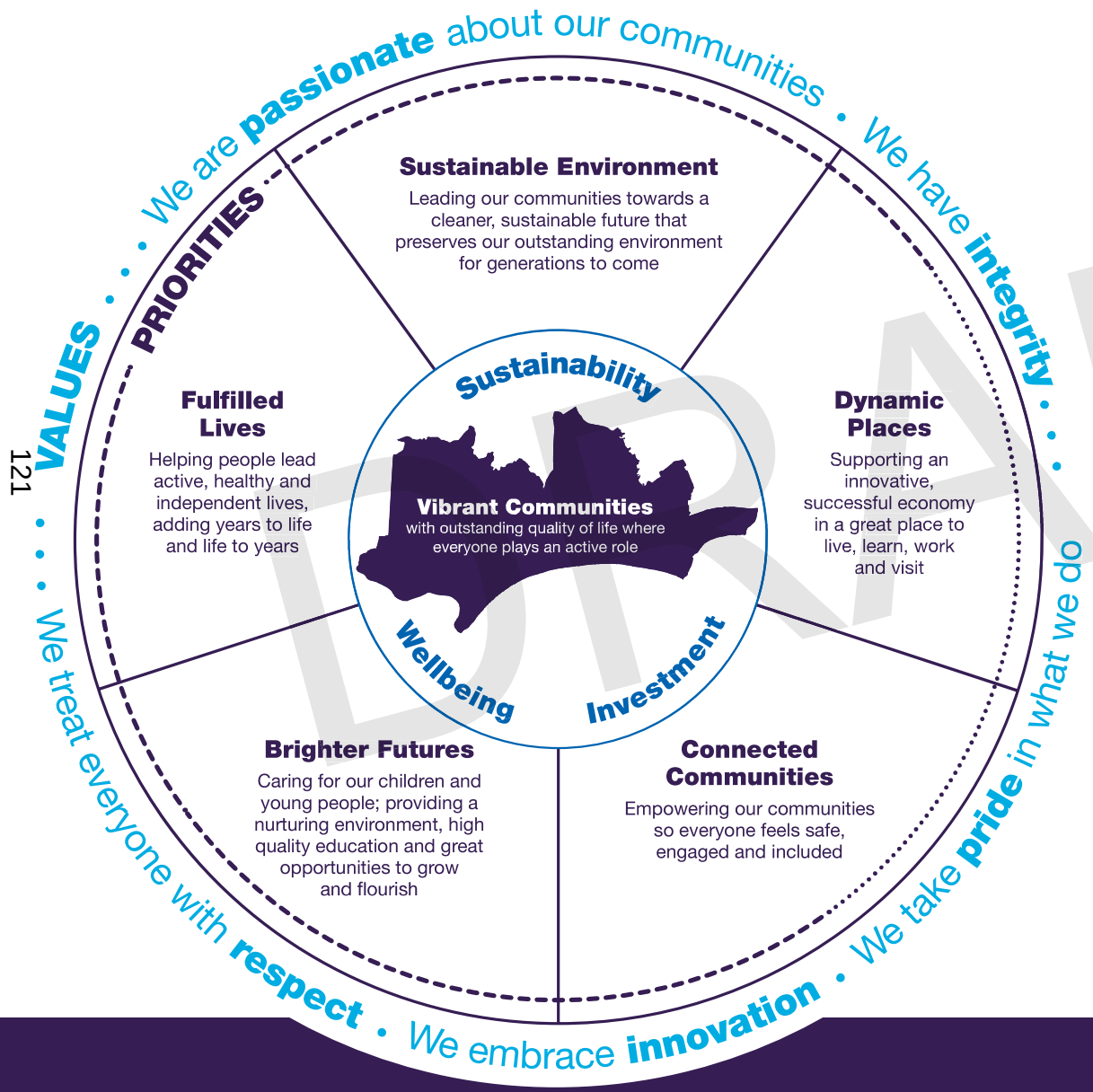
Voting: Unanimous

The meeting ended at 9.10 pm

CHAIRMAN

BCP Council's Corporate Strategy

We are a modern, accessible and accountable council committed to providing effective community leadership



▶ Our Objectives are to...

Sustainable Environment

- ensure sustainability underpins all of our policies
- protect and enhance our outstanding natural environment
- develop an eco-friendly and active transport network
- tackle the climate and ecological emergency
- promote sustainable resource management
- maximise access to our high quality parks and open spaces

Dynamic Places

- revitalise and reinvent our High Streets and local centres
- invest in the homes our communities need
- create a sustainable, vibrant and inclusive economy
- increase productivity through skills development
- develop sustainable infrastructure
- support our businesses to operate more creatively
- create a 21st century digital infrastructure

Connected Communities

- strengthen the cultural identity of our towns and places
- respect and engage with our diverse communities
- encourage intergenerational interactions
- reduce loneliness and isolation
- ensure our communities feel safe
- empower a thriving voluntary and community sector

Brighter Futures

- enable access to high quality education
- be aspirational for our children in care
- support parents and guardians to care for their children well
- prevent harm through early intervention

Fulfilled Lives

- support people to live safe and independent lives
- promote happy, active and healthy lifestyles
- develop age-friendly communities
- value and support carers
- enable people to live well through quality social care
- tackle homelessness and prevent rough sleeping
- promote lifelong learning for all

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COUNCIL

Report subject	**Review of Polling Districts and Polling Places**
Meeting date	5 November 2019
Status	Public Report
Executive summary	To seek adoption of the new polling district and polling place boundaries following a review across the BCP Council area.
Recommendations	**It is RECOMMENDED that Council:** **(a) Approves the minor amendments to specific polling district boundaries within Alderney & Bourne Valley Ward, Bearwood & Merley Ward, Canford Cliffs Ward and Queen's Park Ward as set out in Appendix 3.** **(b) Agrees to combine polling districts in Highcliffe & Walkford Ward (HW2 & HW3), Musliff & Strouden Park Ward (MS7 & MS8), Parkstone Ward (PS2 & PS3) and Poole Town Ward (PT4 & PT5) to make one larger polling district in each case to effect an alignment of the average electorate per polling station across the BCP Council area.** **(c) Agrees to continue to designate the entire Polling District as the Polling place for that Polling District.**
Reason for recommendations	To comply with the relevant legislation and create more appropriate polling districts to ensure voters are allocated to their closest polling place where possible and to provide electors with suitable and accessible places to vote.
Portfolio Holder(s):	Councillor Vicki Slade, Leader of the Council
Corporate Director	Julian Osgathorpe - Corporate Director of Resources.
Report authors	Matt Pitcher – Head of Elections, Land Charges & Registration Services Debbie Kirkby – Electoral Services Manager
Wards	All
Classification	For Decision

Background

1. The Representation of the People Act 1983 Section 18c (as amended by the Electoral Registration and Administration Act 2013 Section 17) introduced a duty for all parliamentary polling districts and polling places to be reviewed every 5 years. The review must be undertaken between October 2018 and January 2020. The review that has been undertaken meets this requirement.
2. This report and the appendices set out the (Acting) Returning Officers Final Recommendations for polling districts and polling places as a result of this review.
3. The Electoral Commission provides guidance on the review process, which has been taken account of during the review and in the formulation of the recommendations
4. This report is presented to Council as part of its remit in relation to Polling Districts and Polling Places carried out under the Representation of the People Acts.
5. Council is also asked to note that it is the responsibility of the (Acting) Returning Officer to designate actual polling stations for each election or referendum.

Summary of financial implications

6. There are no direct financial implications arising from this report.

Summary of legal implications

7. The Council has a legal duty under the relevant legislation referred to in this Report to undertake this review and consider the outcomes to reach a formal decision as to the appropriate designation of Polling Districts and Polling Places. Council is therefore required to consider the outcome of the review and reach a decision following the review.

Summary of human resources implications

8. There is a requirement to make the changes contained within this report if agreed, but this can be undertaken within current officer time.

Summary of environmental impact

9. There are no environmental impacts arising from this report.

Summary of public health implications

10. There are no public health implications arising from this report

Summary of equality implications

11. The equalities implications of proposed changes have been considered during the review to ensure that the impact of the changes and options on specific groups are taken into account.

Summary of risk assessment

12. Carrying out this review reduces the risk of using unsuitable polling stations. The Council is legally required to carry out this review and thus not to do so is a significant risk.

Background papers

None

Appendices

Appendix 1: Notice of review of polling districts, polling places and polling stations.
Appendix 2: Representations received from individuals during the consultation period
Appendix 3: (Acting) Returning Officer's Final Recommendations report containing statistical data on the current arrangements from the last election in May 2019 along with summaries of any comments and suggestions from the consultation stages.
Appendix 4: Copies of Ward maps where changes are recommended.

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Electoral Services
Town Hall
Bourne Avenue
Bournemouth BH2 6DY

Notice of review of polling districts, polling places and polling stations

1. Notice is hereby given that BCP Council is conducting a review of the polling districts, polling places and polling stations that fall within the district of Bournemouth, Christchurch & Poole.

2. The Acting Returning Officer (ARO) for the Parliamentary constituencies of Bournemouth East, Bournemouth West, Christchurch, Mid Dorset & North Poole and Poole will make comment on the proposals and those representations will be published on the Council's website and noticeboards in accordance with the timetable set out below.

3. Electors within the above parliamentary constituencies may make a representation.

4. The Council would welcome the views of all residents, particularly disabled residents, or any person or body with expertise in access for persons with any type of disability, on the proposals and ARO's representation, or any other related matters.

5. Persons or bodies making representations should if possible, give alternative locations that may be used as polling places.

6. Comments and representations may be submitted as follows:-

   By post: Electoral Services, BCP Council, Town Hall, Bourne Avenue, Bournemouth, BH2 6DY
   By email: elections@bcpcouncil.gov.uk

7. Documents relating to the review can be inspected on the Council's website at http://www.bcpcouncil.gov.uk/PollingDistrictReview or at the Council's offices.

8. Timetable for the review:

Date	**Activity**
16 July 2019	Publication of notice and commencement of the review
13 August 2019	Deadline for receiving public comments and submissions
27 August 2019	Publication of the ARO's comments and proposals Start of public consultation period (6 weeks)
8 October 2019	Deadline for receiving public comments and submissions relating to the ARO's proposals
22 October 2019	Publication of final proposals from the ARO
5 November 2019	Final proposals considered at full meeting of BCP Council
1 December 2019	Publication of revised register of electors

Graham Farrant
Electoral Registration & Returning Officer

16 July 2019

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Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number:

Organisation you represent (if applicable):

Address: [redacted] **POOLE**

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

NEWTOWN AND HEATHERLANDS

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district?
- Is there adequate parking?
- Are there satisfactory access facilities for those persons with disabilities?
- Once inside the building, is the voting area easily accessible?
- Is the building suitable for use as a polling station?
- Are there more suitable premises within the same polling district we could use?

I find this location (please circle):	Suitable	Adequate	(Unsuitable)

Please give a reason for your answer:

IT IS TOO FAR AWAY

~~I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)*~~	I know a better location – please provide details and say why *(please delete if not applicable)* THE CHURCH HALL IN STANFIELD RD. CHURCH IN BRIXEY RD

Any further comments (continue on separate sheet if necessary):

Signature: [redacted] **Date: 6/8/19**

- Copies of all correspondence, representations made by individuals and other organisations sent to the (Acting) Returning Officer in connection with the review and any minutes of council meetings held during the review process will be published and made available for inspection.
- Comments and submissions can be sent to Electoral Services, BCP Council, Town Hall, Bournemouth, BH2 6DY or by email to elections@bcpcouncil.gov.uk
- Initial comments and suggestions should be returned by 13 August 2019

From: [redacted]
Sent: 25 July 2019 13:53
To: Elections BCP
Cc: [redacted]
Subject: Re: Polling District Review - have your say!

Categories: [redacted]

As councillor for Bournemouth Central Ward, I believe that the current Polling Districts within the ward would not benefit significantly from revisions at this stage.

I do, however, believe that the Polling Station location for BC1 should be changed to a different location within the Town Hall complex so it is accessed from a point away from the Customer Centre. [redacted]

Regards
[redacted]

From: [redacted]
Sent: 17 July 2019 09:19
To: Elections BCP <elections@bcpcouncil.gov.uk>
Subject: RE: Polling District Review - have your say!

WALLISDOWN AND WINTON WEST
Having been elected to WWW Ward twice and been at all our Polling Stations at some point on election days including a General Election , I am content where ours are situated although The Kings Arms car park (Old Mulberry Close) is my least favourite , if I can put it that way.....
I have never heard any of our Residents complain about the accessibility of Victoria Park Tennis Club nor the Learning Centre in Ensbury Avenue.
My Ward Colleague [redacted], would be best placed to appraise the Kings Arms site as she is almost always situated there for Telling.
Regards ,
[redacted]

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable): Ward Councillor - Broadstone

Address: [redacted]

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

Broadstone's two 'northern' polling districts (Springdale Road area and Golf Links area)
For May 2nd The Junction Sports Centre was used for both of these polling districts – upstairs and covering two polling districts

---

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district?
- Is there adequate parking?
- Are there satisfactory access facilities for those persons with disabilities?
- Once inside the building, is the voting area easily accessible?
- Is the building suitable for use as a polling station?
- Are there more suitable premises within the same polling district we could use?

I find this location (please circle):	Suitable	Adequate	Unsuitable

Please give a reason for your answer:
A number of residents complained that they found access to this building difficult. Whilst there is a ramp for wheelchairs/pushchairs the polling station also required voters to get to the 1st floor via a very small lift.

There are also issues with parking at this site – there is hardly ever on street free parking and so most people will have had to use the pay and display car park which flies in the face of voter freedoms. If free parking was made available in that car park for the day this would be more acceptable.

There was also considerable confusion about the two polling stations at the site and it was very difficult for the political party tellers to be given space.

I know a better location – please provide details and say why *(please delete if not applicable)*

Have you considered the Youth Club on Moor Road? This site is under council ownership and so could be used without cost.

	It has a small car park which could be made available to those with disabilities and there is more on street car parking in surrounding roads and at facilities including the school and war memorial hall across the road. There are toilets, no steps and several rooms that might be used if two polling stations had to be set up on site.

Any further comments (continue on separate sheet if necessary):

Signature: [redacted] **Date: 4/8/19**

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- Initial comments and suggestions should be returned by 13 August 2019

From: [redacted]
Sent: 02 August 2019 18:00
To: [redacted]
Subject: Re: Polling District Review- have your say! New Talbot Village

H[redacted]

The last time residents voted it was in The Lounge at St Marks Church, Wallisdown Road, BH10 4HY, I believe this was technically out of ward (the other side of Wallisdown Road). The ideal location (in my opinion) would be in Talbot House on the BU Campus, it ticks all the boxes, easy to walk from any part of Talbot Village, on the flat; with disabled access and ample Car Parking Space. The only down side is that BU needs enough notice so that other events taking place in the building can be moved. I am sure [redacted] BU will accommodate you if a enough notice is given. There isn't a problem with St Marks apart from walkers and the disabled having to cross Wallisdown Road, which will be more difficult due to impending road works. I hope this answers your questions if you need anymore information, please ask.

Kind Regards
[redacted]
Chair Talbot Village Residents Association/Neighbourhood Watch

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable): (previously an officer of South East Dorset Green Party but now part of Admin team without officer title)

Address: [redacted]**MOORDOWN, BOURNEMOUTH**

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

MOORDOWN BAPTIST CHURCH

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district?
- Is there adequate parking?
- Are there satisfactory access facilities for those persons with disabilities?
- Once inside the building, is the voting area easily accessible?
- Is the building suitable for use as a polling station?
- Are there more suitable premises within the same polling district we could use?

I find this location (please circle):	**Suitable**	Adequate	Unsuitable

Please give a reason for your answer:

IT MEETS ALL THE ABOVE LISTED REQUIREMENTS

I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)* N/A	I know a better location – please provide details and say why *(please delete if not applicable)* N/A

Any further comments (continue on separate sheet if necessary):

N/A

Signature: Please accept this as being signed as it has come from my email address. [redacted]

Date: 17th July 2019

- Copies of all correspondence, representations made by individuals and other organisations sent to the (Acting) Returning Officer in connection with the review and any minutes of council meetings held during the review process will be published and made available for inspection.
- Comments and submissions can be sent to Electoral Services, BCP Council, Town Hall, Bournemouth, BH2 6DY or by email to elections@bcpcouncil.gov.uk
- Initial comments and suggestions should be returned by 13 August 2019

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable): n/a

Address: Creedy Drive

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

Regent Studio, Christchurch Town Centre

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district?
- Is there adequate parking?
- Are there satisfactory access facilities for those persons with disabilities?
- Once inside the building, is the voting area easily accessible?
- Is the building suitable for use as a polling station?
- Are there more suitable premises within the same polling district we could use?

I find this location (please circle):	**Very Suitable**		

Please give a reason for your answer:

Easy to reach, plenty of space

I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)*	I know a better location – please provide details and say why *(please delete if not applicable)*

Any further comments (continue on separate sheet if necessary):

I am also a poll clerk – and the facilities for voters and poll staff are very good

Signature:
Sent by email

Date:
21/07/2019

- Copies of all correspondence, representations made by individuals and other organisations sent to the (Acting) Returning Officer in connection with the review and any minutes of council meetings held during the review process will be published and made available for inspection.
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- Initial comments and suggestions should be returned by 13 August 2019

POLLING DISTRICTS AB3 & AB4 (Bourne & Bloxworth area)

Enabling people to participate in the democratic process is one of the biggest responsibilities we have. Turnout in the two polling districts that cover the Bourne Estate, and the area northwards to Bloxworth Road, had a particularly low turnout on May 2nd 2019. We urge BCP Council's Electoral Services to prioritise a review of Alderney & Bourne Valley polling districts AB3 and AB4, to ensure that people have a polling station within a short walk of their home, and has good access for the less mobile.

We further suggest that until there are new buildings in place the temporary polling station off Slepe Crescent/Aspen Way is reinstated.

We are...

Signature	Name	Post Code	House Number
[redacted]	[redacted]	[redacted]	[redacted]

BCP Council

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable): WARD COUNCILLOR

Address: [redacted]

Postcode:

Which polling districts / polling places / polling stations does your response relate to?

AB3 / AB4 & AB6A

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- *How easy/difficult is it to get to a polling station from within the polling district?*
- *Is there adequate parking?*
- *Are there satisfactory access facilities for those persons with disabilities?*
- *Once inside the building, is the voting area easily accessible?*
- *Is the building suitable for use as a polling station?*
- *Are there more suitable premises within the same polling district we could use?*

I find this location (please circle):	*Suitable*	*Adequate*	*(Unsuitable)*

Please give a reason for your answer:

POLLING DISTRICT AB3 COVERS A LARGE AREA FROM BOURNE BOTTOM (BLOXWORTH ROAD) THROUGH THE BLOXWORTH ESTATE, ASPEN GARDENS / SLEPE CRESCENT AREA, GUSSAGE ROAD & THE BOURNE ESTATE, AND VOTES AT THE LIBRARY AT ST. ALDHELMS ACADEMY. THE POLLING STATION HAS POOR ACCESS FOR THOSE WITH DISABILITIES, AND THE POLLING DISTRICT IS LARGE. PEOPLE IN BLOXWORTH ROAD, FOR EXAMPLE, ARE A SIGNIFICANT DISTANCE AWAY AND NOT LINKED AT ALL.

ABGA IS IN ANOTHER PARLIAMENTARY CONSTITUENCY AND RESIDENTS ACTUALLY WALK PAST A POLLING STATION USED FOR THOSE ELECTIONS TO VOTE SOME DISTANCE AWAY.

OR ~~I don't know of anywhere else in the locality that would be suitable~~ *(please delete if not applicable)* AB3 COULD BE SPLIT, WITH BLOXWORTH ESTATE VOTING ON THE GREEN BY SLEPE CRESCENT. AB6A COULD HAVE A BOX IN THE POLLING STATION AT BRANKSOME STATION.	*I know a better location – please provide details and say why (please delete if not applicable)* PART OF AB4 (ARNE AVENUE / ARNE CRESCENT / BINDON CLOSE / NORTHMERE DRIVE) COULD BE ADDED TO AB3 AND VOTE AT THE MINI HUB ON THE GREEN BETWEEN ARNE AVENUE AND ARNE CRESCENT. AB4 COULD BE MODIFIED TO INCLUDE PARTS OF AB5 THAT ARE NEARBY (ALDER HEIGHTS, ROWE GARDENS, COOKE ROAD & ALDER ROAD)

Any further comments (continue on separate sheet if necessary):

THE TURNOUT FOR AB3 & AB4 AT THE LOCAL ELECTIONS ON MAY 2ND 2019 WAS CONSIDERABLY LOWER THAN THE TURNOUT IN THE REST OF THE ALDERNEY & BOURNE VALLEY WARD OF B.C.P COUNCIL. THIS ALONE JUSTIFIES GREATER ATTENTION BEING PAID TO THE POLLING NEEDS OF THIS AREA. THE BOURNE ESTATE WAS SINGLED OUT IN THE LATE "NOUGHTIES" AS AN AREA THAT DOES NOT ENGAGE AS WELL AS IT COULD DO. IT EVEN RECEIVED SOME EXTRA NATIONAL FUNDING TO HELP ADDRESS THE ISSUES IT HAD.

ANOTHER AREA THAT DESERVES ATTENTION IS THE ALDERNEY WEST PART OF AB1. THEY USED TO VOTE AT THE COMMUNITY CENTRE ON THE ESTATE, WHICH WAS ALSO PROMOTED BY IT'S USE ~~OF~~ AS A POLLING STATION. THIS IS ANOTHER PART OF ALDERNEY AND BOURNE VALLEY THAT NEEDS TO BE LOOKED AT, THOUGH THE ISSUES AREN'T AS STARK AS THOSE EXPERIENCED IN AB3 AND PARTS OF AB4.

Signature: [redacted] **Date:** 13/8/19

- *Copies of all correspondence, representations made by individuals and other organisations sent to the (Acting) Returning Officer in connection with the review and any minutes of council meetings held during the review process will be published and made available for inspection.*
- *Comments and submissions can be sent to Electoral Services, BCP Council, Town Hall, Bournemouth, BH2 6DY or by email to elections@bcpcouncil.gov.uk*
- *Initial comments and suggestions should be returned by 13 August 2019*

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable): BOURNE COMMUNITY RESIDENT. GOVERNOR ST ALDHELMS ACADEMY

Address: [redacted]
PARKSTONE
POOLE - DORSET.

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

GATEWAY CHURCH ON ALDER ROAD.

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district?
- Is there adequate parking?
- Are there satisfactory access facilities for those persons with disabilities?
- Once inside the building, is the voting area easily accessible?
- Is the building suitable for use as a polling station?
- Are there more suitable premises within the same polling district we could use?

I find this location (please circle):	Suitable	Adequate	(Unsuitable)

Please give a reason for your answer:

1. couldn't walk to the Church. 2 No public transport door to door. 3 Did not know how to access church car park 4. It did not appear to have suitable access for people with disabilities. 5. I found the steps somewhat difficult.

YES BOURNE VALLEY YOUTH CLUB (as previously used)

~~I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)*~~	I know a better location – please provide details and say why *(please delete if not applicable)*
DELETED	AS OVER BOURNE VALLEY YOUTH CLUB NORTHMERE ROAD. - GOOD ACCESS, GOOD PARKING. ON BUS ROUTE WHICH STOPS DIRECTLY OPPOSITE CLUB

Any further comments (continue on separate sheet if necessary):

I DONT WANT A POSTAL VOTE. WILL PROBABLY THINK TWICE BEFORE GOING TO GATEWAY CHURCH AGAIN.

Signature: [redacted] **Date:** 10/8/2019.

- Copies of all correspondence, representations made by individuals and other organisations sent to the (Acting) Returning Officer in connection with the review and any minutes of council meetings held during the review process will be published and made available for inspection.
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- Initial comments and suggestions should be returned by 13 August 2019

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable):

Address: [redacted]

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

GATE WAY CHURCH ALDER ROAD

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district?
- Is there adequate parking?
- Are there satisfactory access facilities for those persons with disabilities?
- Once inside the building, is the voting area easily accessible?
- Is the building suitable for use as a polling station?
- Are there more suitable premises within the same polling district we could use?

I find this location (please circle):	Suitable	Adequate	Unsuitable

Please give a reason for your answer:

I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)*	I know a better location – please provide details and say why *(please delete if not applicable)* THE HUB ALDER CRESCENT NEAR BUS STOP + HAS TOILET

Any further comments (continue on separate sheet if necessary):

Signature: [redacted] **Date:** 10/7/19

- Copies of all correspondence, representations made by individuals and other organisations sent to the (Acting) Returning Officer in connection with the review and any minutes of council meetings held during the review process will be published and made available for inspection.
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- Initial comments and suggestions should be returned by 13 August 2019

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable): Bourne Community group

Address: [redacted]

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

Bourne Valley – Oldeney

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district?
- Is there adequate parking?
- Are there satisfactory access facilities for those persons with disabilities?
- Once inside the building, is the voting area easily accessible?
- Is the building suitable for use as a polling station?
- Are there more suitable premises within the same polling district we could use?

I find this location (please circle):	Suitable	Adequate	Unsuitable

Please give a reason for your answer:

I am able to drive but have been a carer for years and arranged a Postal Vote. but I know many people who find it difficult to get to polling stations

I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)*	I know a better location – please provide details and say why *(please delete if not applicable)*
	The New Hob between Arne Avenue & Arne Crescent - ~~Area~~ adjacent to bus stops There in New building who built

Any further comments (continue on separate sheet if necessary):

Signature: [redacted] **Date:** 10. 8. 2019

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- Initial comments and suggestions should be returned by 13 August 2019

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable):

Address:

[redacted]

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

Herbert Avenue Library.

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district?
- Is there adequate parking?
- Are there satisfactory access facilities for those persons with disabilities?
- Once inside the building, is the voting area easily accessible?
- Is the building suitable for use as a polling station?
- Are there more suitable premises within the same polling district we could use?

I find this location (please circle):	Suitable	Adequate	Unsuitable ✓

Please give a reason for your answer:

Nowhere to park - car park was full.
Too far to walk - over half an hour walk from home

I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)*	I know a better location – please provide details and say why *(please delete if not applicable)* Bourne Community Hub. Easy access for all the Community Disabled access + Toilet.

Any further comments (continue on separate sheet if necessary):

The library is too far away, cannot walk, a lot of my fellow residents could not be bothered to walk that far.

You need to make voting easy and close to their community or where they live.

Signature: [redacted] **Date:** 10.8.19.

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- Initial comments and suggestions should be returned by 13 August 2019

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable):

Address:
[redacted]

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

GATEWAY CHURCH

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district? EASY
- Is there adequate parking? FINE
- Are there satisfactory access facilities for those persons with disabilities? YES
- Once inside the building, is the voting area easily accessible? YES
- Is the building suitable for use as a polling station? YES
- Are there more suitable premises within the same polling district we could use? ?

I find this location (please circle):	(Suitable)	Adequate	Unsuitable

Please give a reason for your answer:

I live 2 minutes away! Very good.

I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)*	I know a better location – please provide details and say why *(please delete if not applicable)*

Any further comments (continue on separate sheet if necessary):

Many of my friends live in the catchment for Rossmore Library. For many it is much too far away, especially for elderly or disabled. *

Could you please consider using the Bourne Hub in Arne Avenue?

* The lift in the library is inadequate, as only takes 1 or 2 people at a time!

Signature: [redacted] **Date:** 4/8/2019.

- Copies of all correspondence, representations made by individuals and other organisations sent to the (Acting) Returning Officer in connection with the review and any minutes of council meetings held during the review process will be published and made available for inspection.
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- Initial comments and suggestions should be returned by 13 August 2019

Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable): —

Address: [redacted]

[redacted] POOLE DORSET

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

TRENDAD BOYS CLUB

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district?
- Is there adequate parking?
- Are there satisfactory access facilities for those persons with disabilities?
- Once inside the building, is the voting area easily accessible?
- Is the building suitable for use as a polling station?
- Are there more suitable premises within the same polling district we could use?

I find this location (please circle):	Suitable	Adequate	(Unsuitable)

Please give a reason for your answer:

WITHIN WALKING DISTANTS BUT IF WET POOR PARKING - MY WIFE IS ALSO WHEEL CHAIR BOUND SO ACCESS IS IMPORTANT -

I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)*	I know a better location – please provide details and say why *(please delete if not applicable)*
	THE HUB ARNE AVE

Any further comments (continue on separate sheet if necessary):

BETTER ACCESS / + PARKING AT THE HUB - TOILETS AVAILABLE ALSO

Signature: [redacted] **Date:** 4-8-2019

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Response to Review of Polling Districts and Polling Places 2019

Name (please print): [redacted]

Daytime contact telephone number: [redacted]

Organisation you represent (if applicable):

Address:

[redacted]

Postcode: [redacted]

Which polling districts / polling places / polling stations does your response relate to?

GATEWAY CHURCH

Please note that there are many considerations when selecting a venue for the electorate to go to vote. Amongst them are:

- How easy/difficult is it to get to a polling station from within the polling district? EASY.
- Is there adequate parking? YES
- Are there satisfactory access facilities for those persons with disabilities? YES.
- Once inside the building, is the voting area easily accessible? YES
- Is the building suitable for use as a polling station? YES
- Are there more suitable premises within the same polling district we could use? BOURNE HUB IN ARNIE AVENUE

I find this location (please circle):	(Suitable)	Adequate	Unsuitable

Please give a reason for your answer:

I LIVE NEXT DOOR TO THE CHURCH WHICH IS EASY FOR ME.

I don't know of anywhere else in the locality that would be suitable *(please delete if not applicable)*	I know a better location – please provide details and say why *(please delete if not applicable)*

Any further comments (continue on separate sheet if necessary):

ALTHOUGH GATEWAY CHURCH IS OK FOR ME, MANY OF THE MY FRIENDS LIVE IN THE CATCHMENT OF ROSSMORE LIBRARY & THE WALK TO GATEWAY CHURCH IS A LONG WAY FOR THE ELDERLY & DISABLED ESPECIALLY IF THE WEATHER IS BAD.

THE BOURNE HUB IN ARNE AVENUE WOULD BE A MORE SUITABLE VENUE FOR A POLLING STATION.

Signature: [redacted] **Date:** 4-8-19.

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- Initial comments and suggestions should be returned by 13 August 2019

Polling districts, polling places & polling stations review 2019

(Acting) Returning Officer's Final Recommendations

October 2019

Background

In accordance with statue every parliamentary constituency must be divided into polling districts. For each polling district there must be a designated “polling place” and a designated “polling station”.

A polling district is the geographical area which is a sub-division of a constituency or ward. The term “polling place” is not defined in law but it is suggested that it refers to the location in which the polling station is to be situated. Given the geography, density and availability of suitable buildings to use as polling stations at short notice in the BCP Council area, it is proposed to continue the previous practice of designating the entire polling district as the polling place. Polling stations are the physical spaces where the poll takes place.

The designation of the Borough's polling districts and places is the responsibility of the Council. The allocation of polling stations within polling places is not a Council function and is the responsibility of the (Acting) Returning Officer. Although the allocation of polling stations is the responsibility of the Returning Officer for the election concerned, in practice the consideration of the location of likely polling stations will have an important impact on the choice of polling places. The Electoral Commission’s Guidance on statutory reviews of polling places and polling districts recognises that the identification of suitable locations for polling stations is a key factor in determining polling places and districts, and consequently this has been a significant factor in forming the basis of final proposals.

This report breaks down the (Acting) Returning Officer’s recommendations to District ward level and gives details of any proposed changes. The (Acting) Returning Officer has, where applicable, considered known issues during the preparation of this document.

All of the polling stations currently used have been visited during the last local election for risk assessment purposes and these comments have also been taken into consideration.

The (Acting) Returning Officer is proposing to keep the existing polling arrangements where they remain adequate and to make changes only where circumstances require. The intention is not to make changes unless they are needed and justified.

In preparing this submission, the (Acting) Returning Officer has considered the accessibility levels of current polling stations, current levels of postal voting, new and proposed developments, proposals for changes made by the (Acting) Returning Officer’s staff following the formulation of the new BCP Council and any comments received from individuals and groups as part of the recent initial consultation process.

Every submission received during the consultation periods has been carefully considered, however, in some cases it has not been possible to meet every suggestion made.

It should be noted that prior to an election, polling stations are the subject of an annual review process and whenever a building becomes unavailable or a more suitable building has been identified (particularly from an access point of view), a change has been made. This annual smaller scale process will continue, until the next full review is undertaken.

The aim is to reflect the changes brought about during the review in the register to be published on 1December 2019.

Review Guidelines

The following considerations have been taken into account when drawing up these proposals. The first two are required by electoral law; the others are guidelines, not strict rules.

1. The Council must seek to ensure that all electors have such reasonable facilities for voting as are practicable in the circumstances.

2. The Council must seek to ensure that so far as is reasonable and practicable every polling place is accessible to electors who are disabled.

3. Ideally, the polling place should be in its own polling district.

4. Ideally, there should be no more than 2500 electors (excluding absent voters) per polling station. *It should be noted that although the guidelines suggest an ideal number of electors per polling district there are several polling districts in the BCP Council area that have over 2500 electors. In these cases, the issue of large elector numbers at the polling station will be dealt with either by the provision of additional polling station staff and equipment, or by arranging for there to be 2 polling stations within one polling place (otherwise known as a 'split' or 'double' station).*

5. Preferably, no polling place should be shared by two wards.

6. Schools should only be used where there is no other suitable permanent building available, because of the potential disruption to educational provision.

7. Portacabins (mobile units) should only be used where there is no other reasonable option, as these are costly to operate.

The Review Process

Stage 1 - Intelligence and data collection. Statistical information was collated including electorates, postal voters and turnout at the last elections. Maps of each ward were produced.

Stage 2 – Publication of the Notice of Review. Initial consultation email was sent to stakeholders including Councillors, MPs and local residential groups. Statistical data and maps were published on the BCP Council website.

Stage 3 – Representations made by individuals during the first stage of consultation were collated and published in the (Acting) Returning Officer's Initial Proposals report.

Stage 4 – Consultation period. Comments and suggestions in respect of the (Acting) Returning Officer's Initial Proposals were collated and recorded within this report.

Consultation

During the review any elector in a constituency located wholly or partly in the Council's area may make representations. By law, representations must also be sought from such persons as the Council considers to have particular expertise in relation to access to premises or facilities for persons who have different forms of disability; such persons must also have an opportunity to make representations and comment on the (Acting) Returning Officer's representations..

Copies of the (Acting) Returning Officer's proposals were published on the elections section of the Council's website and provided an email address to submit comments. The proposals were also available for inspection at Council offices.

The (Acting) Returning Officer sought representations from the following groups:

a) BCP Councillors
b) Local political parties
c) MPs
d) Local residents' associations
e) Dorset Blind Association and Diverse Abilities

Several responses were received from electors and councillors. These are detailed in Appendix 3.

The Final Proposals

The final proposals meet the statutory requirements that the Council must consider when designating polling districts and polling places.
Throughout the review, consideration was also given to the following factors:

(a) geographical size of polling districts;
(b) size of the electorates of polling districts (however, a large polling district electorate may not itself be an issue, provided that its polling place is such that the required number of polling stations can be properly accommodated);
(c) need for polling districts to have boundaries that enable it to contain a suitable polling place;
(d) distance of the polling place from all areas of the polling district;
(e) features of the polling district's geography;
(f) accessibility of the polling place to disabled electors;
(g) the likely location of any polling station(s) within the polling place, including consideration of their accessibility for disabled electors;
(h) suitability of the polling place in terms of the space required to effectively conduct polling.
(i) the need to minimise disruption caused to schools and other premises. The (Acting) Returning Officer is entitled to use free of charge, schools maintained or assisted by the local authority as well as those schools that receive grants made out of monies provided by parliament. However, where alternative venues are available within the polling district, the use of schools has been avoided.

The final proposals for approval are:

a) To make minor amendments to the existing Polling District boundaries for:

i. AB3 & AB4 – Alderney & Bourne Valley Ward
ii. BM5 & BM6 – Bearwood & Merley Ward
iii. CC1 & CC2 – Canford Cliffs Ward
iv. QP2 & QP3 – Queen's Park Ward

b) To combine the following Polling Districts into one:

i. HW2 & HW3 – Highcliffe & Walkford Ward
ii. MS7 & MS8 – Muscliff & Strouden Park Ward
iii. PS2 & PS3 – Parkstone Ward
iv. PT4 & PT5 – Poole Town Ward

c) To continue to designate the entire Polling District as the Polling Place for that Polling District

The Tables

This report deals with each District ward separately. For existing polling arrangements, the tables show:

- The polling district
- The Constituency area and Parish area (if applicable)
- The number of properties, the number of electors as at 1st July 2019 (as at commencement of the Review) and the number of postal voters
- The percentage turnout at the last local election and the current polling station address

Any subsequent comments, suggestions or submissions received during both consultation periods have been documented along with the initial proposals and final recommendations from the (Acting) Returning Officer

It should be noted that although the current polling station arrangements show a comment of "adequate", this does not necessarily mean that the polling station is ideal, but that any shortcomings can be dealt with by the provision of equipment such as ramps and by the polling station staff at the time of an election.

Alderney & Bourne Valley Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
AB1	Bournemouth West	None	1276	2510	313	22.43%	Alderney Manor Community Centre, 287 Herbert Avenue, BH12 4HR
AB2	Bournemouth West	None	1093	1976	173	24.16%	St Saviours Mission Church, Scott Road, BH12 5AT
AB3	Bournemouth West	None	1437	2530	308	16.46%	Rossmore Community Library, Herbert Avenue, BH12 4HR
AB4	Bournemouth West	None	650	1153	132	19.66%	Gateway Church, 129 Alder Road, BH12 4AA
AB5	Bournemouth West	None	723	1280	118	34.12%	Temporary building, Winston Ave/SunrRef.ge Close, BH12 1PZ
AB6	Poole	None	1375	2490	317	24.20%	The Branksome Centre, Recreation Road, BH12 2EA
AB6-A	Bournemouth West	None	116	196	27		
		Totals	**6670**	**12135**	**1388**	**23.51%**	

Comments & suggestions received during initial consultation:

AB1 - Electors in the North East corner are separated by the main Ringwood Road & Canford Way and find it hard to get to the current polling station.
AB3 - To split AB3 creating a new polling district for the Bloxworth Estate. The remaining part of AB3 could absorb part of AB4 (Arne Avenue, Arne Crescent, Bindon Close & Northmere Drive), then electors could vote at the new 'Hub' on land between Arne Avenue and Arne Crescent.
AB4 - The Gateway Church is not easily accessible and parking is difficult. To use the new 'Bourne Mini Hub' in Arne Crescent as a polling station. To give away Arne Avenue, Arne Crescent, Bindon Close and Northmere Drive to AB3. AB4 could absorb parts of AB5 - Alder Heights, Alder Road & Rowe Gardens.
AB6-A - Residents have to go past the station at the Branksome Railway car park in order to reach their allotted polling station.

(Acting) Returning Officer's initial proposal/comments:

AB1 - There would be approximately 463 properties affected so this would be a very small polling district if separated and the cost of providing an additional polling station would be approximately £1,035. Although the current arrangements for this area are not ideal, there are no changes proposed at this time. The number of electors voting in person is under the 2,500 recommended Electoral Commission thresholds, so to align with other wards within the BCP Council area in future this polling station may not be split in two.
AB2 - Currently no level disabled access so an alternative location would be preferred, however in the absence of any other suitable alternative location

suggested or identified, there are no changes proposed to the current arrangements.
AB3 - Propose moving the following roads to AB4 - Cranborne Crescent, Grange Gardens, Herbert Avenue, Melbury Avenue, Milborne Crescent, Shillingstone Gardens, Solly Close, Turbary Close, Turbary Road, Winfrith Crescent, & Wyvern Close, which would leave approximately 974 properties. Propose to reinstate the former temporary polling station on land in Slepe Crescent which would be more accessible to electors.
AB4 - Propose absorbing the southern area of AB3 (Melbury Avenue and adjoining roads) and roads on the western border of AB5 (Alder Heights, Alder Road & Rowe Gardens). Propose to change the polling station location to the Bourne Mini Hub (subject to suitability assessment).
AB5 - An alternative location would be preferred over the use of a temporary building, however in the absence of any other suitable premises suggested or identified, there are no changes proposed to the current arrangements.
AB6 - Please note the boundaries of this polling district cannot be altered due to the Parliamentary Constituency. The current polling station arrangements are adequate - no changes proposed.
AB6-A - This polling district is segregated within the Ward by polling district AB6 (which belongs to a different Parliamentary Constituency), and has no direct road links to any other polling district in the Ward. For logistical reasons it is recommended that electors in this area will vote at the Branksome Centre for Local elections, but for Parliamentary elections will vote at the temporary station in Branksome Railway car park.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
To change the boundaries of polling districts AB3 and AB4 (as detailed above), to reinstate the previously used temporary building site on land at Slepe Crescent for AB3, and to designate the Bourne Mini Hub as a new polling place for AB4.

Bearwood & Merley Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
BM1	Mid Dorset & North Poole	None	759	1425	228	39.11%	Merley Community Centre, Harrier Drive, BH21 1XE
BM2	Mid Dorset & North Poole	None	878	1568	217	43.54%	Merley Community Centre, Harrier Drive, BH21 1XE
BM3	Mid Dorset & North Poole	None	892	1833	348	42.17%	The Lantern Hub, behind 2 Chichester Walk, BH21 1SN
BM4	Mid Dorset & North Poole	None	939	1714	206	28.53%	Bearwood Community Centre, King John Avenue, BH11 9TF
BM5	Mid Dorset & North Poole	None	809	1556	234	32.96%	Bearwood Community Centre, King John Avenue, BH11 9TF

BM6	Bournemouth West	None	744	1266	186	31.31%	Temporary building, High Howe Lane/Shapland Avenue, BH11 9PZ
BM7	Bournemouth West	None	774	1339	126	17.30%	Temporary building, opposite 10 High Howe Close, BH11 8NW
BM7-A	Mid Dorset & North Poole	None	31	54	11		
		Totals	**5826**	**10755**	**1556**	**33.56%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
Polling station arrangements are adequate - no other changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
BM6 – proposal to move a single property (139 Runnymede Avenue) to join the rest of the street in BM5.

(Acting) Returning Officer's final recommendations:
To alter the boundary between BM5 and BM6 to keep all properties in Runnymede Avenue together.

Boscombe East & Pokesdown Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
BE1	Bournemouth East	None	655	1000	151	30.52%	Shelley Manor Site Office, Shelley Park, BH5 1NE
BE2	Bournemouth East	None	1725	2564	282	25.18%	Salvation Army Community Hall, Norwood Place, BH5 2AT
BE3	Bournemouth East	None	1649	2650	249	23.86%	St. James' Church Annexe, Christchurch Road, BH7 6DW
BE4	Bournemouth East	None	1226	1764	164	23.02%	The Old School House Boscombe, Gladstone Road, BH7 6BG
		Totals	**5255**	**7978**	**846**	**25.65%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Boscombe West Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
BW1	Bournemouth East	None	1899	2152	230	16.44%	Selwyn Hall, 487 Christchurch Road, BH5 1EQ
BW2	Bournemouth East	None	1394	1519	128	16.35%	Selwyn Hall, 487 Christchurch Road, BH5 1EQ
BW3	Bournemouth East	None	1254	1452	118	17.32%	Boscombe Baptist Church, Palmerston Road, BH1 4HS
BW4	Bournemouth East	None	2110	2400	303	19.80%	St Andrew's Church Hall, Florence Road, BH5 1HJ
		Totals	**6657**	**7523**	**779**	**17.48%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:

No changes proposed to the current arrangements.

Bournemouth Central Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
BC1	Bournemouth West	None	2114	2341	297	15.21%	St Stephen's Road Reception, Town Hall, BH2 6DY
BC2	Bournemouth West	None	833	1126	158	30.95%	St Augustin's Church, St Augustin's Road, BH2 6NX
BC3	Bournemouth West	None	1186	1495	211	28.55%	Cavendish Language School, 63 Cavendish Road, BH1 1RA
BC4	Bournemouth West	None	2516	2366	250	15.18%	Mayfair Hotel, 27 Bath Road, BH1 2NW
BC5	Bournemouth West	None	474	813	25	7.13%	Mayfair Hotel, 27 Bath Road, BH1 2NW
		Totals	**7123**	**8141**	**941**	**19.40%**	

Comments & suggestions received during initial consultation:
BC1 – This polling station should be changed to a different location within the Town Hall complex so it is accessed from a point away from the Customer Contact Centre.

(Acting) Returning Officer's initial proposal/comments:
The most appropriate room available within the Town Hall complex will be secured for each election.
Other polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
The most appropriate room available within the Town Hall complex will be secured for each election.

Broadstone Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
BS1	Mid Dorset & North Poole	None	1151	2458	465	46.97%	Temporary building, Lytchett Drive/Sandford Way, BH18 9NW
BS2	Mid Dorset & North Poole	None	989	2020	392	34.22%	The Junction Leisure Centre, Station Approach, BH18 8AX
BS3	Mid Dorset & North Poole	None	843	1737	387	41.53%	The Junction Leisure Centre, Station Approach, BH18 8AX
BS4	Mid Dorset & North Poole	None	1397	2442	549	39.88%	Broadstone Methodist Church Hall, Macaulay Road, BH18 8DP
BS4-A	Poole	None	68	130	16	40.88%	Broadstone Methodist Church Hall, Macaulay Road, BH18 8DP
		Totals	**4448**	**8787**	**1809**	**40.70%**	

Comments & suggestions received during initial consultation:

BS2 & BS3 – The Junction Leisure Centre is unsuitable due to the lack of free parking and the station is located on the first floor. If free parking was made available in the pay and display car park, this would be more acceptable. Suggestion received to use the Youth Club building in Moor Road, which is Council owned so could be used without cost. It has level access and should be large enough to house two polling stations.

(Acting) Returning Officer's initial proposal/comments:

BS2 & BS3 – Propose to use the Youth Club in Moor Road, subject to agreement by the Management Committee and a suitability assessment.
Other polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:

None.

(Acting) Returning Officer's final recommendations:

To use the Youth Club in Moor Road as the polling station for BS2 and BS3 – subject to agreement and pending a suitability assessment.

Burton & Grange Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
BG1	Christchurch	Burton & Winkton	1875	3432	405	36.58%	Burton Green United Reformed Church, Salisbury Road, BH23 7JN
BG2	Christchurch	Christchurch (Grange)	1686	2659	237	21.43%	Somerford Arc, 20 Southey Road, BH23 3EH
BG3	Christchurch	Christchurch (Grange)	532	906	134	25.06%	Mudeford Lane Methodist Church Hall, Mudeford Lane, BH23 3HL
		Totals	**4093**	**6997**	**776**	**27.69%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Canford Cliffs Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
CC1	Poole	None	1589	1473	325	31.80%	North Haven Yacht Club, 2B Banks Road, BH13 7QB
CC2	Poole	None	1263	1537	347	37.02%	Canford Cliffs Library, Western Road, BH13 7BN

CC3	Poole	None	1217	1862	439	28.71%	All Saints Church Hall, Western Road, BH13 7BP
CC3-A	Bournemouth West	None	9	15	4		
CC4	Poole	None	1234	1754	467	31.64%	All Saints Church Hall, Western Road, BH13 7BP
CC5	Poole	None	1000	1309	284	24.25%	St Aldhelms Church Centre, 401 Poole Road, BH12 1AD
		Totals	**6312**	**7950**	**1866**	**30.68%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
CC1 & CC2 – Propose to move the boundary between these polling districts so that all properties in Brudenell Avenue are included in CC1.
Other polling station arrangements are adequate – no other changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
Change the boundary between CC1 & CC2 to include the whole of Brudenell Avenue in CC1.

Canford Heath Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
CH1	Mid Dorset & North Poole	None	647	1179	162	29.77%	Stanley Pearce House, Deneve Avenue, BH17 7NQ
CH2	Mid Dorset & North Poole	None	799	1433	207	29.78%	St Pauls Church Hall, Culliford Crescent, BH17 9DW
CH3	Mid Dorset & North Poole	None	764	1311	186	24.76%	St Pauls Church Hall, Culliford Crescent, BH17 9DW
CH4	Mid Dorset & North Poole	None	671	1224	143	29.71%	St Pauls Church Hall, Culliford Crescent, BH17 9DW

CH5	Mid Dorset & North Poole	None	1367	2293	246	20.04%	The Scout Hall, Sherborn Crescent, BH17 8AP
CH5-A	Poole	None	15	12	2		
CH6	Mid Dorset & North Poole	None	897	1822	223	25.66%	Canford Heath Community Centre, Mitchell Road, BH17 8UE
CH7	Mid Dorset & North Poole	None	801	1510	162	32.04%	Canford Heath Community Centre, Mitchell Road, BH17 8UE
		Totals	**5961**	**10784**	**1331**	**27.39%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Christchurch Town Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
CT1	Christchurch	Christchurch (Priory)	596	924	107	28.32%	St George's Church Hall, Jumpers Road, BH23 2JR
CT2	Christchurch	Christchurch (Jumpers & St. Catherine's)	736	1304	162	31.56%	Portfield Hall, Portfield Road, BH23 2AQ
CT3	Christchurch	Christchurch (Priory)	1515	2235	334	34.86%	Homelands Hall, Kings Avenue, BH23 1NA
CT4	Christchurch	Christchurch (Priory)	969	1216	212	36.26%	The Regent Centre Studio, rear of 51 High Street, BH23 1AS

CT5	Christchurch	Christchurch (Priory)	1509	2246	338	31.60%	Mudeford Lane Methodist Church Hall, Mudeford Lane, BH23 3HL
		Totals	**5325**	**7925**	**1153**	**32.52%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Commons Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
CM1	Christchurch	Hurn	296	479	66	25.95%	Hurn Bridge Sports Club, Hurn Bridge, BH23 6DY
CM4	Christchurch	None	1	2	0		
CM2	Christchurch	Christchurch (Jumpers & St. Catherine's)	749	1331	228	44.59%	St Catherine's Community Hall, Marlow Drive, BH23 2RR
CM3	Christchurch	Christchurch (Jumpers & St. Catherine's)	800	1490	249	40.27%	Temporary building opposite Grove Farm Meadow Caravan Park, Stour Way, BH23 2PQ
CM5	Christchurch	Christchurch (Jumpers & St. Catherine's)	1167	2029	260	30.90%	Scout Hall, Endfield Road, BH23 2HU
CM6	Christchurch	Christchurch (Jumpers & St. Catherine's)	842	1592	221	36.59%	Temporary building, Suffolk Avenue/Hampshire Close, BH23 2SQ

CM7	Christchurch	Christchurch (Priory)	349	550	85	27.49%	St George's Church Hall, Jumpers Road, BH23 2JR
CM8	Christchurch	Christchurch (Priory)	217	303	58		
		Totals	**4421**	**7776**	**1167**	**34.30%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
CM6 – A previous suggestion to use Twynham Primary School as an alternative venue has been considered and the location assessed for suitability.
Proposed to move the polling station for CM6 to Twynham Primary School.
Other polling station arrangements are adequate – no other changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
To use Twynham Primary School as the polling station for CM6.

Creekmoor Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
CR1	Poole	None	918	1603	210	26.21%	Millfield Communal Lounge, 66A Millfield, BH17 7XF
CR2	Poole	None	828	1539	169	20.45%	Waterloo Youth Centre, Kitchener Crescent, BH17 7HX
CR3	Poole	None	693	1283	213	21.22%	Waterloo Youth Centre, Kitchener Crescent, BH17 7HX
CR4	Poole	None	872	1557	140	24.47%	Creekmoor Community Centre, Northmead Drive, BH17 7XZ
CR5	Poole	None	741	1282	128	34.28%	Creekmoor Community Centre, Northmead Drive, BH17 7XZ
		Totals	**4052**	**7264**	**860**	**25.33%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

East Cliff & Springbourne Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
EC1	Bournemouth East	None	1501	1685	343	28.31%	Hinton Firs Hotel, 9 Manor Road, BH1 3ET
EC2	Bournemouth East	None	1561	2041	234	15.19%	Carrington House Hotel, 27-31 Knyveton Road, BH1 3QQ
EC3	Bournemouth East	None	1293	2005	162	19.66%	Springbourne Christian Centre, Curzon Road, BH1 4PP
EC4	Bournemouth East	None	1093	1600	171	15.63%	Springbourne Christian Centre, Curzon Road, BH1 4PP
EC5	Bournemouth East	None	1668	2146	163	14.32%	East Cliff Church, Holdenhurst Road, BH8 8AW
EC6	Bournemouth East	None	1430	2002	251	15.92%	St Andrew's Parish Centre, 123 Shelbourne Road, BH8 8RD
		Totals	**8546**	**11479**	**1324**	**18.17%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:

The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

East Southbourne & Tuckton Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
ES1	Bournemouth East	None	1797	2458	394	25.96%	St Katharine's Church Centre, Church Road, BH6 4AS
ES2	Bournemouth East	None	1582	2700	315	32.42%	New Church Hall, Tuckton Road, BH6 3HT
ES3	Bournemouth East	None	1447	2457	372	38.85%	Tuckton Library, Wick Lane, BH6 4LF
		Totals	**4826**	**7615**	**1081**	**32.41%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Hamworthy Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
HY1	Poole	None	1351	2425	195	22.15%	St Gabriels Church Hall, Keysworth Road, BH16 5BH
HY2	Poole	None	766	1324	121	24.94%	Community Room at Hamworthy Fire Station, 435-439 Blandford Road, BH15 4JN
HY3	Poole	None	975	1462	216	26.58%	Lake Avenue Communal Hall, Lake Avenue, BH15 4DS
HY4	Poole	None	1136	2047	228	29.54%	St Michaels Church, Blandford Road, BH15 4BG
HY5	Poole	None	1021	1454	169	25.38%	Community Rooms at Hamworthy Library, Blandford Road, BH15 4BG
HY6	Poole	None	948	1656	168	23.32%	Community Rooms at Hamworthy Library, Blandford Road, BH15 4BG
		Totals	**6197**	**10368**	**1097**	**25.32%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Highcliffe & Walkford Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
HW1	Christchurch	Highcliffe & Walkford (West Highcliffe)	1242	2213	406	37.48%	Temporary building, Wingfield Recreation Ground, Smugglers Lane North, BH23 4NL
HW2	Christchurch	Highcliffe & Walkford (North Highcliffe & Walkford)	526	968	188	48.09%	Temporary building near Lakewood Road Shops, Lakewood Road, BH23 5NX
HW3	Christchurch	Highcliffe & Walkford (North Highcliffe & Walkford)	1166	2096	268	31.95%	Walkford United Reformed Church Hall, Ringwood Road, BH23 5RQ
HW4	Christchurch	Highcliffe & Walkford (Highcliffe)	743	1161	234	43.08%	St. Mark's Church Hall, Hinton Wood Avenue, BH23 5AA
HW5	Christchurch	Highcliffe & Walkford (Highcliffe)	1672	2014	440	33.54%	Highcliffe Sports & Social Club, 387 Lymington Road, BH23 5EG
		Totals	**5349**	**8452**	**1536**	**38.83%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
HW1 – As no suitable alternative locations have been suggested or identified, there are no changes proposed to the current arrangements.
HW2 & HW3 - In order to align with the average electorate voting at stations across the BCP Council area, propose to combine these two polling districts (retaining the HW2 reference) and to use Walkford United Reformed Church Hall as the polling location comprising two stations.
HW4 & HW5 would be renumbered HW3 & HW4 respectively.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
To combine polling districts HW2 & HW3 – see detail above.

Kinson Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
KN1	Bournemouth West	None	1273	2102	284	24.14%	Cornerstone Baptist Church, Holloway Avenue, BH11 9JR
KN2	Bournemouth West	None	1003	1758	180	21.92%	Kinson Community Centre, Pelhams Park, Milhams Road, BH10 7LH
KN3	Bournemouth West	None	1056	1815	227	23.59%	Temporary building, Kinson Road/Glenmeadows Drive, BH10 5HF
KN4	Bournemouth West	None	1150	1937	293	25.20%	Kinson Methodist Church Hall, 1330 Wimborne Road, BH10 7AW
KN5	Bournemouth West	None	1458	2648	249	17.75%	St Philip's Church Centre, Mount Road, BH11 8BQ
KN6	Bournemouth West	None	1546	2687	286	15.04%	St Philip's Church Centre, Mount Road, BH11 8BQ
		Totals	**7486**	**12947**	**1519**	**21.27%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Littledown & Iford Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
LI1	Bournemouth East	None	777	1113	153	22.43%	Littledown Centre (Studio 4), Chaseside, BH7 7DX
LI2	Bournemouth East	None	1301	2416	318	29.75%	Swanmore Gardens Pavilion, Swanmore Road, BH7 6PD
LI3	Bournemouth East	None	1327	2312	309	19.54%	Beaufort Community Centre, Beaufort Road, BH6 5LB
LI4	Bournemouth East	None	843	1733	341	31.22%	Avonbourne College, Harewood Avenue, BH7 6NY
		Totals	**4248**	**7574**	**1121**	**25.74%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Moordown Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
MN1	Bournemouth East	None	991	1832	186	24.23%	Moordown Baptist Church, 92 The Avenue, BH9 2UU
MN2	Bournemouth East	None	950	1796	220	24.17%	Epiphany Church, Castle Lane West, BH9 3JT

MN3	Bournemouth East	None	1064	1800	188	22.11%	Moordown Community Centre, Coronation Avenue, BH9 1TW
MN4	Bournemouth East	None	1154	2056	197	25.22%	Trinity United Reformed Church, Sutton Road, BH9 1RN
		Totals	**4159**	**7484**	**791**	**23.93%**	

Comments & suggestions received during initial consultation:
MN1 – Polling station is suitable and meets all the listed requirements.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Mudeford, Stanpit & West Highcliffe Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
MU1	Christchurch	Christchurch (Mudeford & Stanpit)	642	1088	167	41.14%	Stanpit Village Hall, Stanpit, BH23 3NE
MU2	Christchurch	Christchurch (Mudeford & Stanpit)	1136	1582	270	35.36%	The Annexe - All Saints Church, Mudeford Lane, BH23 3HS
MU3	Christchurch	Christchurch (Friars Cliff)	1618	2621	489	44.97%	Temporary building, Sandpiper Public House car park, Bure Lane, BH23 4DN
MU4	Christchurch	Highcliffe & Walkford (West Highcliffe)	1723	2787	483	32.17%	Temporary building, Hoburne Park, Hoburne Lane, BH23 4HU
		Totals	**5119**	**8078**	**1409**	**38.41%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Muscliff & Strouden Park Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
MS1	Bournemouth East	None	936	1786	198	30.93%	Temporary building, Granby Road car park, BH8 3NZ
MS1-A	Bournemouth West	None	73	95	33		
MS2	Bournemouth East	None	572	1015	139	25.88%	Muscliff Park Youth Centre, The Shack, Shillingstone Drive, BH9 3LR
MS4	Bournemouth East	None	1159	1960	198	21.86%	Muscliff Park Youth Centre, The Shack, Shillingstone Drive, BH9 3LR
MS3	Bournemouth East	None	1212	2105	228	26.27%	St Pauls Church, Landford Way, BH8 0NY
MS5	Bournemouth East	None	751	1357	147	25.77%	Claremont Christian Church, Claremont Avenue, BH9 3HD
MS6	Bournemouth East	None	1197	2044	228	30.36%	Strouden Park Community Centre, 31 Vanguard Road, BH8 9NU
MS7	Bournemouth East	None	461	718	96	32.97%	Eventide Homes Assembly Hall, Castle Lane West, BH8 9TW
MS8	Bournemouth East	None	974	1756	201	23.78%	Townsend Community Centre, Jewell Road, BH8 0LT
		Totals	**7335**	**12836**	**1468**	**27.23%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
MS7 & MS8 – In order to align with the average electorate voting at stations across the BCP Council area, propose to combine these two polling districts (retaining the MS7 reference), with the Townsend Community Centre as the polling station.
Other polling station arrangements are adequate – no other changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
To combine polling districts MS7 and MS8 – as detailed above.

Newtown & Heatherlands Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
NH1	Poole	None	792	1335	125	27.08%	St Clements Church Hall, 55 Kinson Avenue, BH15 3PH
NH2	Poole	None	1099	1800	224	19.53%	TrinRef.ad Community Hall, Rossmore Road, BH12 3NJ
NH3	Poole	None	1424	2476	248	22.44%	Salvation Army Hall, 29 Sea View Road, BH12 3LP
NH4	Poole	None	925	1575	160	28.63%	Buckland Road Baptist Church Hall, Buckland Road, BH12 2NA
NH5	Poole	None	703	1222	154	24.31%	Church of the Good Shepherd Hall, Stanfield Road, BH12 3HR
NH5-A	Poole (Possible future Bournemouth West)	None	233	426	29		
NH6	Poole	None	1105	1989	209	23.10%	Scout Hall - Denis Gooding Centre, Layton Road, BH12 2BJ
NH6-A	Bournemouth West	None	280	490	64		

NH7	Poole	None	1130	1813	170	30.14%	Scout Hall - Denis Gooding Centre, Layton Road, BH12 2BJ
		Totals	**7691**	**13126**	**1383**	**25.03%**	

Comments & suggestions received during initial consultation:
NH6-A – comment received from a resident that the Scout Hall was too far to travel and a suggestion made to use the Church of the Good Shepherd.

(Acting) Returning Officer's initial proposal/comments:
NH6-A – Propose to change the polling station location to the Church of the Good Shepherd. For logistical reasons at a Parliamentary election, NH6-A electors would vote at AB4 polling station which is within the Bournemouth West Constituency area.
Other polling station arrangements are adequate – no other changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
To use the Church of the Good Shepherd as the polling place for NH6-A for local elections as detailed above.

Oakdale Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
OK1	Poole	None	565	1034	125	26.09%	Simmonds Close Communal Hall, Simmonds Close, BH15 3EA
OK2	Poole	None	659	1207	149	25.05%	Oakdale Library, Wimborne Road, BH15 3EF
OK3	Poole	None	845	1630	192	26.89%	Oakdale Library, Wimborne Road, BH15 3EF
OK4	Poole	None	1321	2393	316	24.67%	Dale Valley Communal Hall, Dale Valley Road, BH15 3JD
OK5	Poole	None	1157	2239	284	29.17%	Oakdale Community Partnership Centre, Wimborne Road, BH15 3DL
		Totals	**4547**	**8503**	**1066**	**26.37%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Parkstone Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
PS1	Poole	None	706	1250	199	27.32%	Housing Reception Area, Civic Centre, Municipal Road, BH15 2RU
PS2	Poole	None	784	1158	176	29.40%	St Peters Church, Church Road, BH14 0NN
PS3	Poole	None	1110	1624	273	22.94%	St Peters Church, Church Road, BH14 0NN
PS4	Poole	None	1506	2164	344	30.17%	East Dorset Lawn Tennis & Croquet Club, Salterns Road, BH14 8BL
PS5	Poole	None	1186	1967	319	35.34%	East Dorset Lawn Tennis & Croquet Club, Salterns Road, BH14 8BL
		Totals	**5292**	**8163**	**1311**	**29.03%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
PS2 & PS3 – In order to align with the average electorate voting at stations across the BCP Council area, propose to combine these polling districts (retaining the PS2 reference) with electors voting at St Peters Church comprising two polling stations.
PS4 & PS5 – These polling districts will be renumbered PS3 & PS4 respectively.

Other polling station arrangements are adequate – no other changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
To combine polling stations PS2 and PS3 – as detailed above.

Penn Hill Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
PH1	Poole	None	1114	1761	377	33.12%	Holy Angels Church Hall, Lilliput Road, BH14 8JX
PH2	Poole	None	1286	2020	363	32.37%	St Luke's Church Hall, Wellington Road, BH14 9LF
PH3	Poole	None	1268	2057	255	23.68%	St Luke's Church Hall, Wellington Road, BH14 9LF
PH4	Poole	None	1613	2601	275	27.63%	The Vestibule at Parkstone Baptist Church, 10 Loch Road, BH14 9EX
		Totals	**5281**	**8439**	**1270**	**29.20%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Poole Town Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
PT1	Poole	None	783	1366	171	28.08%	TS Drax Poole Sea Cadets, Sterte Avenue West, BH15 2AR
PT2	Poole	None	1447	2479	313	25.21%	Longfleet Road United Reformed Church Hall, Longfleet Road, BH15 2HP
PT3	Poole	None	1560	1916	430	26.38%	Longfleet Road United Reformed Church Hall, Longfleet Road, BH15 2HP
PT4	Poole	None	918	1135	189	28.50%	Skinner Street United Reformed Church Hall, Skinner Street, BH15 1RQ
PT5	Poole	None	1125	1502	157	28.63%	Skinner Street United Reformed Church Hall, Skinner Street, BH15 1RQ
PT6	Poole	None	1344	1608	180	24.52%	St James Church Hall, 5 Church Street, BH15 1JU
		Totals	**7177**	**10006**	**1440**	**26.89%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
PT4 & PT5 – In order to align with the average electorate voting at stations across the BCP Council area, propose to combine these polling districts (retaining the PT4 reference), with electors voting at Skinner Street United Reformed Church.
PT6 – will be renumbered PT5
Other polling station arrangements are adequate – no other changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
To combine polling districts PT4 and PT5 – as detailed above.

Queen's Park Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
QP1	Bournemouth East	None	1357	2175	180	18.42%	St Andrew's Parish Centre, 123 Shelbourne Road, BH8 8RD
QP2	Bournemouth East	None	956	1611	224	25.87%	Temporary building adj. Queen's Park Golf Pavilion, Queen's Park West Drive, BH8 9BY
QP3	Bournemouth East	None	1635	2484	311	20.07%	Annunciation Church Small Hall, Charminster Road, BH8 9RW
QP4	Bournemouth East	None	805	1570	217	35.32%	Charminster Library, Strouden Avenue, BH8 9HT
		Totals	**4753**	**7840**	**932**	**24.92%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
Polling station arrangements are adequate – no other changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
QP2 – Following recent development, a verbal proposal was received to move a single property (68 Howard Road) to join the rest of the street in QP3.

(Acting) Returning Officer's final recommendations:
To alter the boundary between QP2 and QP3 to keep all properties in Howard Road together.

Redhill & Northbourne Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
RN1	Bournemouth West	None	1455	2575	336	23.28%	East Howe Youth Centre, Kinson Road, BH10 5HD

RN2	Bournemouth West	None	538	982	129	25.50%	Temporary building, Howeth Road/East Howe Lane, BH10 5NZ
RN3	Bournemouth West	None	1375	2483	333	29.57%	St Thomas' Church, Western Avenue, BH10 5BN
RN4	Bournemouth West	None	836	1539	186	35.81%	Temporary building, The Crown Public House car park, Broadhurst Avenue, BH10 6JW
		Totals	**4204**	**7579**	**984**	**28.54%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Talbot & Branksome Woods Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
TB1	Bournemouth West	None	1791	2515	370	20.77%	West Cliff Baptist Church Hall - Room 2, Poole Road/Grosvenor Road, BH4 9DN
TB2	Bournemouth West	None	1214	2268	384	31.41%	West Hants Lawn Tennis Club, Roslin Road South, BH3 7EF
TB3	Bournemouth West	None	1497	2358	273	20.67%	St Luke's Church Vestry, St Luke's Road, BH3 7LR
TB4	Bournemouth West	None	687	1255	162	28.20%	The Lounge at St Marks Church, Wallisdown Road, BH10 4HY

TB5	Bournemouth West	None	569	911	132	31.24%	St Johns Church Hall, Surrey Road, BH12 1EG
TB6	Bournemouth West	None	703	944	127	17.96%	Temporary building, Branksome Railway Station car park, Poole Road, BH12 1DF
		Totals	**6461**	**10251**	**1448**	**25.04%**	

Comments & suggestions received during initial consultation:
TB4 – Comment received: No problem with St Marks Church other than residents having to cross the Wallisdown Road. Suggestion received to use Talbot House in the Bournemouth University complex.

(Acting) Returning Officer's initial proposal/comments:
TB4 – Using a Bournemouth University building has been explored previously. Taking into account the planned works (for the next year at least), it will not be suited to a polling station location at the current time. – Propose no change at present.
Other polling station arrangements are adequate – no other changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Wallisdown & Winton West Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
WW1	Bournemouth West	None	1522	2481	282	21.25%	Temporary building, Kings Arms car park, 252 Wallisdown Road, BH10 4HZ
WW2	Bournemouth West	None	1249	1942	245	18.72%	Bournemouth Learning Centre Room 2, Ensbury Avenue, BH10 4HG
WW3	Bournemouth West	None	895	1606	183	23.16%	Victoria Avenue Lawn Tennis Club, Victoria Avenue, BH9 2RJ
WW4	Bournemouth West	None	718	1363	159	21.94%	Victoria Avenue Lawn Tennis Club, Victoria Avenue, BH9 2RJ
		Totals	**4384**	**7392**	**869**	**21.27%**	

Comments & suggestions received during initial consultation:
WW1 – comment received: Content with current arrangements in this Ward, however this location is the least favourable.

(Acting) Returning Officer's initial proposal/comments:
As no suitable alternative locations have been suggested or identified, there are no changes proposed to the current arrangements.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

West Southbourne Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
WS1	Bournemouth East	None	1813	2700	410	25.13%	Trinity Methodist Church Hall Southbourne, Southbourne Road, BH6 5AG
WS2	Bournemouth East	None	1587	2689	343	29.33%	Trinity Methodist Church Hall Southbourne, Southbourne Road, BH6 5AG
WS3	Bournemouth East	None	1353	2493	241	26.62%	Beaufort Community Centre, Beaufort Road, BH6 5LB
		Totals	**4753**	**7882**	**994**	**27.03%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Westbourne & West Cliff Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
WB1	Bournemouth West	None	1859	2329	354	24.80%	St Ambrose Church Hall, West Cliff Road, BH4 8BE
WB1-A	Poole	None	9	12	10		
WB2	Bournemouth West	None	1817	2195	409	22.66%	West Cliff Baptist Church Hall - Main Hall, Poole Road/Grosvenor Road, BH4 9DN
WB4	Bournemouth West	None	1187	1399	152	22.76%	West Cliff Baptist Church Hall - Main Hall, Poole Road/Grosvenor Road, BH4 9DN
WB3	Bournemouth West	None	2107	2305	291	20.87%	Bournemouth Westcliff Hotel, Marlborough Road, BH2 5JS
		Totals	**6979**	**8240**	**1216**	**22.77%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

Winton East Ward

Polling District Ref.	Constituency	Parish	Properties	July 2019 Electorate	Postal Voters	% station turnout (May 2019)	Current polling station
WE1	Bournemouth West	None	924	1410	93	17.79%	Winton Library, Wimborne Road/Library Road, BH9 2EN
WE2	Bournemouth West	None	1248	1994	165	22.83%	St Luke's School, Bemister Road, BH9 1LG
WE3	Bournemouth West	None	1086	1835	177	29.79%	Temporary building, Fampoux Gardens, Firbank Road, BH9 1EL
WE4	Bournemouth West	None	538	904	59	20.96%	Winton Baptist Church Hall, Cardigan Road, BH9 1BD
WE5	Bournemouth West	None	686	1107	82	28.83%	Winton Methodist Community Centre, Alma Road/Heron Court Road, BH9 1DE
		Totals	**4482**	**7250**	**576**	**24.04%**	

Comments & suggestions received during initial consultation:
None.

(Acting) Returning Officer's initial proposal/comments:
The current polling station arrangements are adequate – no changes proposed.

Comments received on the (Acting) Returning Officer's initial proposals:
None.

(Acting) Returning Officer's final recommendations:
No changes proposed to the current arrangements.

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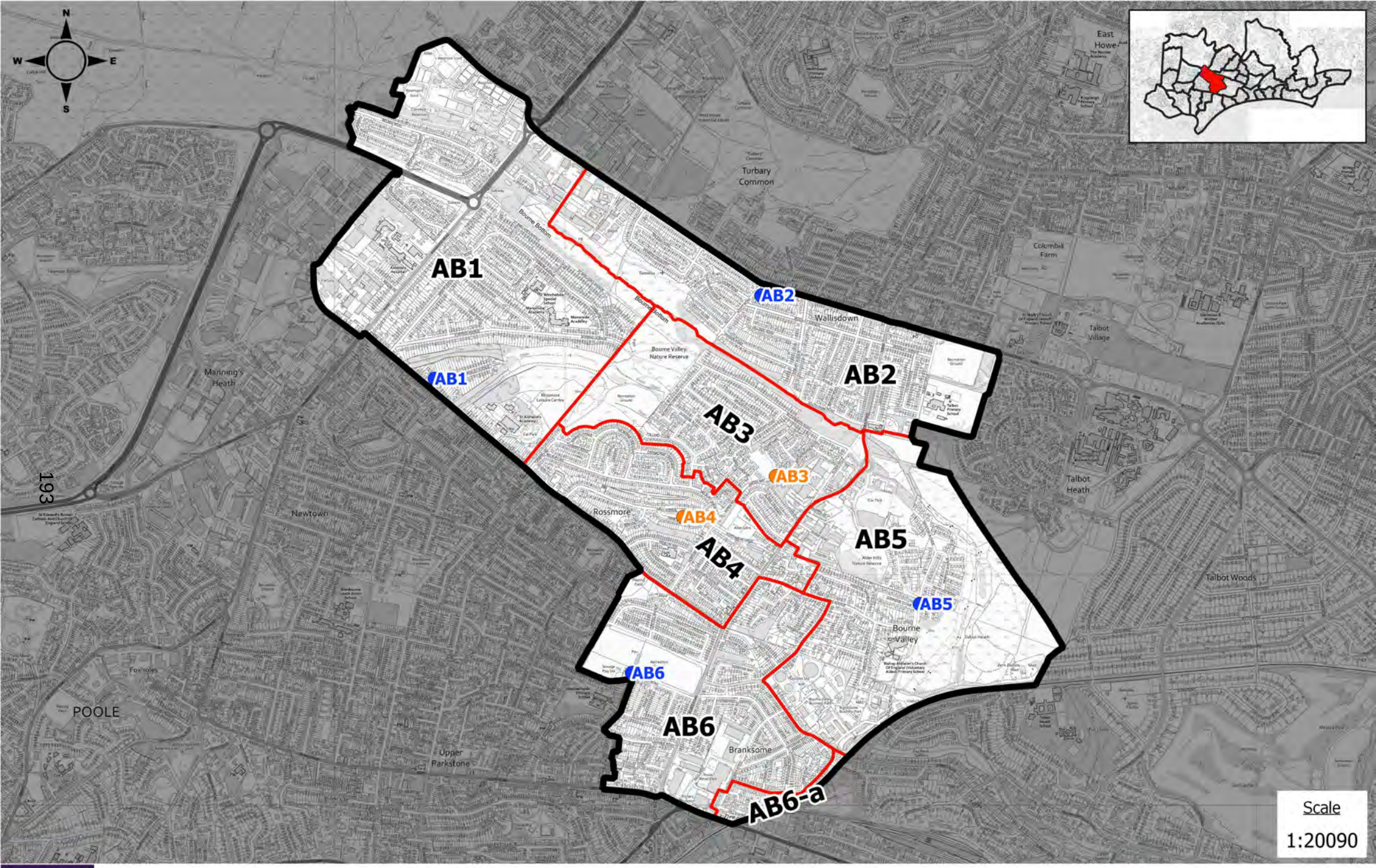
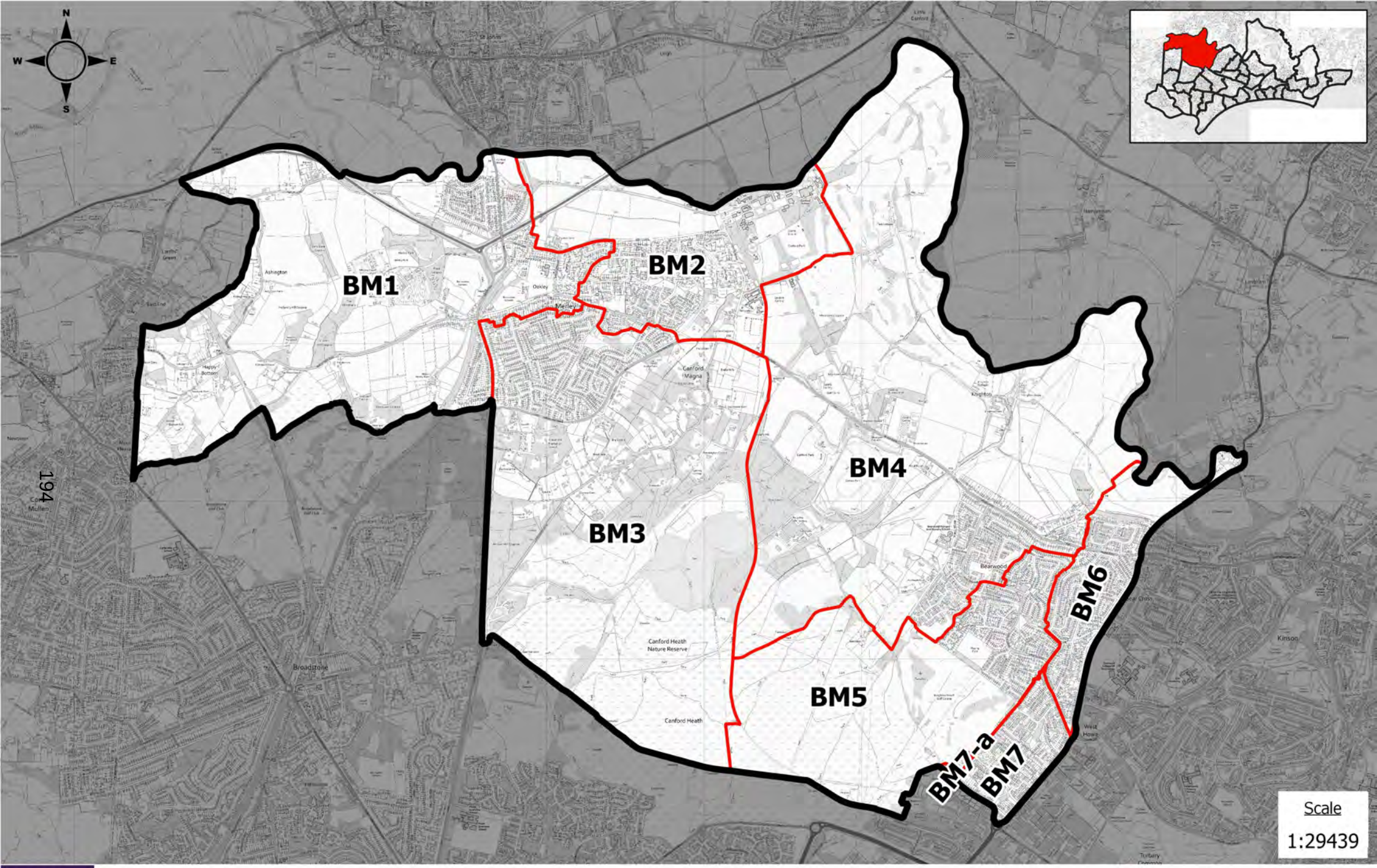


Alderney & Bourne Valley

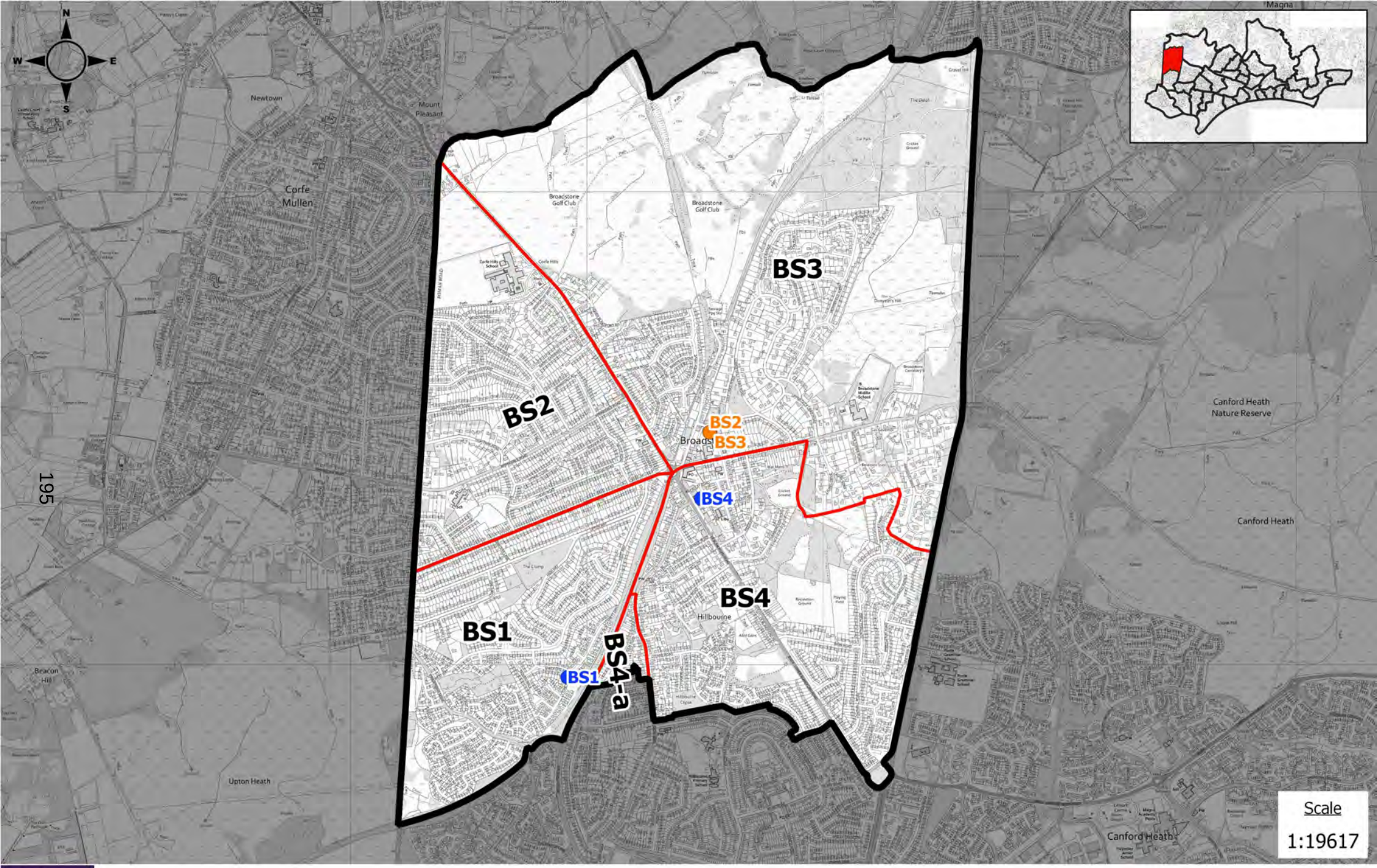
- Ward Boundary
- Polling District Boundary
- Polling Station
- Proposed Polling Station



BCP Council

Bearwood & Merley

Ward Boundary
Polling District Boundary



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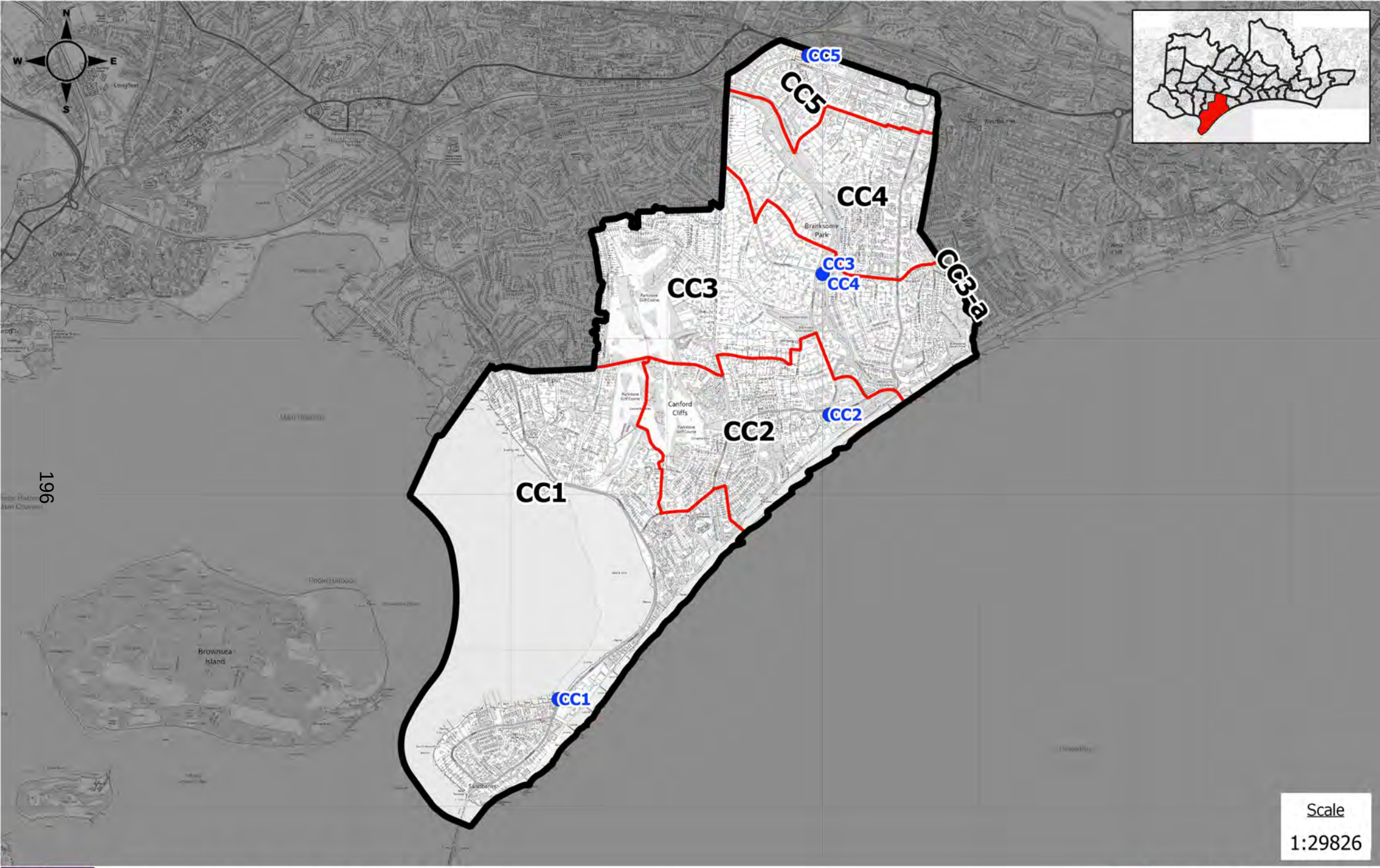
Broadstone

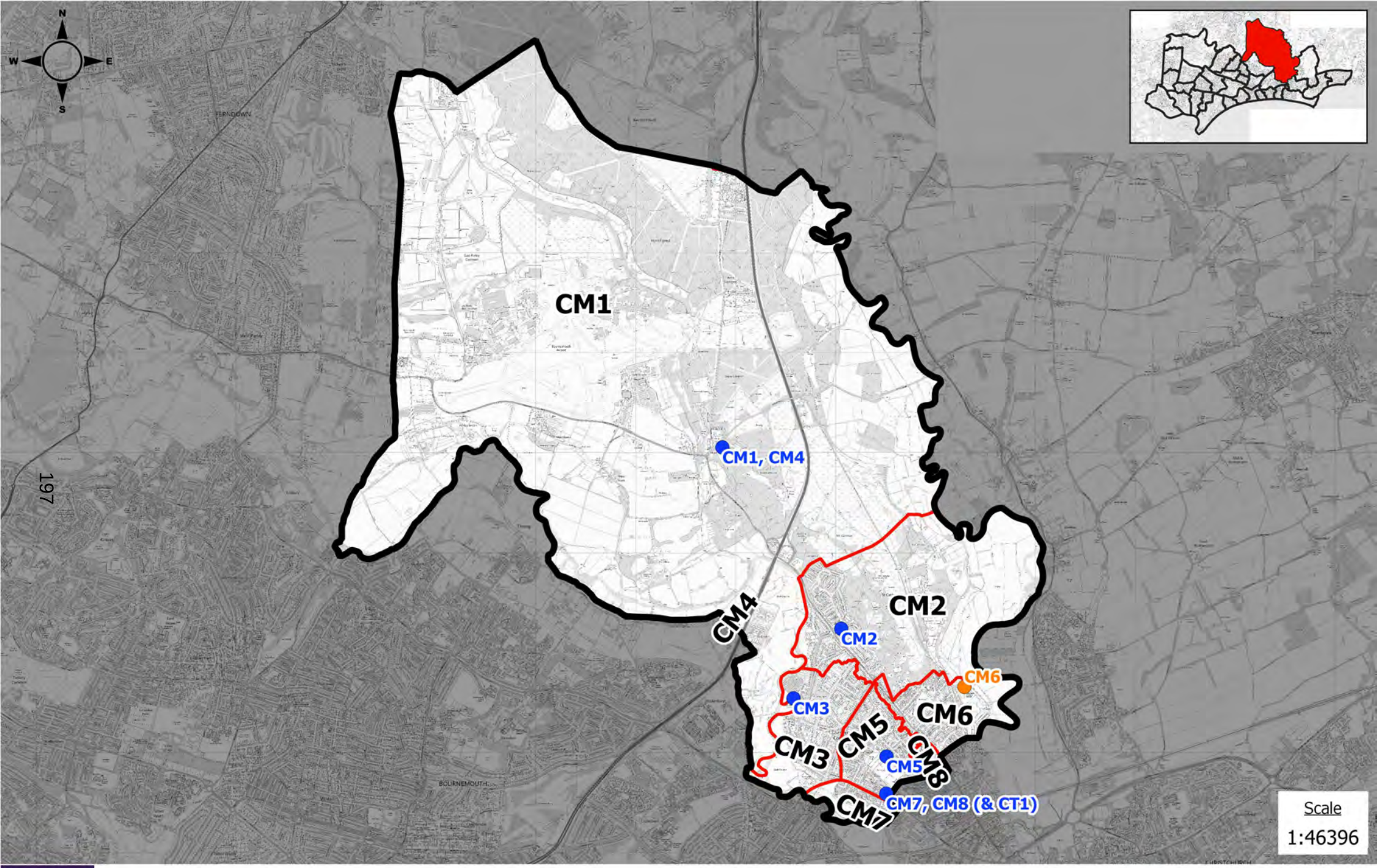
Ward Boundary
Polling District Boundary
Polling Station
Proposed Polling Station



Canford Cliffs

BCP Council

Ward Boundary
Polling District Boundary
Polling Station
Proposed Polling Station



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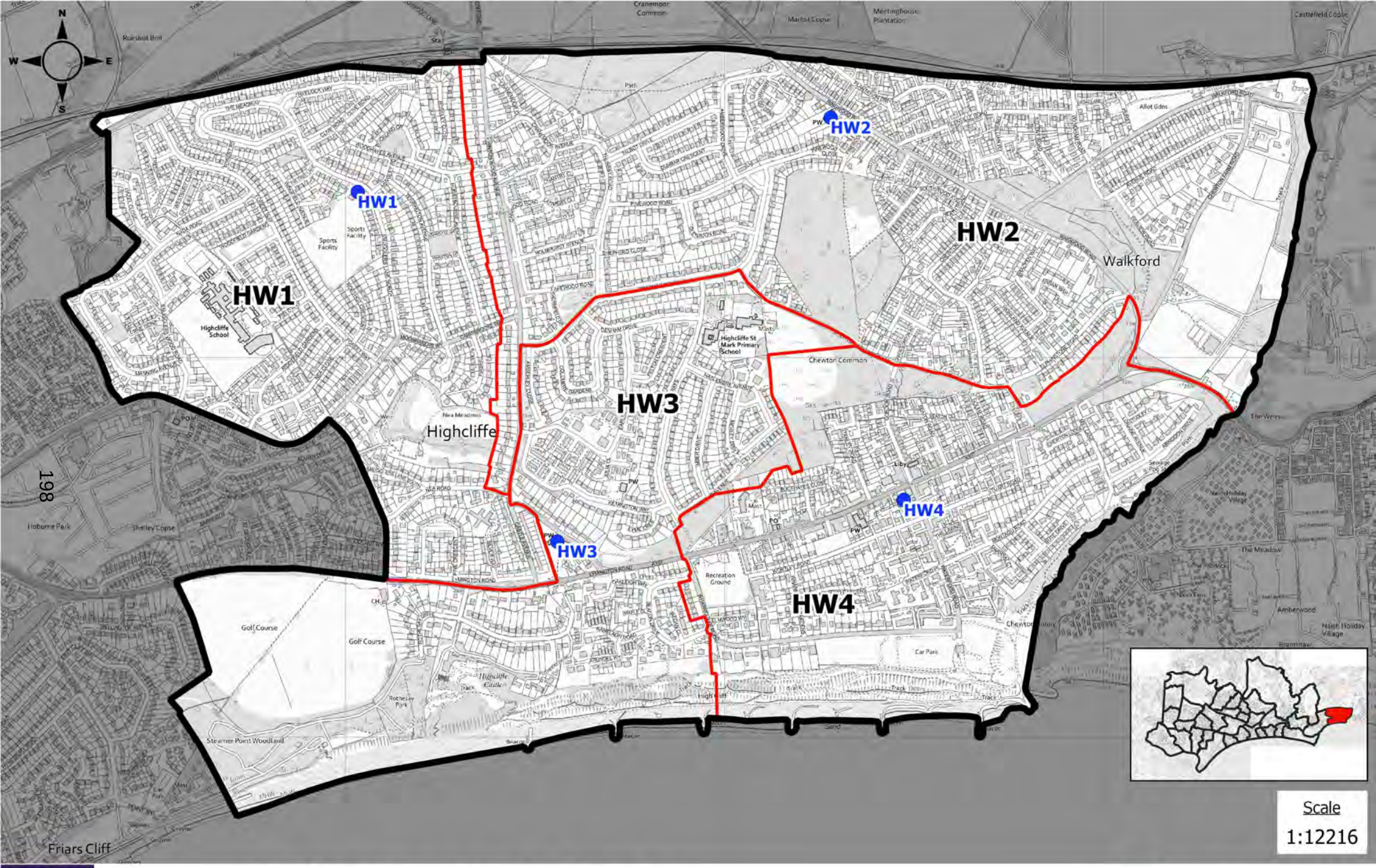
BCP Council

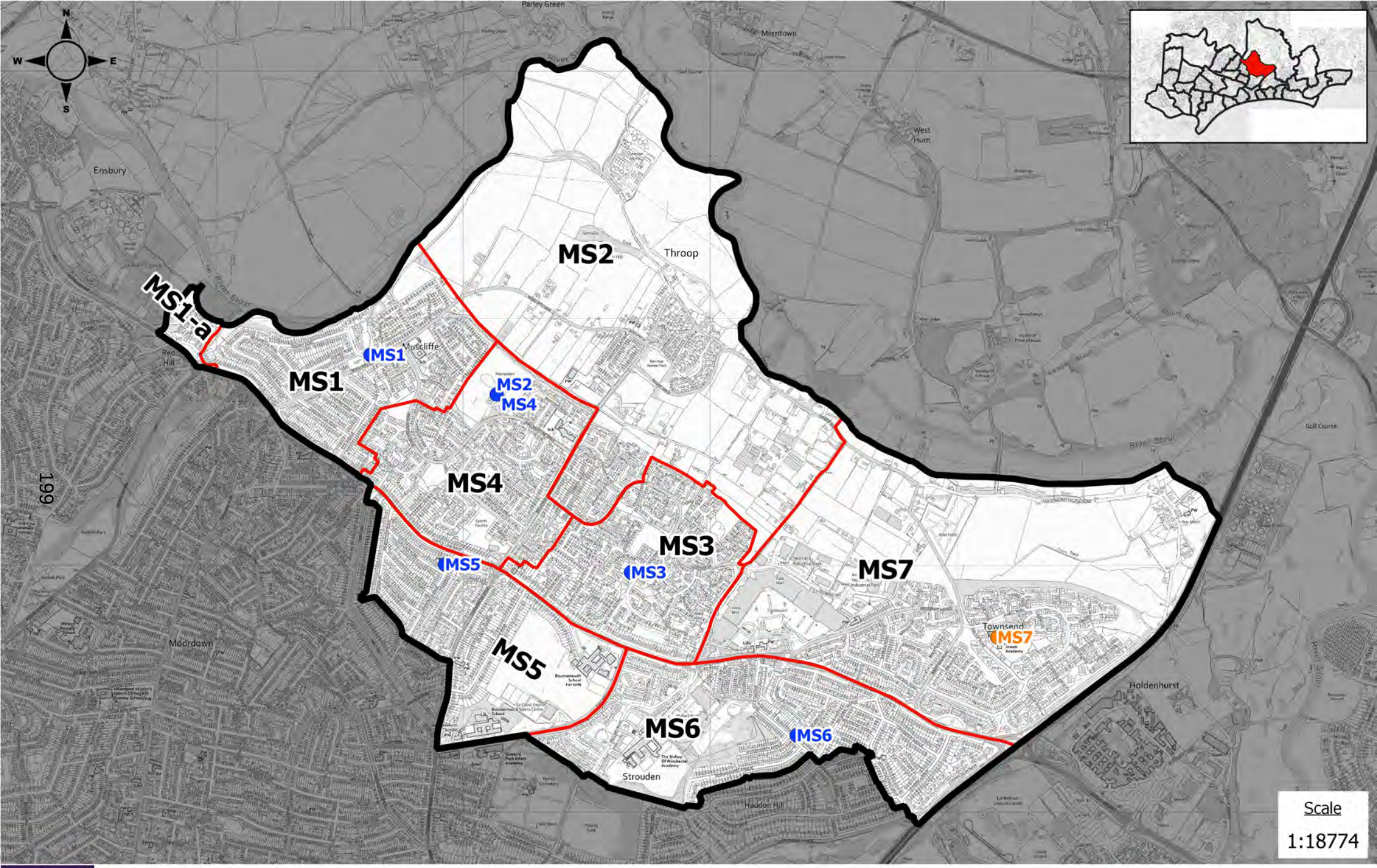
Commons

Ward Boundary
Polling District Boundary
Polling Station
Proposed Polling Station



Highcliffe & Walkford

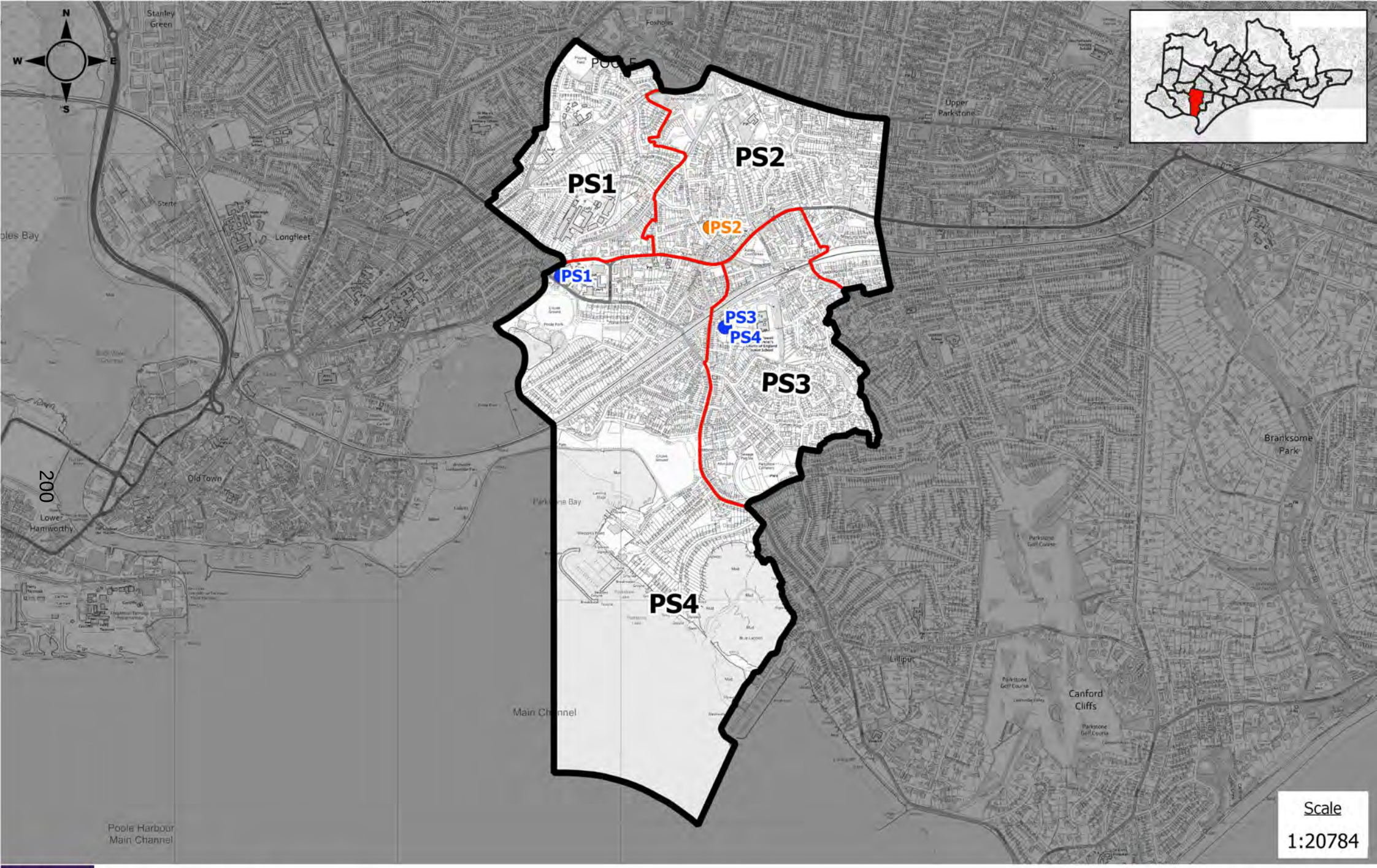
Ward Boundary
Polling District Boundary
Polling Station



BCP Council

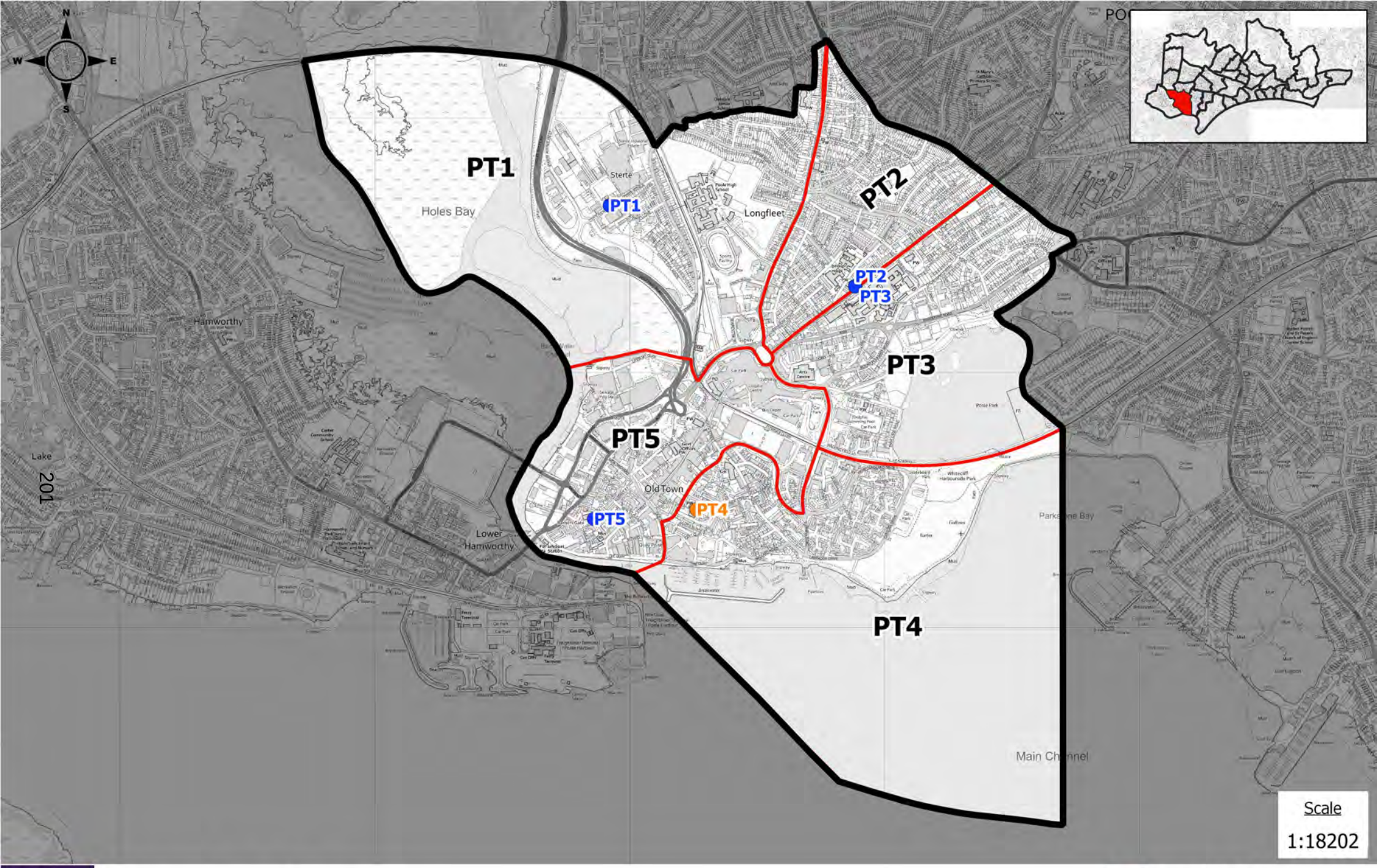
Muscliff & Strouden Park

Ward Boundary
Polling District Boundary
Polling Station
Proposed Polling Station



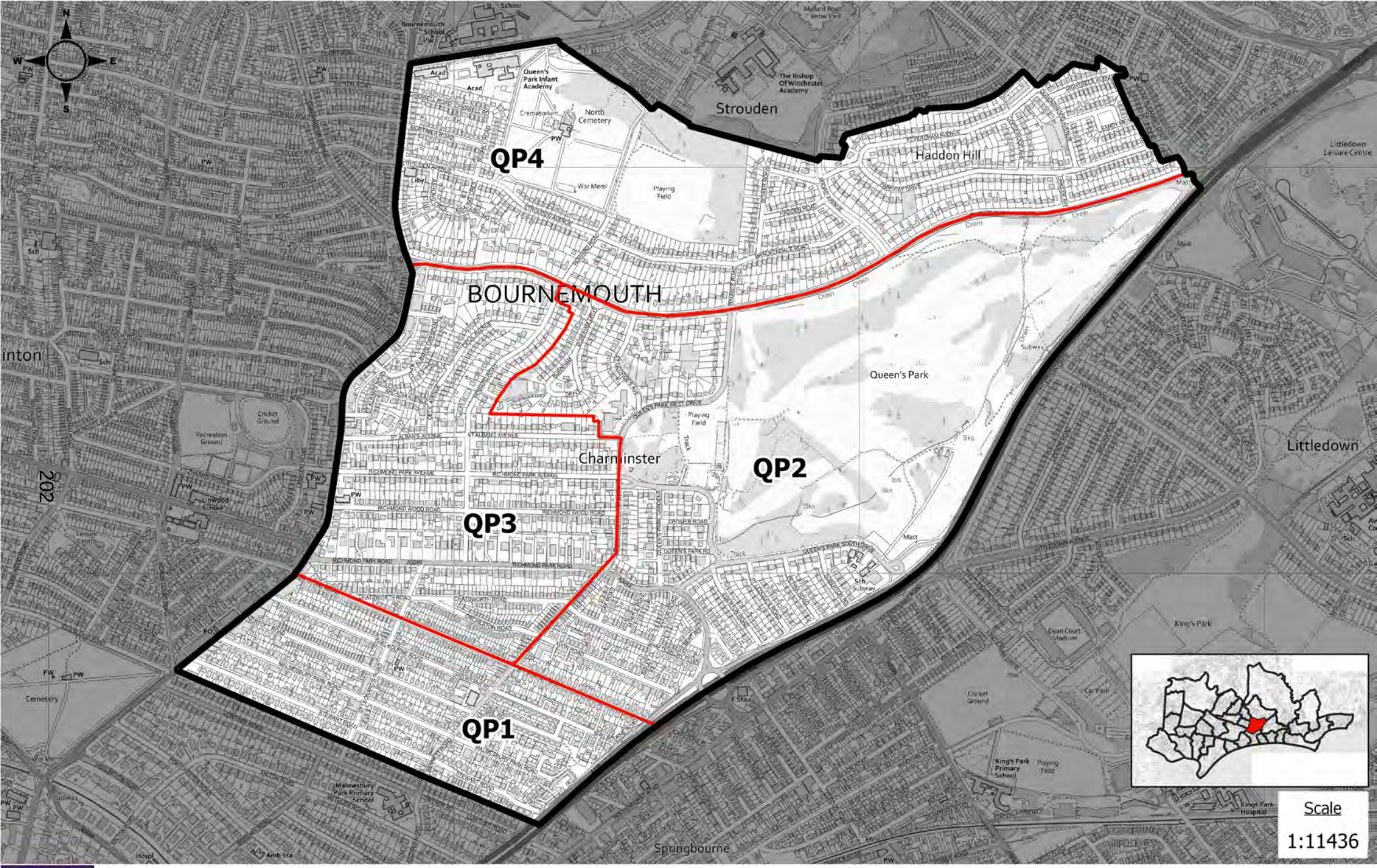
Parkstone

Ward Boundary
Polling District Boundary
Polling Station
Proposed Polling Station



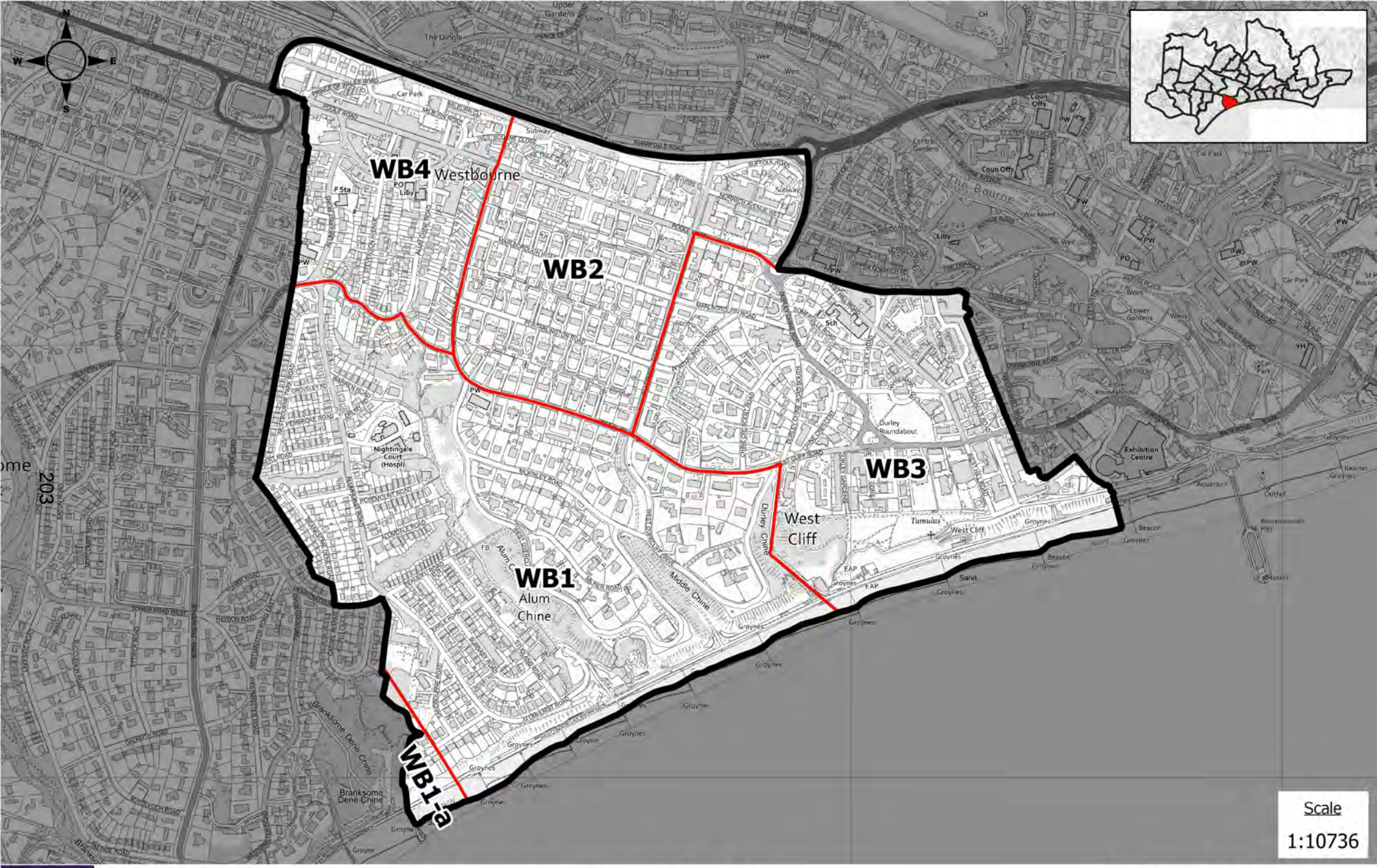
Poole Town

Ward Boundary
Polling District Boundary
Polling Station
Proposed Polling Station



Queen's Park

Ward Boundary
Polling District Boundary



Westbourne & West Cliff

Ward Boundary
Polling District Boundary

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Council

Report subject	**Independent Remuneration Panel**
Meeting date	5 November 2019
Status	Public Report
Executive summary	This report seeks the agreement of the Council to delegate the appointment of the Independent Remuneration Panel to the Council's Monitoring Officer and to recruitment of replacement panel members as vacancies arise. When the Shadow Authority approved the scheme of members' allowances in February 2019, it was acknowledged that a review would be required during the first twelve months of the new Council's existence once the roles within the BCP Council were fully established and the work and responsibilities had been fully identified. It is therefore necessary to formally appoint a Panel for BCP Council to undertake the review which will report back to Council at its meeting scheduled for 18 February 2020.
Recommendations	**It is RECOMMENDED that:** **the recruitment and appointment of an Independent Remuneration Panel be delegated to the Monitoring Officer.**
Reason for recommendations	The Local Authorities (Members' Allowances) (Miscellaneous Provisions) Regulations 2003 provide that a Council establish a Panel which is independent to consider the level of Members Allowances to be applied. A review of the scheme is required to be undertaken and it is therefore necessary to appoint a Panel to carry out the review.

Portfolio Holder(s):	Councillor Vikki Slade, Leader of the Council
Corporate Director	Julian Osgathorpe (Corporate Director of Resources)
Report Authors	Richard Jones, Head of Democratic Services
Wards	Authority-wide
Classification	For Decision

Background

1. The Local Authorities' (Members' Allowances) (Miscellaneous Provisions) Regulations 2003 requires that the Council uses the services of an Independent Remuneration Panel to consider the level of Members' Allowances to be operated by the Council.
2. The Regulations require that an Independent Panel shall be established and that it shall consist of at least three independent people who do not sit as elected members of the relevant councils.
3. Within a Scheme of Members' Allowances all members are entitled to receive a Basic Allowance. This allowance is intended to recognise the community representative role that members undertake. The Scheme also recognises that some members have special responsibilities attached to the roles they perform within the Council. For example, the role of the Leader, Executive Members, Chairmen of Council and Committees.
4. When the Shadow Authority approved the current scheme of members' allowances in February 2019, it was acknowledged that a review would be required during the first twelve months of the new Council's existence once the roles within the BCP Council were established and the work and responsibilities had been fully identified.
5. It is therefore necessary to formally appoint a Panel for BCP Council to undertake the review which will report back to Council at its meeting scheduled for 18 February 2020.

Consultation

6. Following the appointment of the Panel it is anticipated that the Panel will invite comments from members of the Council by way of a questionnaire. It is also anticipated that the Panel will undertake some more detailed interviews with individual members, particularly those with special responsibilities.

Summary of financial implications

7. The outcome of the review process will identify the cost of any proposed changes to the scheme and these will be outlined in the report to Council in February 2020.

Summary of legal implications

8. The Local Authorities (Members' Allowances) (Miscellaneous Provisions) Regulations 2003 govern the establishment of the scheme necessary to determine the operation of allowances scheme for Members.

Summary of human resources implications

9. There are no human resource implications arising from this report

Summary of environmental impact

10. There are no environmental implications arising from this report.

Summary of public health implications

11. There are no public health implications arising from this report.

Summary of equality implications

12. There are no equalities and diversity implications arising from this report.

Summary of risk assessment

13. There is a risk that should the panel not be formed and the scheme of Members Allowances is not reviewed that the roles and responsibilities of councillors will not be recognised.

Background papers

None

Appendices

There are no appendices to this report.

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COUNCIL

Report subject	**Appointment of new Director of Public Health**
Meeting date	5 November 2019
Status	Public Report
Executive summary	Councils have a legal duty through legislation related to Public Health to improve the health and wellbeing of residents; reduce the differences in health outcomes between populations they serve and protect the health of local people. Public Health in Dorset is a partnership between Bournemouth, Christchurch and Poole Council and Dorset Council, which is the host for the service. A robust recruitment process was undertaken by the two Councils and Public Health England in June 2019, which has led to the appointment of a new Director of Public Health, Sam Crowe. This appointment has been approved as is required by the Secretary of State for Health and Social Care.
Recommendations	**It is RECOMMENDED that:** **Council notes the appointment of Sam Crowe as the Director of Public Health for Bournemouth, Poole and Christchurch Council and Dorset Council which has been approved by the Secretary of State for Health and Social Care.**
Reason for recommendations	To ensure that the Council is formally notified of this senior appointment and provided with assurance as to the recruitment process undertaken to secure this appointment.

Portfolio Holder(s):	Lesley Dedman, Portfolio Holder for Adult Social Care
Chief Executive	Graham Farrant
Contributors	Katie Tomkins, HR Business Partner
Wards	All wards
Classification	For information

Background

1. Councils have a legal duty through Public Health legislation to improve the health and wellbeing of residents; reduce the differences in health outcomes between populations they serve and protect the health of local people.
2. The Council is required to have in place a Director of Public Health.
3. The Public Health functions for BCP Council are undertaken in partnership with Dorset Council, which acts as the host authority. This is a continuation of the previous partnership between Dorset County Council, Borough of Poole and Bournemouth Borough Council.
4. Due to the retirement of the former Director of Public Health, a recruitment process has been undertaken by Dorset Council as lead authority, in collaboration with BCP Council, to identify and appoint a new Director of Public Health.
5. There is clear guidance on the requirements for this recruitment process issued on appointing directors of public health produced by Public Health England in partnership with the Faculty of Public Health and the Local Government Association and this guidance has been followed.

Recruitment Process

6. The position was advertised from 24 April 2019, through to 29 May 2019 on a wide range of national forums.
7. Of the 9 applications received, 6 met the essential criteria and 4 candidates were shortlisted.
8. The assessment centre comprised of OPQ (Occupational Personality Questionnaires); and a digital exercise to create a three-minute vlog to employees of the two councils demonstrating their knowledge, passion and vision for Public Health.

9. The selection day was held on 20 June 2019 at the Springfield Country Hotel, Wareham, Dorset. The day consisted of 4 panels: Formal Panel; Stakeholder Panel; Staff Panel and OPQ Feedback.

10. The Panel members consisted of both Dorset Council and BCP Council Officers and Councillors, alongside representatives from Public Health England, and external stakeholders from Dorset Police, Dorset Clinical Commissioning Group, Dorset Healthcare University NHS Foundation Trust.

11. Following a rigorous interview process the decision by the Panel was to recommend Sam Crowe for appointment. This recommendation was approved by the Member Appointment Panel on the 1 July 2019.

12. As is required in the appointment process for statutory Directors of Public Health, the appointment was recommended to the Secretary of State for Health and Social Care, who approved the appointment.

Summary of financial implications

13. The costs of the recruitment process fall within the budget for Public Health and Dorset Council have had the costs reimbursed. The salary of £128,000 for the post is based upon a range of benchmark criteria and competitive for this role. Employer's pension and National Insurance contributions are in addition to the salary. The total employment cost of the Director for Public Health forms part of the annual Public Health budget which is agreed and apportioned between the two Councils in Dorset in line with the partnership agreement.

Summary of legal implications

14. The process has been undertaken in accordance with the relevant guidance and employment law requirements and industry best practice.

Summary of human resources implications

15. The usual HR Employment checks have been undertaken prior to an employment contract being finalised.

Summary of environmental impact

16. None

Summary of public health implications

17. By law, every local authority must appoint a Director of Public Health. The Director works across all three main 'domains' of public health (health protection, health improvement, healthcare public health).

    The joint Director of Public Health will be responsible for ensuring that public health is are central to BCP and Dorset Councils. Using the best and most appropriate evidence, the post will determine the overall vision and aims for

public health in BCP and Dorset Councils. The joint Director of Public Health will manage the delivery of those objectives and report annually on their activities.

The joint Director of Public Health's responsibilities cover:

- commissioning (that is, organising the delivery of) health services that will be both clinically and cost effective
- providing leadership and expert advice to the BCP and Dorset Councils, NHS organisations and organisations that work with the local authorities
- establishing effective working relationships with other local agencies to ensure that public health priorities are acted upon
- managing and motivate employees (eg recruitment, personal development, appraisals, and any disciplinary or grievance issues)
- contributing to training and development programmes

Summary of equality implications

18. Equality considerations were taken into account as part of the best practice recruitment process that was followed. The Director of Public Health is required to ensure that the Public Health Service takes full account of all relevant Equalities and Human Rights duties and the needs of all communities and residents in every aspect of the work of the service.

Summary of risk assessment

19. Limited risk

Background papers

There are no background papers and no appendices to this report.